



Yearly Status Report - 2019-2020

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	VASANTRAO NAIK GOVERNMENT INSTITUTE OF ARTS AND SOCIAL SCIENCES
Name of the head of the Institution	SUNETRA MAHARAJ PATIL
Designation	Director
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	0712-2565658
Mobile no.	9922981007
Registered Email	directorvngiass@rediffmail.com
Alternate Email	director-vngiass@gov.in
Address	Sanvidhan Chowk (R.B.I. Square) Pt. Jawaharlal Nehru Marg, Civil Lines, Nagpur
City/Town	Nagpur
State/UT	Maharashtra

Pincode	440001																														
2. Institutional Status																															
Affiliated / Constituent	Affiliated																														
Type of Institution	Co-education																														
Location	Urban																														
Financial Status	state																														
Name of the IQAC co-ordinator/Director	Dr. Renu Bali																														
Phone no/Alternate Phone no.	07122565658																														
Mobile no.	7387418718																														
Registered Email	iqac.vngiass@gmail.com																														
Alternate Email	renubaliindia@rediffmail.com																														
3. Website Address																															
Web-link of the AQAR: (Previous Academic Year)	http://www.vngiassnagpur.org/IQAC/2018_19.html																														
4. Whether Academic Calendar prepared during the year	Yes																														
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.vngiassnagpur.org/Academic_Calendar/Academic_Calender_2019_20.pdf																														
5. Accrediation Details																															
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B+</td> <td>76.00</td> <td>2004</td> <td>27-Jan-2004</td> <td>26-Jan-2009</td> </tr> <tr> <td>2</td> <td>A</td> <td>3.01</td> <td>2013</td> <td>05-Jan-2013</td> <td>04-Jan-2018</td> </tr> <tr> <td>3</td> <td>B+</td> <td>2.52</td> <td>2019</td> <td>09-Aug-2019</td> <td>08-Aug-2024</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	B+	76.00	2004	27-Jan-2004	26-Jan-2009	2	A	3.01	2013	05-Jan-2013	04-Jan-2018	3	B+	2.52	2019	09-Aug-2019	08-Aug-2024
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3	B+	2.52	2019	09-Aug-2019	08-Aug-2024																										
6. Date of Establishment of IQAC	01-Jun-1985																														
7. Internal Quality Assurance System																															

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Citizen perception survey regarding livability of cities selected smart cities mission of GOI	15-Feb-2020 1	123
Road safety Awareness program for teaching, non-teaching and students	24-Feb-2020 1	182

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	District Planning Committee	Collector Nagpur District	2020 365	6235000
Institution	Scheme Expenditure	Directorate of Higher Education	2020 365	118005
Institution	Committed expenditure (Including salary)	Directorate of Higher Education	2020 365	112684633

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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View Link
10. Number of IQAC meetings held during the year :	11
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View Uploaded File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Submission of SSR

Reaccreditation third cycle on 5th and 6th Sep 2019

Providing CCTV for Girls and boys hostel

Appeal to the faculty to submit research projects to various funding agencies

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
NAAC Re-accreditation third cycle on 5th and 6th Sep 2019	achieved
To make the newly constructed Language Lab functional.	Partially achieved
To conduct AAA of the Institution	achieved
Submission of SSR	achieved
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14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2020

Date of Submission

02-Jan-2020

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

Our Institute follows the Government of Maharashtra, Directorate of Higher Education, Maharashtra State, Management Information System for Higher Educational Institution. This system mainly includes the Academic

Information and Staffing Information. Academic Information is divided into four main divisions namely: Enrollment, Educational and Allied Facilities, Out Turn and Financial Information. Enrollment includes the details of Research activities in the Institution, details of Student Enrollment in B.A and M.A Courses, details of the enrollment of Minority Students and the details of the enrollment of Physically Handicapped Students. Educational and Allied Facilities constitutes the detailed information of Hostel both boys and Girls, information of the Scholarship availing students, details of Physical Education Facilities, details of Library and the details of Physically – Handicapped Students and Expenditure there on. Details of Examination Results and breakup of Fees received and Expenditure status of Plan/Non Plan Scheme is provided under the Out Turn and Financial Information heads respectively. Staffing Information includes the general information of the Institute like: Details of Office/Institution, details of the Institute Courses Divisions and Grants, total approved seats, Designation and Subject wise details of Employee and their salary details.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Vasantrao Naik Government Institute of Arts and Social Sciences, Nagpur, chalks out academic calendar based on the one announced by RTMNU, Nagpur for effective planning and smooth functioning of curricular and co-curricular activities. On the concluding and opening day of every academic session the staff council meeting is held. In the meeting complete planning of the new academic year along with the distribution of committees is carried out. In accordance with the decisions taken, Heads of Departments prepare and submit their academic planning after conducting the departmental meeting. The time table committee prepares the master time table of the Institute. Based on that Heads of the Departments delegate the workload and classes among the regular faculty. For the remaining workload after the said allotment, eligible candidates are appointed on clock hour basis through the interviews conducted under the chairpersonship of the Director of the Institute. The progress of curriculum delivered is maintained in teacher's daily diary. The technological development of the modern times has contributed to the studies in Higher Education. The Institute, keeping pace with the changing scenario has taken necessary steps to have smart classrooms, Internet facilities and Wi-Fi enabled campus that

facilitates teaching learning process. The information pertaining to the syllabus and other important updates are conveyed to students through social network sites, Whatsapp groups, Google classrooms and Bulk Message groups. For better understanding of curriculum and to create interest among students, cinematic versions of literary works are screened. The students participate in Role Play and Choral Speaking. Along with the lectures of Regular/Clock Hour Basis faculty, guests lectures are arranged which add to the knowledge and make teaching learning process more effective, interesting and innovative. A Workshop is a great way to learn about a particular subject, learn new projects and methods. It helps students to achieve success in their academic environment by putting their skill in practice. Self-funded subject related workshops are organized at departmental level to clarify and explain the prescribed topics more effectively to the students. Class tests, surprise tests, classroom seminars, assignments and viva voce are conducted by various departments to monitor students' progress throughout the session. The practical subjects conduct practical as per the time table provided by the university by maintaining Covid 19 protocols. At the end of the academic session every department takes review and submits the report of syllabus.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
00	00	Nil	0	0	0

