



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution

**Vasantrao Naik Government
Institute of Arts and Social
Sciences, Nagpur**

- Name of the Head of the institution **Dr. Sujata Vyas**
- Designation **Director**
- Does the institution function from its own campus? **Yes**

- Phone no./Alternate phone no. **0712-2565658**
- Mobile no **9822474789**
- Registered e-mail **directorvngiass@rediffmail.com**
- Alternate e-mail **director-vngiass@gov.in**
- Address **Pandit Jawaharlal Nehru Marg, RBI
Square, Civil Lines**
- City/Town **Nagpur**
- State/UT **Maharashtra**
- Pin Code **440010**

2.Institutional status

- Affiliated /Constituent **Affiliated**
- Type of Institution **Co-education**

- Location **Urban**

- Financial Status UGC 2f and 12(B)
- Name of the Affiliating University Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur
- Name of the IQAC Coordinator Dr Kapil Singhel
- Phone No. 7722007968
- Alternate phone No. 0712-2247163
- Mobile 8888403070
- IQAC e-mail address vngiassiqac@gmail.com
- Alternate Email address directorvngiass@rediffmail.com

3.Website address (Web link of the AQAR (Previous Academic Year) https://vngiassnagpur.ac.in/pdf/AQAR_2020-21.pdf

4.Whether Academic Calendar prepared during the year? Yes

- if yes, whether it is uploaded in the Institutional website Web link: https://vngiassnagpur.ac.in/pdf/Academic_Calender_2021-22nn.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 3	B+	2.52	2019	05/08/2019	08/08/2024
Cycle 2	A	3.01	2013	06/01/2013	05/01/2018
Cycle 1	B	----	2004	29/01/2004	28/01/2009

6.Date of Establishment of IQAC 01/06/1985

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutional	2202B536-21	State Government	2021-22	2217160
Institutional	2202B536-52	State Government	2021-22	2575990
Institutional	22020772-01	State Government	2021-22	140100000
Institutional	22020772-06	State Government	2021-22	1060492
Institutional	22020772-10	State Government	2021-22	1526600
Institutional	22020772-11	State Government	2021-22	50857
Institutional	22020772-13	State Government	2021-22	200998
Institutional	22020772-14	State Government	2020-21	43000
Institutional	22020772-17	State Government	2020-21	10676
Institutional	22020772-21	State Government	2020-21	18136
Institutional	22020772-28	State Government	2020-21	1989722
Institutional	22020772-52	State Government	2020-21	57063
Institutional	22020781-13	State Government	2020-21	74220
Institutional	22020781-52	State Government	2020-21	56040

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9.No. of IQAC meetings held during the year 05

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

COVID vaccination Camp for students

Proposed NAAC sponsored Conference on new teaching methods

Completed the process of Registration on NIRF

Organized sessions on soft skills, stress management, life management, SWAYAM and MOOC awareness for teaching and non teaching staff in collaboration with three other institutes of higher education

Personality Development Certificate Course in collaboration with other institutes; How to prepare for the competitive examination?

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
FDP for Faculty	Achieved
Session on Competitive Examination for students	Achieved
Addition of latest books and journals to the library	Achieved
Increase in the speed of internet being provided in institutional campus	Achieved
Organizing NAAC sponsored conference on modern educational tools	Proposed and approved but yet to be organised
Creation of Cluster of Colleges	Initiated but yet to materialize

13. Whether the AQAR was placed before statutory body? No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	Vasantrao Naik Government Institute of Arts and Social Sciences, Nagpur
• Name of the Head of the institution	Dr. Sujata Vyas
• Designation	Director
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	0712-2565658
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• Name of the IQAC Coordinator	Dr Kapil Singhel				
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• Mobile	8888403070				
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• if yes, whether it is uploaded in the Institutional website Web link:	https://vngiassnagpur.ac.in/pdf/Academic_Calender_2021-22nn.pdf				
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<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
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13. Whether the AQAR was placed before statutory body?	No
<ul style="list-style-type: none"> Name of the statutory body 	

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	15/01/2023

15. Multidisciplinary / interdisciplinary

By the National Educational Policy-2020, announced by Government, the Institute has taken the initiative to start Short Term courses, form a cluster of colleges, and organize events in which the students from different will be able to actively participate and absorb something novel either in their academics or personally. However, as our institution is affiliated with Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur, we follow the program designed by the committee of the University. As mentioned, the higher authorities have decided to act by the

'Institutional Development Policy' in which a cluster of colleges is formed from institutions with programs in Forensic science, Fine Arts, Traditional Science, and Engineering. Disciplines. While the corona was at its peak and the Government had taken strict lockdown measures, During the last academic session, most of the conferences and the programs organized by the various departments or committees in the institute dealt with interdisciplinary themes.

16.Academic bank of credits (ABC):

The college is affiliated with Rashtrasant Tukadoji Maharaj Nagpur University and so, at present does not have the authority to decide on the Academic Bank of Credits. The college does not have any facility and as such is not empowered to digitally store the Academic Credits earned by the students from various recognized HEIs. However, by the current government policy, the Institution plans to register its students for creating an account under the ABC. The Institute will offer the benefits of multiple entries and exits when the university allows and includes the same in its program.