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	0	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	0	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
00	Nil	0
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1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nil	Nil	0
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Nil
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Vasantrao Naik Government Institute of Arts and Social Sciences has designed a Feedback Form to be duly filled by the students as an assessment of the teaching program, library facilities and college infrastructure. The student's feedback questionnaire is attributing quantitative and qualitative answers, focused on the quality of the in-course content, pedagogy, learning material, views of students on theory/practical courses, and services extended to them. Feedback received from students is evaluated by the concerned committee. The appropriate suggestions are put forward in the Staff Council Meeting of the Institute. Feedback related to infrastructure and facilities are discussed with the head of the institution and necessary action is taken. Keeping students' needs in mind, cognizance is taken towards security and cleanliness. Feedback of students showed requirement of pertaining books related to competitive examinations so demand of such books was recommended subject to the availability of grant. Student's needs are not only taken care of but pedagogy is customised for a better understanding of the subject. The curriculum is well mapped and in accordance with it the teaching in the institute is planned to meet the requirements of the students such as competitive exams that include NET, SSC, UPSC, MPSC etc. Based on the feedback, valuable changes in the teaching approach are brought and are recommended by the Committees and to revise/shift the content of the course. Preparatory classes/tutorial/ bridge courses help students to comprehend the subject. prerequisites of the exam. It was decided that from the next academic year the feedback for the students will be obtained online.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MA	Persian	160	6	6
MA	Marathi	160	75	73
MA	English	160	92	89
BA	Nil	1420	1015	939
MA	History	160	130	123
MA	Political Science	160	155	146
MA	Philosophy	160	18	18
MA	Sanskrit	160	25	25

MA	Arabic	160	10	10
MA	Urdu	160	43	43
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	939	750	55	48	55

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
55	55	61	11	2	2

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The institute's mentorship programme is quite beneficial in improving the performance of the students in examinations and decreasing the drop-out rate. In the Teacher-Mentor scheme, every teacher is appointed as mentor of thirty under- graduate students. The post graduate students are assigned as mentees to their respective subject teachers. The teacher-mentors implement this scheme as an effective tool of personal and professional development and empowerment of their mentees. They guide the students in finding the right direction in their lives and career. Regular meetings and interaction between the mentor and mentee are beneficial in solving the various problems and difficulties which students face in their academic lives. The mentor tries to turn his mentees into confident youths with excellent creative and critical thinking, leadership, communication and other skills which facilitate their transition to the world of work. The strengths and personal attributes of students are identified and channelled into proper directions. They are encouraged to participate in the various co-curricular and extra-curricular activities available in the institute. The mentors advise the students to keep balance between their academic and personal responsibilities.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1689	55	1 : 31

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
80	55	25	0	41

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from	Designation	Name of the award, fellowship, received from
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	state level, national level, international level		Government or recognized bodies
2019	Dr. Vishakha Sanjay Kamble - Level International	Assistant Professor	1st Jagtik Ambedkarvadi Vishwa Sahitya Sammelan, Bagkok, 8-11-2019
2019	Dr. Vishakha Sanjay Kamble - Level International	Assistant Professor	Jagtik Ambedkarvadi Sahitya Mahamandal Nagpur, for Contribution in Lietrature (Research Book) 8-11-2019
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester- end/ year- end examination
BA	All Subject	6th Semester/2020	22/06/2020	23/11/2020
MA	English	4th Semester /2020	18/05/2020	28/11/2020
MA	Marathi	4th Semester /2020	18/05/2020	27/11/2020
MA	Sanskrit	4th Semester /2020	18/05/2020	28/11/2020
MA	Urdu	4th Semester /2020	18/05/2020	28/11/2020
MA	Persian	4th Semester /2020	18/05/2020	28/11/2020
MA	Arabic	4th Semester /2020	18/05/2020	27/11/2020
MA	History	4th Semester /2020	18/05/2020	27/11/2020
MA	Political Science	4th Semester /2020	18/05/2020	28/11/2020
MA	Philosophy	4th Semester /2020	18/05/2020	28/11/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The system of Continuous Internal Evaluation in the institute is based on the guidelines given by Rashtrasant Tukadoji Maharaj Nagpur University to which our institute is affiliated. The learning objectives of different courses and programmes are kept in mind while designing the CIE activities. The slow and the advanced learners are identified by conducting a test at the beginning of

the session. The respective subject teachers devise appropriate activities keeping in mind the various needs of these learners. The Internal assessment marks are awarded by the concerned teacher who informs the students at the beginning of each semester the method he/she proposes to adopt and the scheme of marking for internal assessment. The marks are awarded on the basis of activities such as Seminar, Class tests, Preliminary examinations, home assignments, attendance and participation in study tour, field work and group discussion. The records of these activities are maintained until six months after the declaration of the results of each semester. The CIE system in the institute helps in improving the attendance of the students and facilitates their effective learning of the syllabus. The teacher employs formative assessment tools such as and induction in the classrooms, unit test, surprise test, open book test, assignment and summative assessment tools such as term end examination, practical examination and Viva-Voce to gauge the knowledge and skills acquired by the students of various levels of their programmers and courses. The question papers of the term end examination which is conducted by the Institute are framed according to the University format. The answers book are evaluated, discussed and returned to the students with necessary suggestions. The record of these tests is maintained in the departments which are finally submitted to the concern committee. Other than the evaluation process for academic goals the students are also evaluated for the events such as NSS, NCC, Cultural and Sports. They are also encouraged to participate in inter and intra collegiate competitions. Those found well versed with language skills are given a platform to write for the annual Institutional magazine "Fulor".

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar of the institute is formulated in accordance with RTMNU, its affiliating university's academic calendar. The main objective of preparing the academic calendar is to plan the yearly schedule keeping in mind the maximum working days to complete the syllabus. On the basis of the institute's academic calendar, every department prepares its own academic calendar and teaching plan for the smooth functioning of various activities such as class test, surprise test, open book test, term end examination, quiz competition, guest lectures, inauguration of department associations, seminar and parent-teacher meeting. The activities such as teaching the curriculum, revision, conducting internal and external evaluation are finished at least a week before the commencement of university examination so that students are not rushed into facing the examination. The events related to the institute's annual social gathering are also incorporated into the academic calendar. The institute maintains flexibility while implementing its academic calendar. In case some students remain absent during internal evaluation due to their participation in extra-curricular activities or ill health, they are allowed to appears for internal evaluation on alternate dates. Thus, the institute's academic calendar facilitates the timely and periodical conduct of its yearly activities and synchronises it with the affiliating university's academic calendar. It allows the various departments to maintain balance among their curricular, co-curricular and extra-curricular activities.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.vngiassnagpur.org/paco.html>