17.Skill development:

The main focus of the New Education Policy is on skill development. Though the theoretical part dominates the programs prescribed by the pre-NEP 20 times, the presence of skill development cannot be outrightly rejected. In the paper on languages, we have twenty marks for internal assessment that consists of classroom seminars in which students have to present a research paper that not only develops their critical thinking but also adds to their communication skills. Other than this, the theoretical program includes other communicative aspects like applications for jobs, invitation letters, and complaint letters which add to the personality of the learners. The departments of social sciences take field visits where the students come in contact with all types of societies and living around them and prepare for their role that has social considerations for the welfare of the society. The institute also has practical departments which contribute to the experiential learning in the students, Thus the combination of five subjects that students offer, though indirectly, contributes to their skill development. However, after the full fledged introduction of NEP things will have to be revise drastically and skill will become an integral part of university prescribed curriculum.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The preservation and promotion of India's cultural wealth must be considered a high priority for the country, as it is truly important for the nation's identity as well as for its economy. The promotion of Indian arts and culture is important not only for the nation but also for the individual. This can be found in the writings of Indian authors. There are papers in languages which are fully devoted to the Indian Writings. Similarly, in social sciences the theories given by Indian Thinkers find an important place in the university prescribed curriculum. Online seminar, sponsored by ICSSR was organised on Pre-independence and Post-independence Indian English fiction. Indian languages like Pali and Prakrit and Sanskrit, have a full-fledged department. However, due to the earlier pattern adapted as per the directives of the university nothing of online courses could be inculcated in the teaching at the Institute. But as we have a lot of scope for this in NEP, we will surely have it whenever it is implemented.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Focus Outcome-based education (OBE): Focus on Outcome-based education (OBE): The college works on different fronts to achieve the different parameters of Outcome-Based Education. In addition to the committed teaching to develop deep knowledge of respective disciplines, various activities were conducted to develop critical thinking and problem-Solving Abilities among the students. Project Works were assigned to the students which contributed to developing Teamwork as well as interpersonal skills among the students. Unit Tests, Semester- end examinations, tutorials, and assignments helped in identifying the Course Outcomes of the students. The employer and the alumnae feed Back (Formal & Informal) also helped in measuring the Course Outcomes. To develop professional and ethical sensitivity among the staff and students, a program on IPR was organized. The code of conduct for students and staff inculcates professional and workplace ethics

20.Distance education/online education:

During the Covid-19 pandemic time, most of the classes were conducted online. The teachers conducted their classes using different online platforms such as Google Meet/Classroom, Zoom, etc. Many teachers recorded their lectures, uploaded them on YouTube, and shared them with the students who could watch according to their convenience and connectivity. The different undergraduate courses and postgraduate programs prescribed by Rashtrasant Tukadoji Maharaj Nagpur University were conducted

Online. The Department of English conducted Online Classes for Undergraduate and Post-Graduate students in collaboration with different institutions in the university area which was attended by a large number of students. Many staff members upgraded their skills by attending different online Faculty Development Programmes conducted by different Teaching-Learning Centres/ Academic Staff Colleges.

Extended Profile

1.Programme

1.1	29
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	1815
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	1581
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	631
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	52
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	81
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	35
Total number of Classrooms and Seminar halls	
4.2	58
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	47
Total number of computers on campus for academic purposes	
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>The Institute chalks out the academic calendar based on the announcement by RTMNU, Nagpur for effective planning and smooth functioning of curricular and co-curricular activities. On the concluding and opening day of every academic session, the college council meeting is held. In the meeting, complete planning of the new academic year along with the distribution of committees is carried out. In accordance with the decisions taken, Heads of Departments prepare and submit their academic planning after conducting the departmental meeting. The Institute, keeping pace with the changing scenario has taken necessary steps to have smart</p>	

classrooms, Internet facilities, and Wi-Fi enabled campus that facilitates the teaching-learning process. The information pertaining to the syllabus and other important updates are conveyed to students through social network sites, Whatsapp groups, Google Classrooms, and Bulk Message groups. Along with the lectures of Regular/Clock Hour Basis faculty, guest lectures are arranged which add to the knowledge and make the teaching-learning process more effective, interesting, and innovative. Class tests, surprise tests, classroom seminars, assignments, and viva voce are conducted by various departments to monitor students' progress throughout the session.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The university notifies an academic calendar for all the programs, which contains the date of commencement, last working day of the semester, and dates for semester-end examinations. VNGIASS follows the calendar prescribed by the departmental activities. The institute prepares an institute-level calendar, and subsequently every department prepares its calendar. Institute calendar of events includes details like the total number of working days and holidays. The department calendar comprises guest lectures, workshops, other co-curricular and extra-curricular activities. The academic activities and all activities are conducted in adherence to the calendar of events. The academic calendars help faculty members plan their respective course delivery research work academic and co-curricular activities. Syllabus coverage for each CIE is decided well in advance and faculty members adhere to it. The IA test timetable prepared by the examination committee is published to stakeholders, and conducted as per the schedule. Continuous evaluation are also done for laboratory courses, project work, seminars, and internships. Conduction of laboratory experiments and viva, and submission of records are the major components of laboratory/departmental course evaluation. As per the laboratory/departmental titles. The Director, through the academic committee meetings, frequently reviews the semester's progress and provides suitable suggestions.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