2.6.2 – Pass percentage of students

Programme	Programme	Programme	Number of	Number of	Pass Percentage
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Code	Name	Specialization	students appeared in the final year examination	students passed in final year examination	
Nill	BA	Nill	256	250	97.66
Nill	MA	English	37	31	83.78
Nill	MA	Marathi	29	29	100
Nill	MA	Sanskrit	7	5	71.43
Nill	MA	Urdu	15	15	100
Nill	MA	Arabic	6	6	100
Nill	MA	Persian	2	2	100
Nill	MA	Music	19	19	100
Nill	MA	Geography	20	19	95.00
Nill	MA	Home Economics	8	8	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.vngiassnagpur.org/suport_file/SSS201920.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	Nil	0	0
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Bharatratna Dr. APJ Abdul Kalam International Honour Award	Pramila Bhujade, Sociology	Universal Research Ground-Bharatratna Dr. APJ Abdul Kalam International Honour Award 2019	09/08/2019	Educational
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	Nil	0	0	0
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	3	2	4
Presented papers	4	18	0	0
Resource persons	0	5	0	2
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Tree Plantation and Rally	RTMNU and NSS	2	15
Matadan Janjagruti Pathnatya ani Rally	District Election Office and NSS	2	11
Swachchata Abhiyan	NSS	6	40
Vyasan Mukti and Swachchata Abhiyan	NSS	10	135
Flood Relief	RTMNU and NSS	1	4
Sanvidhan Rally	RTMNU and NSS	1	25
RD Parade RTMNU	NSS	1	50
Anti Tobbaco Workshop	Sambandh Foundatio, RTMNU and NSS	2	2
Vyasanadhinta and Samaj Janjagruti, Deoli	NSS	26	130
Word Environment Day	NCC	1	45
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students
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			Benefited
Nil	Nil	Nil	0
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Department of Sociology	Jeewan Ashray Wruddhashram and Department of Sociology	Visit to oldage home	5	45
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
National Fellowship for OBC	Harishchandra Kaitade	UGC	335
Award for Post Doctoral Fellowship for Women	Gaya Jambhulkar	UGC	323
Rajiv Gandhi National Fellowship for SC	Rajani Kanekar	UGC	306
Rajiv Gandhi National Fellowship for SC	Harshawardhan Ingle	UGC	246
JRF	Nilam Meshram	UGC	365
BARTI	Kavita Kharat	UGC	365
BARTI	Rashmi Narnaware	UGC	365
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Volunteers	English	National Federation of the Blind, Nagpur	15/10/2019	15/10/2020	PG Students
Accompaniment	Music	Saptak, Nagpur	01/12/2010	01/12/2021	UG and PG Students

Accompaniment	Music	SCZCC, Nagpur	30/11/2013	01/12/2021	UG and PG Students
Music Programms	Music	Vidarbh Gaurav Pratishthan	12/12/2008	12/12/2021	UG and PG Students
Secretary in Working Body	Music	Maifil	01/01/2015	31/12/2021	Teaching Faculty

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
IGNOU and Dept. of Psychology	01/08/2015	UG and PG Courses	364
Maharashtra Centre for Entrepreneurship Development, Govt. of Maharashtra and Career Guidance Cell, VNGIASS, Nagpur	24/12/2019	Entrepreneurship, Training and Research	5

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
132.05	62.35

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Classrooms with Wi-Fi OR LAN	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Lib-Man	Partially	Latest 1.0	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	4880	Nil	320	43223	5200	43223
Reference Books	82611	10558697	Nil	Nil	82611	10558697
e-Books	135000	5900	Nil	Nil	135000	5900
Journals	69	241945	Nil	Nil	69	241945
e-Journals	60000	5900	Nil	Nil	60000	5900
CD & Video	157	Nil	Nil	Nil	157	Nil
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
00	0	0	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	151	2	151	1	1	1	22	1	0
Added	0	0	0	0	0	0	0	0	0
Total	151	2	151	1	1	1	22	1	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
5809049	5809049	5809049	5809049

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The Vasantrao Naik Government Institute of Arts and Social Sciences, Nagpur, is a government institution. In this institute all teaching posts are filled through Maharashtra Public Service Commission (MPSC) and non teaching posts are filled through Regional Joint Director of Higher education. The post of Director of the institute is also filled through MPSC. The Director of the institute is the head of the institution who, along with other staff members is governed by Maharashtra Civil Services Rule (MCSR). As the institution belongs to the government hence, there is also a well established system and procedure to maintain physical, academic and support facilities e.g. laboratory, library, sports complex, computers and class rooms etc. and its utilization As both old and new premises of the institute belong to government, the premises are sometimes used for meetings during Maharashtra assembly session. Some competitive exams are also conducted in the institute which are generally held on Sunday. Likewise Institute has given permission to run courses conducted by Indira Gandhi National Open University (IGNOU) therefore, apart from other days on Sunday IGNOU classes are also conducted in the institute. The institute has four practical departments e.g. Department of Geography, Department of Home Economics, Department of Music and Department of Psychology. The above mentioned departments having more than one laboratories. All the above laboratories are used by the students. The Institute has a spacious library. As per policy decision the library of the institute is used by the students of the Institute. As the maximum departments of the institute have been declared Ph.D. research center therefore, apart from students, Ph.D. scholars also utilize the library facility. From 2015 onwards, the sports ground of the institute has been taken for Nagpur Metro Rail Project hence, at present institute has no sports ground however, till the allotment of land for sports ground is made by the government alternate arrangement for outdoor sports activities has been made. Institute has sufficient number of computers. All computers are connected through internet. Computers are kept in the office and different departments. Students have free access to all computers if required except the computers kept in the institute's office.. Institute has 42 classrooms which are as per the norms prescribed by U.G.C. Sometime classrooms are given to government department for arranging various competitive examinations which are generally conducted on Sunday. Except this, as per rule of the government, all the class rooms are used by the students of the institute for the academic purpose. As the entire building is maintained by Public Work Department (P.W.D.) therefore, the class rooms are also maintained by P.W.D. For maintaining cleanliness of the entire physical and support facilities personnel has been hired through outsourcing and through these personnel entire premises, laboratories, library, gym, computers and class rooms are cleaned. Likewise, Security guards have been also hired on outsourcing to maintain discipline in the campus and secure the premises from any untoward incident.

<https://www.vngiassnagpur.org/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
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Financial Support from institution	Director of Higher Education	1985	10951010
Financial Support from Other Sources			
a) National	0	0	0
b) International	0	0	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Rakhee Making	20/07/2019	52	Department of Home Economics
Canteen Activity	28/02/2020	25	Department of Home Economics
Bridge Course B. A. Semester I	01/07/2019	431	Department. of English ,Marathi, Arabic, Urdu, Sanskrit, Persian, Pali-Prakrut, Hindi, Economics, Sociology, Geography, History, Philosophy, Political Science, Music, Home-Economics, Ancient Indian History, Psychology
Bridge Course M..A. Semester I	01/08/2019	449	Department.of English,Marathi,Arabic ,Urdu,Sanskrit, Persian, Economics, Geography, History, Philosophy,Political Science, Music,Home-Economics.
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
Nil	Nil	0	0	0	0
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	0	0	00	0	0
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	29	BA	Department. of English, Marathi, Sanskrit, Persian, Economics, History, Political Science, Music	PGTD RTM Nagpur University, VNGIASS Nagpur, PWS College Nagpur, Nevaja Bai Hitkarini College Nagpur, Purushottam Thote College of Social work and Matru Seva Sangh Institute of Social Work	M. A. English, Marathi, Sanskrit, Persian, Economics, Political Science, History, Music and M.S.W.
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	4
SET	6
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Classical Music Competition (Department of Music)	Intercollegiate	47

Essay competition (Department of Hindi)	Intercollegiate	27
Poetry elocution competition (Department of Hindi)	Intercollegiate	35
Debate Competition(Department of Hindi)	Intercollegiate	21
Home-Economics Department competitions(E mbroidery,Flower Arrangem ent,Rangoli,Mehandi)	Institutional	41
Quiz Competition (Department of English)	Institutional	102
Debate Competition (Department of Marathi and Sanskrit))	Institutional	21
Elocution Competition (Department of Pali)	Institutional	13
Poster competition (Department of Geography)	Institutional	31
Poster presentation and Exhibition (Department of Psychology)	Institutional	140
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Woodball -Stroke- Mixed Doub le/Winner (Gold Medal), Fl oorball/Ru nner Up(Silver Medal), Soft Ball /Third position, Skit/Fourt h , Mime/S econd, Folk Orche stra/Third , One act Play/Secon dTabala	National	4	5	00	Nikita Thwwkar, Ram Khadase Bhagyashri Shamlal Roy, Nilesh Rathod, Nitin Vinod Marskole, Rutika Kishor Kinhekar,

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Institute does have an active Student Council. There is representation of students on academic and administrative bodies and committees of the Institution. The Institute forms its committee to select student representatives for Student Council in accordance with the Maharashtra University Act 1994 section 40(6). The Institute has a Student Council with the Director as its chairperson, Student Council teacher Incharge, faculty member, the NSS Programme Officer, the NCC Officer and the Director of Physical Education to form Student Council in accordance with the schedule declared by the affiliating University. Eleven Class representatives are selected on the basis of their merit qualities from the classes from B.A.I to M.A. Final. Apart from this, students excelling in NSS, NCC, Sports and Cultural activities too are nominated. It also has two Girl Students representatives. Following students were selected for the academic session 2019-20

1. Shri Piyush Sahare – B. A. I
2. Ku. Vaishnavi Patil – B. A. II
3. Ku. Kajal Lanjewar – B. A. III
4. Ku. Nazneen Firdos – M. A. I
5. Ku. Shagufta Parveen – M. A. I
6. Shri Ajay Dhankare – Sport Representative
7. Ku. Neha Kapgate – NSS Representative
8. Shri Yogesh Kapgate – NCC Representative
9. Ku. Shubhangi Bawane – Cultural Representative
10. Ku. Ekta Mandpe – Girls Student Representative
11. Ku. Ankita Khobragade – Girls Student Representative

Shri Yogesh Kapgate was nominated as student's secretary. The students' members of the council unanimously selected the Secretary of the Council and his name was forwarded to the University. These students members of the Council are felicitated during the annual gathering every year. The main task of the Student Council is to plan, organize and coordinate extracurricular, cocurricular and sports activities of the Institution throughout the year. This practice encourages other students to participate in various inter and intra college competitions. Some of the activities are also jointly organized by staff and students representatives at departmental and institutional level. This helps in developing team spirit and leadership qualities in students. Every department selects few students as president, secretary and treasurer for smooth functioning of the department and to carry over various programmes at departmental level. These students takes the responsibility to carry over various departmental programmes such as competition, organise seminar and workshops, arrange lectures of renowned personalities etc. These students take a lead to collect articles of students to be published in the college magazine (Fulor).

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Vasantrao Naik Government Institute of Arts and Social Sciences, Nagpur being a Government Institute though does not seek any financial support from its Alumni. The Institute has a registered alumni association. Though the registration of the Alumni Association was done in the year 2018-19, the Alumni was always in constant touch and aware of different activities being carried out in the Institute. The Institute of Higher Learning has to keep pace with the changing social situation. It has to evolve with the changing times and that includes relation and communication with its Alumni. Even before the registration of the association, we have Alumni interacting not only with each other, but also with the Institution with zeal and enthusiasm. The skills and experience of the Alumni have undoubtedly benefitted the Institution by giving

lectures and donating books in the departments. The Alumni can turn out to be great role models for the students. We have a considerable number of alumni working in the field of education along with some working with Banking, Railways, Telecommunication, Media and Post and Telegraph departments. They offer practical guidance to the students whenever needed. The Alumni have built a positive relationship with the Institution which can be illustrated in their strong desire to be a registered association and their whole hearted response to the appeal of donation of books for departmental libraries. In keeping up with their demand, the Alumni Association of Vasant Rao Naik Government Institute of Arts and Social Sciences, Nagpur (formerly, Morris College) was registered. And as an outcome of it the registered association was formed will surely take us to broader network experience which will be far more enriching, both for the individual alumnus and the Institution. In the development of the Institution Alumni has played a significant role through the following contributions mentioned below: In organizing socio- cultural, educational (few have been appointed as contributory lecturers in the departments) and other events and thus strengthening their relation with the Institute. Those who have represented the Institute in the Cultural festivals, Sports, Debate and Elocution Competitions at Zonal, National and International level contribute their role by giving free guidance to the students in their respective fields. Alumni is also invited in a few departments to conduct skill based workshops for entrepreneurship.

5.4.2 – No. of enrolled Alumni:

62

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

00

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Formation of Student's Council To trace and encourage students in Extracurricular activities a close link between them and teachers is needed. Some students may have certain kind of hesitation to share themselves with teacher. In such situation this we need to have a representative from students who act as a link between the teachers and the students. With this purpose in mind, student council, representing toppers from each class/group is nominated, who in turn elect their secretary. The process of nomination started by inviting names of the toppers from each class through in charges of admission committees for undergraduates and from heads of the department of postgraduate teaching. Nomination was also sought from the incharges of sports, NCC, NSS and cultural activity. Two seats were reserved for girl students. After receiving the names from the in charges of the committees and the heads of the departments, the list of recommended students was prepared and displayed on notice, vide letter dated 13.01.2019, with an appeal that objection, if any, may be raised within the stimulated time. Then the meeting of selected candidates was called with all members of the committees under the chairmanship of the head of the institute vide letter dated 15.01.2019. After discussion the council was nominated and the students elect a secretary mostly through consent among themselves. The process of ballot was not required. The council is officially announced in a special function which was organised to felicitate

the meritorious students along with the performers in different fields. <https://drive.google.com/file/d/1cGMH1AhLSZEMQBjFa8JkI2mQgKw8qptu/view?uspsharing>

Organising Cultural Activities Cultural activities like singing, dance, sports and other arts, promote physical wellbeing. Our students for many past years have been regular participants in the cultural activity conducted at university level under the banner 'Indradhanush'. The participants for the university organised event are selected from the mentioned cultural activity titled 'Zep', which is carried out at Institutional level. The cultural committee to organise the programs for the event was formed at the beginning of the academic session under the chairmanship of a Dr Aparna Agnihotri, Head, department of Music. The committee chalked out the program. The activities include, poem recitation, elocution, debate, quiz contest, essay writing, mehndi design, Rangoli, etc.