13

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**Nil**

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**Nil**

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The institute has been working for the overall development of the students by creating awareness and addressing societal and generic needs. The curriculum is enriched by including the courses like Environmental Studies, Social Sciences, languages, arts, etc. This enriches the knowledge base of the student and improves self-actualization and belongingness to society. The college has an active Student Mentor Program. Under this program, students are guided by their mentors regarding professional ethics and social responsibility. To instill Moral, Social, and Ethical values, the institute has introduced programs on Human Values and Professional Ethics. These programs help students gain a holistic understanding of ethical human conduct and trustful and mutually satisfying human acquisition knowledge of their principles and utilization. The NSS wing encourages student participation in programs like Swachh Bharat Abhiyan and bringing awareness on renewable energy sources, and conservation of water and electricity. Environmental

Studies include the study of renewable energy resources, the importance of conserving the present ecosystem, promoting biodiversity, perils of environmental pollution, and raising awareness on environmental and social issues. The internal Complaint Cell (ICC), creates confidence and better awareness about gender equity and makes girl students aware of their rights in the institute.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

3

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

284

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://vngiassnagpur.ac.in/pdf/Feedback_Analysis_Report.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1815

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1469

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The exposition method is used for slow learners. Instruction method and collaborative learning is used for average students. Guided discovery method is used for advanced learners. The students identified as advanced learners are encouraged to take up leadership roles in various cultural and extra-curricular activities. These activities are generally outside the syllabus, for example - performance in theatre, environmental issues etc. The students with special aptitude are also identified and encouraged by the teachers through financial aids, providing books and study materials, to participate in workshops, seminars organized outside the Institute. The teachers inform, encourage and help them to take different competitive examinations. The students identified as slow learners are provided teaching through more regular usage of teaching aids like black board and chalk. The concepts difficult to understand are repeated in consequent classes through verbal or audio-visual aids as might be necessary. Teacher-Mentor scheme is beneficial for the slow learners. Under the guidance of their mentors it was found that the students who were not participating in co-curricular and extra-curricular activities earlier began to participate on a large scale. Their attendance in the classes increased, drop-out decreased and performance in examinations also improved.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1815	52

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The teaching and learning process followed in the Institute is predominantly student-centric. Events such as games and sports, group discussions, group songs, making things collectively, and data collection are used in participative learning. Problem-solving methodology is used in getting assignments done by students. The language departments use the devices of drama, role play, and group discussion to make the teaching-learning process participative and interactive. Similarly, subjects with laboratories prepare students for the real-world scenario by making them accustomed to the simulated environment. A number of community and outreach programs are conducted in order to incorporate life skills and value-based orientations. Entrepreneurial Skills are also addressed by a few departments by way of conducting workshops that teach skills leading toward financial self-sufficiency. Students' life skills are sharpened through lectures and talks on important current issues and workshops on topics like stress management, gender and legal awareness, environmental issues, health and hygiene etc. Thus problem-solving methodologies like revision of topics, distribution of books and study material, special guidance and extra classes are employed by the teachers in teaching-learning process.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The data obtained for ICT after analysis was done is as given below: Creativity in teaching-learning is brought through the use of active learning and information and communication technology tools. Some of the tools include real-life analogies, video lectures, interactive sessions, group activities, PPT presentations, and field visits.

- Use of ICT tools like Zoom, WebEx, and Whatsapp for syllabus and doubt clearing of the subjects for the students: Out of 52 Faculties, about 64.7% Faculties used Zoom and Whatsapp for the above purpose.
- Use of Google Forms for Quizzes, Information collection, Surprise tests in the form of MCQs, etc: About 79.6% of faculties used these methods for a student-centric approach.
- For different subjects, the faculties of those subjects prepared videos on the syllabus and uploaded them on YouTube for the students. A total of 36% faculties uploaded their videos on YouTube. A total of 172 videos are uploaded on youtube.
- 85 percent of faculty members referred external subject experts' videos to the students. Also, 82% of faculties imparted education by means of PPT.
- 74.5% of faculties conducted online guest lectures, conferences, and symposiums.
- 36% of faculty ties did a course on MOOCs for enhancement of their knowledge. About 610 modules were uploaded which is a very nice fact for the students.
- Our P.G. students used e-pathshala for teaching notes and knowledge enhancement. Around, 80% of faculty referred Epathshala to students.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

52

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

52

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

48

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

834

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The Departments apply different mechanisms of interaction in the classroom, unit tests, surprise tests, open book tests and assignments, term-end examinations, practical examinations, and viva voce to understand the knowledge and skills acquired by the students. The internal marks are awarded on the basis of activities like seminars, class tests, attendance, home assignments, study tours, fieldwork, and group discussions.

The Institute ensures that all newly admitted students are made aware of the evaluation process in the induction meeting and similarly in the introductory lectures at the beginning of every semester. Before the session begins, teaching plans are prepared and discussed along with the mode of Continuous Internal Evaluation. Dates for the tests and submission of assignments are notified on the notice boards and announced by faculty in the respective classes at least a week in advance.

The answer sheets of test exams, unit tests, surprise tests, and test examinations are assessed, and answer sheets are shared and discussed with students in class. Thus transparency and robustness in internal assessment are maintained. The maximum and minimum marks in internal assessments are further reviewed and discussed among faculty. On the basis of the performance of the students in the above-mentioned activities, the internal assessment score of the students is submitted to the university.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The Continuous Assessment(CA) is a continuous activity conducted by the Institute and ESE, by the University. Accordingly, mechanism for redressal of grievances related to examination is developed at two stages i.e. for the internal examination and university examination. Students are facilitated to present their grievances regarding questionpapers, answer-sheets and evaluation methods. Revaluation, reassessment system and provision of the photo copy of the assessed answer-sheets etc are available related to the grievances of the examinations. The mark lists are displayed on departmental notice boards.