For this different departments were allotted the responsibility vide letter dated 09.01.2020. Particular arrangements like erection of stage and tent are carried out. The contract for this is allotted after inviting tenders from the outsources. There is a different committee, namely 'Purchase Committee', which carried out the process of allotting the work by inviting quotations. Once the contract was allotted, 'Stage and Decoration Committee' and 'Pandal committee' took over the responsibility of making arrangements. To maintain discipline, different committees, for boys and girls, were formed. Similar committees are there to check the entry of students, from two separate entrances. Under the leadership of the department of Physical education different committees were formed to organise sports activities. <https://drive.google.com/file/d/1fsHERFJPKdsV0i7KtDtMlu5YjHL3i5o/view?uspsharing>

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Library, ICT and Physical Infrastructure / Instrumentation	The library has text books, reference books, Research journals and e resources in all the prescribed subjects along with the books for preparation of competitive examinations. Under grants from RUSA 8 class rooms have been installed with sophisticated modern facilities some of the ICT tools which are regularly utilised for teaching purpose are PC, laptop, LED and LCD projector and interactive boards. The institute has constructed ramps to make access comfortable and convenient to divyangjan visitors at every entrance. There are around 60 rooms in the campus which are utilized for purpose of teaching or for departmental accommodation. There is an independent building for administrative purpose.
Curriculum Development	Vasantrao Naik Government Institute of Arts and Social sciences, follows curriculum prescribed by Nagpur University. Some of our faculties, being members of important bodies and

committees, are directly or indirectly associated with the programme designing at University level. Care is taken to meet the needs of students in a way that ensures the material is understood, maintained, and applied in and out of the classroom. For this Assignments are issued and classroom seminars are held. These activities are considered for internal assessment. Lesson plans are drawn and time is managed in accordance academic calendar prepared at beginning of the session. At the end of the day, its not about the curriculum or plan itself. Its about the students and how well they understood the lessons presented. Its about the presentation of the material and the students ability to understand, retain, and apply it.

Teaching and Learning

The Institute provides a unique blend of subjects like experiential learning through Music, Geography, Homeeconomics Psychology with modern Classical languages (8 Languages), with another combination with subject like Sociology, Philosophy, Economics, Political Science, History, Ancient Indian History, Culture Archeology. These collaborated with either NCC,NSS or sports brings about an individual who is balanced in his approach to life.

Examination and Evaluation

The institute conducts offline internal unit tests regularly for the students at the undergraduate level pursuing B.A. Programme. The teacher used to announce the schedule of examinations and one hour unit test used to be conducted on the scheduled day. Each student has to answer the questions in a descriptive manner covering the syllabus designed for the scheduled period. There used to be evaluation of the students based on the performance in various unit tests which cover syllabus at par with RTMNU university syllabus for B.A. This helps the students to prepare for the descriptive nature of the semester based theory exams conducted by RTM Nagpur University at the end of the semester. The students too have to attend practical unit tests to enhance their skills in the practical experiments. This helps them to be confident in the university practical

exams which are held at the end of the semester around the theory exams. Students refer the previous years semester exams and brush up their knowledge for getting better perfection.

Research and Development

Research activity happens to be one of the important aspects of the teaching learning process for Social Sciences and Arts. With thirteen post graduate teaching departments and five undergraduate departments for the subjects of Humanities, research becomes an integral part of any program prescribed in this stream by the university , Keeping this in view special efforts were taken to have a research centre where the students with a masters degree in post graduation can carry on with research activity.

Human Resource Management

This Centre of higher learning being an Institute has a person of Professor grade heading it in the capacity of a director. The director looks after all the administrative matters and takes the necessary steps to provide a proper congenial milieu for the academic growth of faculty and teachers. Similarly the non-teaching staff too has to carry its activities under the directives and guidance of Director of the Institute. The Institute has eighteen teaching departments including thirteen Postgraduate departments of teaching. Apart from the Director, the institute has 80 sanctioned posts of academic nature consisting of 1 Librarian, 2 directors of Physical education and 77 assistant professors in various departments. This category of employees are designated as Steno, Head Clerk, Assistant Librarian, Senior Clerk, Assistant Musicians, Library Attendant and Hostel Servant.

Industry Interaction / Collaboration

The institute history extra curricular activities outreach the society for this various linkages have informed the Agencies with with whom we have entered into linkages are include RTMNU, LAD college, Swami Vivekananda Kendra, Raj Bhavan, District Election Office, Nari Sangathana, BANAI, 2 MAH ARTY, BTY.

Admission of Students

The institute runs courses at undergraduate and postgraduate levels. The process for admission to

undergraduate classes is carried out through formation of committees which include faculty. The students who have qualified HSC exams are eligible for admission to the first year of Bachelor Program and are selected in accordance with the rules prescribed by State Government. Similarly admission to postgraduate classes are carried out by concerned departments under the chairmanship of respective heads. The students who have completed Bachelors Program of any recognized university are eligible to obtain admission in any of the Postgraduate teaching department of the Institute.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Examination	Before the final university exam, the college conducts test exams for the students which are planned in accordance with the pattern of the said university examination. The question papers for this examination are invited through email. Even the notices regarding the examination are circulated on email and WhatsApp group. The submission of question papers in soft copy is done through official government email id which has been provided by the Nationa
Planning and Development	In Planning and Development, most of the activities are carried out under the banner of District Planning Committee (DPC). All the work related to DPC has to be proposed through Ipass, the e-governance portal of DPC. It is approved for the planning for next financial year. For it estimate from concern bodies, like PWD for civil work, has to be submitted on the said portal.It is electronically communicated to Higher Education Department for technical sanction.This all is uploaded on a I-pass for administrative approval. Then the collector releases funds on BDS. The fund is transferred to the concerned agency. After completion of work , completion certificate and Geotag Photograph are uploaded to ipass portal. Thus the complete process of Planning and development undergoes through e governance.
Administration	When it comes to administration, the attendance of all the faculty and non

teaching staff is maintained through biometrics. The notices to the staff are communicated either through WhatsApp group or through emails. Thus the use of e-governance is applied in administration at Vasantrya Naik Government Institute of Arts and Social Sciences.

Finance and Accounts

The funds to receive the financial needs of the Institute are received on BEAM which is a portal from Government of Maharashtra. Similarly funds from RUSA are received through the PFMS which again is a complete electronic process. The salary bill of faculty and non-teaching is submitted online to the treasury. These are certain examples of implementation of e-governance in the finance administrative process which is carried out at Vasantrya Naik Government Institute of Arts and Social Sciences, Nagpur.

Student Admission and Support

The admission for the academic session 2019-20 was done through the College Management System software in which the details of the students who have obtained admission in undergraduate and postgraduate classes were registered. The system provides a gender, caste, subject, medium, residential type wise list of the admitted students. Thus the information of admitted students can be conveniently made available for different government policies and their implementation.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Nil	Nil	Nil	0
2020	Nil	Nil	Nil	0
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for	Title of the administrative training programme organised for	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)

	teaching staff	non-teaching staff				
2020	Citizen Perception Survey regarding Smart City	Citizen Perception Survey regarding Smart City	15/02/2020	15/02/2020	55	19
2020	Road Safety awareness Programme	Road Safety awareness Programme	24/02/2020	24/02/2020	52	19
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Short Term Course -Research Methodology	1	26/05/2020	01/06/2020	6
FDP on Moodle	1	11/05/2020	16/05/2020	6
Online Refresher Course in Sanskrit Pedagogy (Arpit)	1	17/11/2019	16/02/2020	90
NRDMS-DST Summer School on Geospatial Technology	1	13/01/2020	02/02/2020	21
Refresher Course in English	1	09/12/2019	21/12/2019	14
Refresher Course in Geography	1	16/06/2019	28/09/2019	14
Short Term Course - Gender Sensitization	1	26/08/2019	31/08/2019	6
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	1	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
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04	04	03
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6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The internal and external financial audits are conducted by the government agencies. It is a practice which is carried out by the authorities with a gap of five to six years. The same was conducted in the year 2016-17. The next audit may be conducted in two years or so.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	No	Nil
Administrative	No	Nil	No	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Nil

6.5.3 – Development programmes for support staff (at least three)

Citizen Perception Survey regarding Smart City Road Safety awareness Programme
--

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Digital display board for students on ground floor and first floor of the main building. Faculty being encouraged to publish their research in UGC care list journals Upgradation of staff room To organize more inter disciplinary National Level Conferences, seminars and workshops To start certificate and diploma courses in humanities Grant received for Minor constructional activities contributing to the infrastructure development Purchase of furniture for girls hostel
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
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2020	Citizen Perception Survey regarding Smart City	15/02/2020	15/02/2020	15/02/2020	123
2020	Road Safety awareness Programme	24/02/2020	24/02/2020	24/02/2020	170

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Pistulia a Oscar award winning movie on Gender Equity was screened for students	20/08/2019	20/08/2019	48	13
Lecture organized on Ling Bhav Samanata	05/09/2019	05/09/2019	10	15
Lecture organized on Adolescent girls and their health issues	27/09/2019	27/09/2019	60	0
Breast Cancer and Cervical Cancer Awareness Program	10/01/2020	10/01/2020	50	0
Felicitation of women employees working in petrol pump and railway station	08/03/2020	08/03/2020	20	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Available land is in the town with a limit of 0.6 Acres. Due to high crowds in the city it is very difficult to have green belt development within the campus. However, institute has still around 357 trees with girth more than 30 cm and about, 80 in form of pot gardening to have rich green effect. The individual

trees belonging to 51 species of 21 families were studied for estimation of biomass and carbon sequestration Leguminosae is the most dominant family with 12 species of trees growing in the campus. Polyalthia Longifolia has the maximum number of individuals i.e. 52 on the campus. (Academic residential campus together). Maximum girth gained by Azadirachta indica which is 576 cm of 21 individuals. Dalbergia lanceolaria has achieved maximum height i.e. 94.42 ft. Total biomass of Azadirachta indica is 125187.26 and the carbon sequestered is 57586.14 kg. Total biomass of trees and carbon sequestered is 712688 kg and 327836 respectively. This biomass is accumulated over the past 10 years approximately and it is understood that within those years this much carbon has been slinked, preventing it from escaping into the atmosphere and has been fixed by these plants. Carbon dioxide is a green-house gas found naturally in the atmosphere. Due to human activities like industrial development, urbanization, fossil fuel burning (Vehicular pollution) the proportions of CO₂ in the atmosphere are increasing rapidly across the globe. This in turn is leading to a cascade of environmental changes better known as global warming. The trees of campus of Vasantao Naik Institute of Arts and Social Science having successfully slinked the 327836 kgs of carbon from the atmosphere, provide a valuable ecosystem service in the heavy traffic area of central Nagpur. To meet the future demands of energy and the pollution free conscious environment for the future population, it is required to adopt non-conventional renewable sources of energy. The institute has 28 solar lights Energy audit has been conducted and the recommendation has also been implemented specifically for replacement of regular tubes and bulbs with LED bulbs and tubes. Major sources of Solid waste are from the canteen and stationary wastes. The food waste is treated by dumping in pit. General solid waste i.e. stationary waste is segregated as paper waste, plastic waste. Since the organization is well established and equipped with the necessary and up-to-date electronic infrastructure, the e-waste generation is very minimal. However, as a proactive initiative, an authorized vendor is identified for disposal of e-waste in case it is generated. E-waste after generation is segregated from other sources and kept separately identified for disposal in systematic way through proper government procedure.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	5
Provision for lift	No	0
Ramp/Rails	Yes	5
Braille Software/facilities	Yes	5
Rest Rooms	Yes	5
Scribes for examination	Yes	5
Special skill development for differently abled students	No	0
Any other similar facility	Yes	5

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address	Number of initiatives taken to	Date	Duration	Name of initiative	Issues addressed	Number of participating students
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	locational advantages and disadvantages	engage with and contribute to local community					and staff
2019	Nill	1	28/08/2019	1	Essay competition	Utility of Mobile phone	50
2019	1	Nill	07/09/2019	5	Extended help to flood affected Kolhapur	NSS volunteers voluntarily helped flood affected area.	4
2019	Nill	1	28/10/2019	14	Awareness program ISRO sponsored on RS and GIS in urban and regional planning	Urban and regional planning	20
2020	Nill	1	13/02/2020	1	Awareness among the farmers regarding agricultural method and soil testing	to farmers	15
View File							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
The Maharashtra Civil Services (Conduct) Rules 1979	31/12/2016	YASHADA training of 42 days is given to all new recruits of MPSC where they are trained in conduct rules. Different committees are formed in accordance with the Maharashtra Civil Services (Conduct) Rules
VNGIASS prospectus	17/06/2019	They have guidelines for students which they are given in print form so that they read it before taking admission, these rules of conduct is latter explained in their

		orientation/ induction program
Teachers diary/ CR forms	17/06/2019	<p>These consist of different rules of behaviour of teachers towards students, colleagues, non-teaching staff and stakeholders.</p> <p>The CR forms are evaluated at institution and latter at Directorate of Higher Education level teachers earn grades for their behavior throughout the year and these grades effect the teachers evaluation in promotion</p>