The redressal of grievances for internal evaluation is done at the institutional level. Students are free to approach teachers to resolve their queries related to the marks obtained in internal assessment, if any. Students with any grievances regarding evaluation are given clarifications by the respective subject teachers. The Director and the Heads of the Departments supervise the overall procedure of awarding the internal marks by keeping in touch with the subject teachers. The students can use the suggestion boxes fixed at various places on the premises.

The cases of grievances during the external evaluation are handled by the university as per its norms. In case of any disparity in examination matters, students submit their application with the required documents to the despatch. Their application is forwarded to the redressal cell in turn in consultation with the concerned head of the department,prepares an application which is submitted to the Examination Controller. The follow-up is taken till the

matter is resolved.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

In our institute there are two programmes UG and PG. Since the AQAR has word restrictions for a limit of only 200 words so here only names of programmes run in our Institute but the course outcomes are given in detail in the pdf file attached.

1. UG Programmes (3 years)

In this programme there are a total of 18 subjects that are taught in the institute. Out of 18 subjects, there are 8 languages and remaining 10 humanities subjects. We do not have honours course in B.A. programme.

1. P.G. Programme (2 years)

In P.G. Programme there 13 subjects that are taught. (6 languages and 7 subjects of humanities are taught).

The offered programmes for P.G. are listed below.

1. M. A. Programme in English
2. M. A. Programme in Marathi.
3. M. A. Programme in Sanskrit
4. M. A. Programme in Urdu
5. M. A. Programme in Arabic
6. M. A. Programme in Persian
7. M. A. Programme in Economics
8. M. A. Programme in Political Science

9. M. A. Programme in History
10. M. A. Programme in Philosophy
11. M. A. Programme in Geography
12. M. A. Programme in Music
13. M. A. Programme in Home Science

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://drive.google.com/file/d/13SPXnJCd5qGcnmbDxmOftFHkgKVG0CYd/view?usp=sharing
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Vasantrao Naik Govt Institute of Arts and Social Sciences, Nagpur
PO & PSO (2021-22)

Before starting with the prescribed program the Institute organizes an Induction Program where newly admitted students are introduced to friends, teachers, syllabi, and various extra-curricular activities. Further, values are taught through subjects of humanities. History deals with National Movements that inculcate the values of patriotism, secularism, universal love, and tolerance. The social sciences inculcate values of Liberty, equality, and fraternity through different theories. The same moral is found in the prescribed programs of language studies, preached through prose, poetry, essay, and dramas. Geography, Environmental studies, and literature develop students' appreciation of the laws of nature. Political Science helps to inculcate values of respect for the constitution, democracy, secularism, integrity, and unity of the country, and social, political, and economic justice. The Dramas and the stories preaching prescribed in literature subjects, inculcate the values of honesty and integrity; Sociology and other social sciences with the instances from literature can help to inculcate values of respect for other's cultures. The teachings from the biographies of great and noble leaders also inculcate inspiring values among the students and people at large. The education about the constitution, particularly the preamble; fundamental rights, and duties gives out what values are fostered through the prescribed

syllabus.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://drive.google.com/file/d/1nvDKlrHamAPLo4KVgq4ILcnYsauaIsDc/view?usp=sharing

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

630

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://vngiassnagpur.ac.in/pdf/Sutdent_Satisfaction_Survey.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

4,41,900/-

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

22

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Every department of the institute has an "Adhyayan Mandal," through which it organises various programmes related to the

subject by organising lectures by renowned speakers and experts from various educational, social, and cultural institutions in that field. They involve their students in these programmes, providing them with experience in the conduct of programmes. This helps in developing leadership and management qualities.

Workshops, seminars, and conferences are organised by the various departments of the institute, which initiates the transfer of knowledge by organising workshops on IPR, soft skills, life management, FDP, etc. in collaboration with other institutes within and outside the state.

The teachers of the institute are invited as guest speakers and resource persons to various seminars, conferences, and workshops. They are invited as chairpersons, keynote speakers, judges, and artists in various concerts.

The teachers are conferred with various awards (government and non-government) for their contributions in the fields of education, research, social work, etc. Some of the teachers also actively participate in the newspapers as columnists, which helps in the transfer of knowledge about their subjects to the masses.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://vngiassnagpur.ac.in/pdf/Criterion-III/3.2.1.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

12

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

28

File Description	Documents
URL to the research page on HEI website	https://vngiassnagpur.ac.in/pdf/PHD_scholar_2021-22.pdf
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

33

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

36

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The Institute carries out various extension activities through its various departments, committees, NSS, and NCC. These activities involve students and the community in the neighborhood. The issues covered in the activities include environmental awareness, gender sensitization, providing help to less fortunate people, cleanliness drives, etc.

The Department of Political Science came up with an extension activity called 'Dasoh'. Students of the department gifted the children and their parents staying on the roadside with footwear, clothes, and food.

The Department of English and its alumni conducted classes in English grammar for children aged below 16 years residing in slums near the institute.