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Chtrapati Shahu Maharaj Jayanti	26/06/2019	26/06/2019	52
Rakhi making Workshop	20/07/2019	30/07/2019	52
Lokmanya Tilak Jayanti	23/07/2019	23/07/2019	45
Rakhi made by students sent to soldiers	02/08/2019	02/08/2019	52
Raje Umaji Naik Jayanti	07/09/2019	07/09/2019	23
Pandit Dindayal Upadhyay Jayanti	25/09/2019	25/09/2019	23
Mahatma Gandhi and Lal Bahadur Shastri Jayanti	02/10/2019	02/10/2019	49
Maharshi Valmiki Jayanti	13/10/2019	13/10/2019	4
Inter Collegiate Poetry Recitation on Patriotism	20/11/2019	20/11/2020	50
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

5-6-2019 Regular activities of the NCC, 2 MAH ARTY BTY in the institute began with celebration of World Environment Day on June 05, 2019. Cadets were informed about the environmental crisis in our time. Cadets watered the plants and facilitated birds with water in the premises. YOGA Day on June 21st was celebrated. 58 cadets participated in the programme at Yeshwant Stadium Nagpur. On June 26th "Day Against Drug and Illicit Trafficking" was celebrated in the institute. Col. Pankaj Gupta, CO, 2 MAH ARTY BTY, NCC was present as the chief guest of the function. 22/02/2020 150 students and 3 teachers visited a Gaushala and Nursery. 26/11/2019 80 students participated in cleaning the

college campus under "Swachha Bharat Abhiyan" 02/07/2019 NSS wing of the institute organised Tree Plantation Programme and Rally on 2nd July . In the premises of the institute many new sapling were planted and action were initiated to take care of the sapling by the concerned authority. The likes of Dr. Vinyak Kane, hon'ble Vice Chancellor of the university, Pro. VC Pramod Yewale and NSS coordinator of the university Dr. Walke graced the rally on this occasion. As many as 20 students actively participated on this occasion.

02/10/2019 To inculcate and preach one of the universal values called Ahimsa among the students, Ahimsa rally was organized on the august of Mahatma Gandhi's Birth Anniversary. Dr. Walke , NSS Co-ordinator of the university, graced the event on this occasion and briefed the gathering on the significance of ahimsa in human's life. About 30 students had participated

11/02/2020 'Essay competition' Topic - 1 Importance of Environmental Education at School College level. 2 Increase of Air pollution and its consequences. 3 Water Conservation. 4 Swachha Bharat Sunder Bharat Total 100 students participated in 'Essay competition' 22/01/2020 Tree Plantation programme 106 participated

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICE :01 Title of the Practice: Scientific Temper Activity The Goal: The purpose of the Scientific Temper declarations (1981-2011) is to identify the crucial role of social sciences in scientific temper. Social sciences have their own rigorous methods of observations, analysis, and evidence best explanations, which differ from natural sciences in terms of methods and types of explanations. The major purpose of organizing this show was to bring the S techniques to the attention of students, instructors and other stakeholders. The Context: Scientific temper is a manner of thinking for an individual that includes questioning, observing hypotheses, analysing, and generalising. It is designed to promote justice, equality, and democracy. The Government of India has established a National Council for Science and Technology Communication, stated to celebrate 28th Feb as a National Science Day. The Department of Psychology, impressed and inspired by the concept, proposed to the Institute's Director that an exhibition dubbed the Psycho Fest be held. The Practice: The Department of Psychology began by forming groups of students and assigning them the task of creating display board chart papers for various diagrams and flow charts. The groups were given the subjects to discuss. The list was compiled in preparation for doing tests on the visitors. There were also some live social conformity and biases experiments. To demonstrate the validity of group dynamics theories, various items were used to set up experimental games. Live demonstration of how scientific equipment were used to assess notions such as IQ, memory span, forgetfulness, response speed, and so on. Evidence of Success. The activity which started as a departmental segment, later incorporated other department of the institute namely sociology. Other than the institute which had stalls include 1.Forensic Science Institute which displayed fool prints, finger prints, hand writing analysis, blood splatter test, duration of blood on body for demonstration. 2.Post Graduate Department of Psychology, RTMNU, Nagpur 3.IGNOU students doing UG, PG programme In total as many as 180 students participated from above catalogued institutions and about 300 students and faculty members paid visit to the fest. Problems occurred and resources required 1.The turnout and quantity of guests much exceeded expectations. 2. A bigger area required with sound proof activity. 3.The endeavour should be accomplished over two days. 4.To make an institute activity other department will also be asked to put their stalls

BEST PRACTICE: 02 Title of Practice: Creation of Citizen Manifesting Potentials Objective: Educational Institutes should help students to overcome their feeling of powerlessness by developing their sense of community and their confidence that they can make a difference in the world. The practice of teacher-mentor was initiated in the Institute

with an aim to transform and empower students, the majority of who come from diverse backgrounds of underprivileged sections. To achieve its goal, this kind of activity, demands personal attention on a student. The basic feature of mentoring is the exclusive relationship mentor-mentee: mentor is somebody more experienced who provides strategic advice to facilitate the personal and professional development of another, less experienced person i.e. mentee. So the objective of this practice was to facilitate self-growth, self-worth and actualization of potential of the students by allowing them to share experiences that make them uncomfortable. The Context It was realized that that the dropout rate in the Institute was quite high and students were in need of encouragement and facilitation for their participation in co- curricular or other activities. On discussions and deliberations with a few students it came out that their difficulties could be attended and resolved through interaction with teachers. Taking cognizance of the issue, IOAC gave it an elaborated serious thought and a practice with its basic motive to delve in students problems and if required, to get more involved in their lives and help them to draw a strategy to overcome their daily hassles was drawn. The Practice In this perspective, the role of a teacher would be of the mentor who not only coaches, teaches and supervises but also advises, leads and helps socialization of the pupil. The process commences right at the entry of the student to the Institute as a candidate seeking admission to the first year under graduation program. Candidates come seeking admission aiming to have careers that would not only provide them bread and butter but also work satisfaction. However coming directly from school level they are amateur to understand the subjects they should pursue to have Career of their choice. Taking a cognizance of this, teachers from variant departments are included in the admission committee for the first year of the under graduation program. The candidates are individually counseled and offered subjects in accordance to their interest and inclination.

After fulfilling the process of admission to the institute we move to the faculty advisor system. Here, some fifteen to twenty students are assigned to a faculty member for both academic advising as well as some conversation around other life issues. For any relation to thrive the first and foremost requirement is to listen patiently and attentively, to break the ice so that there is flowing of information from students to mentor and vice versa. Thus starts the process where takes responsibility to nurture self-sufficiency in students. During the meetings faculty too shares life experiences with ups and downs so that the students can see the human side of the faculty. The faculty is encouraged to be constructive and avoid controlling student's behavior by imposing its own choices. Admission to a college is a financial impossibility for many. There are children whose families can't afford to provide them with graduate degrees. If the students are dedicated enough to learn, they have to earn themselves. In such matters students coming from poor financial background but with inclination to study are identified and offered involvement into activities that would fetch them pocket money. Evidence of Success The whole idea of this scheme had come out after academic audits revealed abnormally high dropout rate of the students. The immediate aim of the activity was to decrease the drop-out rate and to provide the surrounding that can help students to derive optimum benefits through the guidance that helps them achieve their goals. The graph of attendance and performance showed upward indicator in various curricular and extra-curricular activities and extension activities. The pattern was observed in NSS, NCC activities. Due to constant counselling and the drop out ratio too was decreased for good. Many needy students' queries regarding self- esteem, communication skill and complexes in personalities were addressed by consulting concerned departments. Boosted moral, confidence and increased self-esteem ultimately lead to healthy milieu in the institute.

Problems Encountered and Resources required There has been a significant increase in the working hours of the teaching staff due to involvement in mentoring. Thus the teachers are overworked. It is too gradual a process and

when midterm feedback is obtained on the matter they tend to give very superficial positive remarks. The relationship between student-teachers is very delicate, and it has been observed in some cases even cold and lame. Mentors do not feel very motivated by their work and this is one of the reasons why the process of mentoring becomes disputable for them. Sometimes the students too are hesitant to share their problems. In certain matters which are too personal and having direct impact on their academic progress, student's reluctance to discuss it with the concerned teacher takes away the real purpose with which the activity has been started. As there is no allocated fund to provide financial assistance to poor students through their participation in routine institutional work, the benefit of earn while you learn could be provided to a few selected after the due process in spite of the availability of more deserving candidates.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://www.vngiassnagpur.org/IOAC_SSR/Criteria_VII.html

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

There are cultural activities conducted at Departmental, Institutional and Inter-collegiate level throughout the year which are a source of motivation, encouragement and participation of students in Indradhanushya which is organized at State level, then Zonal level cultural competition followed by cultural competitions at National and International level. The faculty of the Institute Dr. Aparna Agnihotri, Dr. Renu Bali, Dr. Sadhana Shiledar and Dr. Budhhratna Lihitkar had the honour of being selected by the university to accompany the cultural team at all the levels as team manager However it is 'YUVA RANG' which is a regular cultural event organized by Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur in which more than 250 colleges participate that makes us distinctive in the field of cultural of activities by winning the fest and the title of being 'Overall Champion'. It gives us an immense pleasure to state that for seventeen consecutive academic sessions, from 1997-98 to 2013-14 our Institute was the overall champion which makes our performance distinct in the field of performing arts and culture. The title lost in 2014-15 was regained in 2015-16. Due to unavoidable circumstances the Institute could not participate in the academic session 2016-17. Then the title was once again regained in 2017-18, 2018-19 and 2019-2020. Nitin Maraskolhe won the 'Golden Boy Award' for his award winning performance in Skit, Mime, Group dance, Group sang and One act play. Name of Competition Prize/ Participation Name of Participating students Music: 1. Tabla Frist Ram Khadse 2. One Act Play Second Nitin Maraskolhe 3. Mime Second Nitin Maraskolhe 4. Shastriya Vocal Music Second Rudra Dubey 5. Sugam Sangit Participated Sharvari Naik 6. Group Dance Participated Nitin Maraskolhe 7. Group Song Participated Nitin Maraskolhe 8. Western Music Participated Ashwaghosh Sahare 9. Golden Boy First Nitin Maraskolhe 10. Skit Nitin Maraskolhe INDRADHANUSH EVENT- In this event Ram Khadase student of our institute bagged Third prize for Solo Tabala Performance. National Level Youth Festival - Youth festival was organized by Association of Indian Universities at Amity University, New Delhi on 3rd February to 7th February 2020. The faculty of the Institute Dr. Renu Bali had the honour of being selected by the university to accompany the cultural team. Prachi Nakshe (M.A.Music) and Ram Khadse (B. A. II) participated in the festival. Ram Khadse won Second Prize in Tabala Solo performance. Moreover significant number of students participated in 'Yuvarang' activities like Mimicry, Mime, Skit, Quiz competition, Solo Dance etc. Those who actively participated include Satyam Sodgir, Anushri Keche, Sahani Baitha and Prachi

Nakshay. Apart from above stated cultural segments, Students of the department of music contributed with classical and vocal musical deliberations. Names like Mrunal Kate, Durgavati Prasad, Sayali Gujjar, Aditya Bode and Harshit Baiyya to mention few. Nonetheless, many artists also participated as accompanists on instruments like Tabala, Guitar, Drum etc. These include name likes Shraddha Bhat, Gaurav Sagare, Harshad Wanjari, Virendra Morey, Swapnil Hardas, Vaishnavi Sakharakar, Vishal Shahakar, Somesh Dhote, Tushar Gaikwad, Prafull Khapekar, Ashvaghosh Sahare, Vishal Suruse, and Shubhangi Hardas.

Provide the weblink of the institution

https://www.vnqiassnagpur.org/IQAC_SSR/Criteria_VII.html

8.Future Plans of Actions for Next Academic Year

The third cycle of NAAC was conducted on 05-08-2019 to 06-08-2019. The grade not being of our expectations IQAC conducted meeting to plan future activities. To bring quality in the research activities, IQAC will encourage all the staff members to publish their research only in UGC Care listed journals and will advice all the department to apply for at least one minor or major project positively. In the changing scenario technology has made inroads in the field of education. Availability of study material is liberally available on various websites. To have access to this material technological advanced system in a need of an hour of every institute of higher education. So we plan to provide latest technical tools to faculty and so to non teaching to improve their work culture. Similarly, the advancement of technology may be utilized to make teaching learning process more interesting and effective. Hence proposals in this matter will be submitted. With times the most important aspect of any educational institution, library needs to be updated and enriched with latest books and journals. IQAC proposes to update the library with new editions of books and current journals. IQAC also proposes to conducted more interdisciplinary programs for students, faculty and nonteaching staff. For this applications will be sent to the national agencies like UGC, NAAC, ICSSR, MHRD and others for financial support and guidance. To make the stay for students more comfortable, convenient and safe, the infrastructure will be maintained and developed. It includes the facilities at boys and girls hostel. The institute has well functioned NCC and NSS but the seats for these groups being limited, to provide more options to students, for their personality development, the institute is planning to come up with Scouts and Guides unit. The institute has a university approved research entre which has to be renewed every five years. The concerned action would be initiated in this direction in the academic session 2020-21.