The program of tree plantations was organized by the NCC. In August 2021, 48 SD/SW cadets of the NCC unit participated in the Swachchata Rally and cleaned the monument of '0 Mile'.

NSS had organized a cleanliness drive whereby the students cleaned the area of the Dr. Babasaheb Ambedkar Statue situated at RBI Square.

'Break the Bias Rally' was organized by NSS on International Women's Day. In March 2021, a seven-day residential camp of NSS was held, in which programs on cleanliness, environmental awareness, tree plantation, and gender sensitization were carried out.

The Department of English cooperated with The National Federation of the Blind, to provide writers to the visually challenged people for university and competitive examinations.

File Description	Documents
Paste link for additional information	https://vngiassnagpur.ac.in/pdf/Criterion-III/3.4.1_Departmental%20Extension%20Activities_(2021-2022).pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

07

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

16

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

303

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

13

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

4

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Founded in 1885 A.D. the Vasantrao Naik Government Institute of Arts and Social Sciences, popularly known as Morris College is having adequate physical facilities. This is substantiated by the fact that the above institute consists of two campuses i.e. the old campus and the new campus (Annex Building). Originally, the old campus was built on 29684.01 sq. mts. towards the southern side of Zero Mile. However, at present, out of mentioned area 13268.618 sq. mts. has been handed over to Sub Divisional Officer, Nagpur (city) for Nagpur Metro Rail Project and the remaining 16415.613 sq. mts. is under possession of the institute. The new campus (Annex Building) which stands towards the northern side of Zero Mile, at a walkable distance from the old campus, is built on 24907.02 Sq. mts. Thus, including both campuses presently the institute is built on 41322.615 sq. mts. land which suggests that the Institution has adequate facilities for teaching - learning viz. classrooms, laboratories, and computing types of equipment.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Vasantrao Naik Government Institute of Arts and Social Sciences, Nagpur, has no sports ground even then adequate sports facilities

are available to the students. For indoor sports activities of the Students, the institute is having a gymnasium hall which is located on the old campus of the institute. Darbar Hall is the most suitable place where day scholars and hostel residents can assemble and participate in yoga classes. Institute is also having a gymnasium which stands behind the institute's library building on the new campus. The gymnasium has been provided with almost, all the latest equipment required. Departmental and occasional cultural activities are organized in Independence Hall whereas, the annual cultural program is organized in the courtyard of the annex building of the new campus. Recently newly constructed dome structure is being used for cultural activities, indoor sports activities, seminars/conferences of the institute, etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

08

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

47471091

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library provides access to all students, faculty members, and researchers. OPAC (Online Public Access Catalogue) helps students and staff to view the availability of books and other library resources. The software has been under process during the academic year 2021-2022 and in the same year E-Gate entry facility is introduced for monitoring library user attendance. Details of the issue of books to students, staff, and research scholars are recorded. A weekly, monthly, and annual report can be generated, based on the information requested by the user, for book purchases, stock verification, and usage report of students/staff and scholars shall be generated from the ILMS. Iib Man software installed in the library, which is partially in automation with version latest 1.0 and year of automation 6/10/2010.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.vngiassnagpur.ac.in/#

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2255160

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

73

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institute has formed a committee at the institute level which, consists of teaching faculties who are fully acquainted with ICT and look after the IT facilities of the institute and upgrade it as and when required. As per government norms, quotations are called and a contract of annual maintenance is given to maintain

computers, networking, and printers, available in the institute. All the IT facilities available in the institute are upgraded as and when required. The institute has provided Wi-Fi facilities on campus. The institute has two types of internet connections. One is LAN and the other is Wi-Fi. All the IT facilities i.e. computers are connected through LAN and Wi-Fi. Thus, all the computers in the office and departments of the institute are connected to Internet facilities. all the teaching and nonteaching staff students of the institute make maximum use of the internet facilities available n the institute to do day-to-day work and increase their knowledge in various fields to keep themselves updated.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.vngiassnagpur.ac.in/#

4.3.2 - Number of Computers

176

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

37783214

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

As the institution belongs to the government hence, there is also a well-established system and procedure to maintain physical, academic, and support facilities e.g. laboratory, library, sports complex, computers and classrooms, etc., and its utilization. Being a government institution responsibility for maintenance of the building lies with the Public Works Department (PWD) which takes care of the entire premises. If there is any problem related to civil and electrical work the respective branch of PWD is informed and the work is done. P.W.D. not only does the repairing work of civil and electric but also the coloring of buildings is done by PWD. To maintain the cleanliness of the entire physical and support facilities personnel has been hired through outsourcing and through these personnel, premises, laboratories, a library, gym, computers, and classrooms are cleaned. Likewise, Security guards have been also hired on outsourcing to maintain discipline on the campus and secure the premises from any untoward incident. For maintenance of certain other facilities, Annual Maintenance Service is engaged through institutional purchase committee.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

960

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

Nil

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to Institutional website	https://vnngiassnagpur.ac.in/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

324

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

324

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

26

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

111

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

16

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

15

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Institute installs a student council every year. The council is constituted as per the directives of Rashtrasant Tukdoji Maharaj Nagpur University. The council consists of 15 members as

office bearers: i) Principal of the college ii) One senior teacher nominated by the Principal. iii) National Service Scheme Program Officer. iv) One student from each class who has shown academic merit at the preceding qualifying examination and who is engaged in full-time studies in the college is to be nominated by the Principal. v) Director of Sports and Physical Education. Council Activities: i) The member of the class representative acts to run the day-to-day affairs of the college. ii) The council plays a major role in the organization of Annual Day, NSS Camp, Teachers Day, Sports Day, Literary Events, Publication of the annual college magazine, Drama/Debate Committee, and Cultural Committee processes. In the Grievance cell, Anti-ragging cell all decisions are taken while keeping their views in mind. The Institute holds national and international conferences where the participation of students is praiseworthy. Every department forms an association for departmental academic-related activities. The office bearers of this committee too are selected/elected from the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

57

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

1. Participations in teaching for socially challenged students

2. Assistance in organising competitive exams preparation workshops

3. Sponsered Refreshment for the students during cultural gathering

4.339 books have been donated by the alumni .

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision communicates the institute's reason for being and how it aims to serve equity, accessibility, and inexpensive based higher education as per National higher education policies. The curriculum, co-curricular activities, and research are the domains through which the Institute aims to cater to the students to develop intellectual strength and moral values with given circumstances and capabilities to serve societal, regional, and national needs. Explorations, creativity, and hard work are the pioneering steps toward building their societal future.

To transfer the vision and mission into action, the director, faculties, students, library, and allied services contribute towards the effective functioning of the institute. The Staff

Council and various committees under the kind guidance and support of the Director work democratically and maintain transparency. Administrative and financial decisions are major aspects of Institutes' decentralized governing.

File Description	Documents
Paste link for additional information	http://vnqiassnagpur.ac.in/index.php
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College Council facilitates the interaction between the director and staff. The Secretary of the council is elected democratically. With the set agenda, each meeting desires to formulate policy and implementation processes. Appraisal, allocation of tasks, and review of achievements are the methodologies followed by fair discussions. Every detail is noted down by the secretary which is acknowledged by every staff. Meetings at the beginning and end of the academic sessions are mandatory. During 2021-22, five meetings were held. Throughout the year, condolence for employees who fought life with COVID as well naturally were paid tributes. Professional goodbye and welcome of the employees, Vaccination of students, unanimous selection of NAAC coordinator, hybrid mode exams and admissions, online result, research projects, Ph.D. supervisor registration and research scholars' registration, appointment of CHBs, NSS, NCC, hostels, purchasing, were the major themes of the meetings.

Various committees incorporating the head and other members were assigned the task to support the vision and mission of the Institute. Decentralised governance implements the policy to achieve the academic, administrative, and financial objectives of the Institute. The 2021-22 academic session had six financial, nineteen administrative, and twenty-nine academic committees. Undergraduate and postgraduate admission committees & ICT committee.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1-E6b2RqY4z1DlVXzE5qbjXE7Gxo4KWzC/view?usp=sharing
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The director formulates various committees to distribute and assign academic, administrative, and financial objectives for the academic session. Keeping in mind the objectives of the welfare of students, upgrading facilities of the institute, and smooth functioning, the director of the institute persistently communicates with the committees to ensure the best investment by faculties and maintain team spirit. The academic calendar of the institute was set for the 2021-22 session. To mention a few- the finance committee ensures purchasing as per necessities, legal affairs are handled by the legal committee, admission committee looks after a fair and transparent admission process as per government rules.

For the academic year of effective deployment of the strategic plan was in the purchase of books from the funds received under DPC. After the sanction of funds, a meeting of concern committees was called and the plan was chalked out. The departments were asked to submit a list of the titles. The advertisement was issued and quotations were invited. The students too assisted in checking the lists of the purchased books. The same procedure was followed in subscribing journals. The books arranged in accordance with the receipts were handed over to the library for further procedure.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Appointment and service rules -

Appointment of Clock Hour faculties: In the year 2021-22, a total of 71 Assistant professors are appointed as Clock Hour Basis.

1. Head of the department was asked for the demand of the number of CHB
2. After approval, the Advertisement was published.
3. In Hybrid mode applications were accepted.
4. Scrutiny of eligible candidates as per norms was done.
5. Interview date and time was set for each department
6. Interview committee was constituted as per norms.
7. Selected candidates were informed for their selection

Under Career Advancement Scheme placements of regular faculty:

1. Director of Higher Education issue the letter asking for CAS proposals from regular faculties.
2. Director of Institute called for proposals which were checked.
3. Proposals were sent to the Director of Higher education Pune.
4. DHE office construct committees to conduct interviews for 9000 and 10000 Grade Pay
5. After interviews, GR is issued
6. Those faculties if rejected for placements, are also given letter showing cause of rejection.

According to the GR 20 th December 2021 , 17 th February 2022, 11 th March 2022 and 25 th March 2022, Thirty three faculties of the Institute were given placements.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://drive.google.com/file/d/1leOzwcfdsPTq_vZwSZLUBdMAoyZgd2p_/view?usp=sharing
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Effective Welfare Measures 2021-221.

1. Government Insurance scheme --- GIS is deducted every month salary for each employee.
2. Medical leave / Earned leaves
3. Housing loan: in 2021-22 total 15 employees are paying against their housing loan.
4. Vehicle loan
5. Computer loan
6. Medical reimbursement- 01 employee has received medical reimbursement

Performance appraisal System: Prescribed forms of appraisal are issued by the DHE Pune every year by the end of session. The form is submitted to the director for verification, which are sent to

the Director of Higher Education, Pune. Employees receive the copy of CR after confirmation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

01

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

01

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

27

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

1. Goal Setting: At the beginning of the performance cycle, employees and Director of the Institute establish clear and specific performance goals and objectives. These goals aligned with the overall mission and objectives of the institute.

2 Performance Monitoring: Throughout the performance cycle, regular monitoring and feedback sessions are conducted to track progress towards the established goals. This include periodic meetings between Director of the Institute and employees to discuss performance, identify any issues, and provide guidance and support.

3 Performance Evaluation: At the end of the performance cycle, a formal evaluation take place through the prescribed format for the appraisal by DHE. This evaluation may include a self-assessment by the employee and an assessment by the Director of the Institute. The evaluation considers various aspects of performance, such as teaching effectiveness, research productivity, administrative skills, professional development, ICT and adherence to institutional policies.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The State Government-run Institutes of Higher Education receive their funds in accordance with the rules prescribed through different Government resolutions issued from time to time. For spending the approved funds, it is necessary to obtain the permission of the higher office. Most purchases are generally made on the Government website JEM through an e-tendering process. However, in a few instances, purchases are to be carried out by inviting three quotations from suppliers from the open market. The note of purchases is maintained in the store register. The material thus derived is distributed after imprinting the registration number on it. The bills for these transactions have to be approved from the government treasury and payment is initiated to the supplier through RTGS of NEFT.

Senior account officer at Hon'ble Joint Director's office verifies accounts and stores at least once in two years. It is a type of internal audit. Once in two or three years, an audit is performed by Attorney General's (AG) office. In case of any discrepancy,

compliance is taken and if no satisfactory reply is received, an audit objection is proposed through a note in the stock register. This can be termed an external audit.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

Nil

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Government of Maharashtra

To carry on with the daily administrative and developmental activities of the institute, funds are provided by the State government of Maharashtra. The expenditure incurred and probable expenses are reviewed through the fourth, eighth, and eleventh monthly meetings conducted by the Directorate. The demand of funds is put through the prescribed proposal.

Proposals are made which are sent for approval and sanction of the funds. After receiving grants, tenders are invited through newspapers for particular work. After comparative analysis, the bidder quoting the lowest price is given the contract. As per the government policy, purchases are done online through GEM.

District Planning Committee

For construction, renovation and purchasing of equipment, funds are allocated through the District Planning Committee. The technical approval for the said proposal is obtained from the department of the Higher Education. After the technical approval, DPC issues administrative approval. The amount sanctioned is made available on Budget Distribution System (BDS). The purchasing is done as per the standard procedure mentioned above.

In the session, 2021-22 the following purchase is done through DPC

1. Language Lab Software
2. Computers
3. LED Projector
4. CCTV System in the premises of the Institute

Purchasing books for Library

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

After the challenges of Pandemic, things though improved a lot, were not totally back to normal. Under such circumstances things were to be planned with new approach and perspectives. IQAC proposed vaccination camp for the students which was carried out in collaboration with NCC, NSS, and Physical education department. Looking at the present situation, IQAC decided to enter into Memorandum of understanding for conducting online sessions on academic and other currently significant aspects like stress management, life management, SWAYAM and MOOC Awareness, and soft skills. Under this agreement four event were organized in the online mode. The same policy was adopted to organize guest lectures for the students under faculty exchange program. The online events on Intellectual Property Rights, personality development and preparation for competitive examinations too were initiated by the IQAC. Along with these cocurricular activities, IQAC also encouraged extension activity through classes on English grammar for the students of high schools residing in the slum located in vicinity. The cooperation was sought from the

department of English and Morris College Alumni Association and as the things had completely normalised, this was an off-line activity. Along with these initiatives, IQAC completed the process of Institution's registration on NIRF.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC continuously reviews and takes steps to improve the quality of the teaching learning process.

The academic calendar is prepared in advance, displayed and circulated in the Institute. It is published in the prospectus and strictly followed.

Admission to various programs, examination related dates and declaration of results are shared through WhatsApp groups

Induction session at the beginning of the session for the newly admitted students is organized in which they are introduced to the teaching learning process that would be followed, different subjects they have offered, various co-curricular activities that would be conducted in the coming days, discipline that they have to follow, and they are also given a guided tour of the campus and the various facilities.

Students are apprised of the time table, and syllabi of the courses at the beginning of the session

Committees at class level are formed to generate feed back and appropriate steps taken to enhance the teaching-learning process. The students are free to approach the director of the institute for feedback and suggestions.

- The requirements that come out are shared with faculty members The major initiatives taken over the last year by IQAC include:
- Request for automation of admission process along with

provision for online fee payment

- Conducting test examinations on Google form
- MoUs with prestigious institutes
- Faculty exchange programs and extension activities
- Personality development training program and workshop on guidance for competitive examination
- Application of NIRF

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://vngiassnagpur.ac.in/pdf/NIRF_2022.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Institution shows gender sensitivity in providing facilities such as:

A) Safety and Security: The Institution takes all necessary measures to ensure female students' security like Uniformed Guards 24/7, complete surveillance of campus through CCTV and other means, Women's Cell, Anti-Ragging Committee, and Internal Complaints Committee (ICC). The ICC was constituted in the year 2017.

These committees organize programs from time to time in order to sensitize the staff and students towards Gender related issues.

B) Counselling: Counselling is a pivotal part of the Institution's management from entry to exit (e.g. Teacher Mentor Scheme). The Institute has an established 'Teacher Mentor Scheme'. The scheme is meant for all the students to take special care of the girl students who struggle with bullying, favoritism, and gender-based pressures.

C) Common Room: The Institute has a common room facility for girl students where they can relax during the off lectures.

D) Girls' Hostel: The Institute has a hostel exclusively for girls with an intake capacity of 100 students with all the necessary facilities like 24/7 guard, Warden, Reading Room, Recreation Hall, Mess, Sit-out area, etc.

To facilitate sensitization of students and employees/faculty, seminars are held on relevant topics. Thus the girls students are provided facilities for a secure and comfortable stay on the Institute's Campus.

File Description	Documents
Annual gender sensitization action plan	https://drive.google.com/file/d/1NRV4ku06VCnm7amnTMM0Ev0SOUiW4lED/view?usp=sharing
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://drive.google.com/file/d/1SX0aZPrv3-BnIPc3V00y9PusIalFriO6/view?usp=sharing

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-

B. Any 3 of the above

**based energy conservation Use of LED bulbs/
power efficient equipment**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management

The primary goal of solid waste management is reducing and eliminating adverse impacts of waste materials on human health and the environment to support economic development and superior quality of life. Dust bins are stalled throughout the campus to make the campus litter free. Throwing the waste anywhere is strictly prohibited. Non-biodegradable wastes are dumped into dumping yards. Usage of plastic bags is a punishable offence exercised so by faculties and students.

Liquid Waste Management:

Well constructed and planned along with a proactive drainage system leading to the closed collection tanks, the tanks are regularly cleaned to avoid stagnation of water and the cleaning part is given for outsourcing.

E-Waste Management:

The redundant e-waste material is disposed off in an appropriate manner. Refilling of toner and cartridges of printers and maintaining of IT infrastructure is made by an appointed technician who makes reuse of toners and reduces the rate of e-waste generation. Students and staff store their data in a soft format in their web drives.

As per the policy of the Government, there is an annual contract with an agency after inviting tenders from agencies through advertisements in newspapers.

Initiatives taken by the EVS department

- Essay competition on 10/2/22
- Poster competition on 17/3/22
- Periodic cleanliness drive (Swacchata Abhiyaan) by students, teachers, and staff.
- Project writing competition.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Institute carried out a number of initiatives to maintain tolerance and harmony towards cultural, regional, linguistic, and socioeconomic minorities and ensure an atmosphere of comradery, and brotherhood paving the way towards social perfection. This in a way leads to the institute's credo of One Heart, One Mind wherein everybody is on equal footing socially, emotionally, and linguistically. Various cells like Minority Cell and Equal Opportunity Center work for the cause of those who are less privileged socio-economically and culturally. These cells provide a conducive atmosphere for collective equal development.

Induction is organized for the students of B. A. Part 1 which helps in developing an inclusive environment among students. Students realize exploring aspirations and raise concerns. Their doubts are resolved through discussion in this event so that they can have a comfortable stay in the next few years that they would be spending on the campus.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institute at the beginning of each academic year conducts an

induction meeting for students who are taking admission to 11 standards, BA, and PG programs. The purpose of the induction program is to make students aware of etiquette and manners and college campus ethic like discipline, dress code, gender equity, patriotism, environmental awareness, basic human values, fundamental rights and duties. etc. The Director of the institute addresses the gathering at the inception of the academic year wherein, the authority with induction committee members are given introductory and basic information about the history of the institute and also various academic and ex-curricular departments like NSS, NCC, Sports and Scout and Guide.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://drive.google.com/file/d/15jeTNhAYf27g1hrnotmpUMkjYVCwGY_3/view?usp=share_link
Any other relevant information	https://drive.google.com/file/d/1EzvDR1JSiCB820kjylPeifaKoW4jixub/view?usp=sharing

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

India is a land of multi-ethnicity and varied hues of colors. Independence Day on 15th Aug is celebrated to mark the birth of the world's largest economy in the world India became the biggest democracy in the world with the implementation of the constitution on 26th Jan 1950. 2nd Oct is one of the red letter days as it reminds us every year of the great soul Mahatma Gandhi's birth anniversary. We celebrate the birth anniversaries of one of the most celebrated mothers and sons of all time Jijao Ma Saheb and Chhatrapati Shivaji Maharaj Jayanti on 12th Jan and 19th Feb respectively. Lives of social reformers like Dr. B.R.Ambedkar, Savitribai Phule, Dr. A.P.J. Abdul Kalam, Lal Bahadur Shashtri, Chatrapati Sahu Maharaj are a constant source of inspiration to the nation as a whole. Walmiki and Mahatma Bashweshwar Jayanti are celebrated on the 16th Oct and the 9th of May respectively. Swami Vivekanand, Pandit Dindayal, Molana Abdul Kalam Azad, Sant Sevalal Maharaj, and Atal Bihari Vajpai add to this illustrious list of Jayanti celebrations every year. The institute celebrates national commemorative days and events every year. Yoga Day is celebrated on 21st June to make faculty and staff aware of good health. Dr. A.P. J. Abdul Kalam's Birth Anniversary is observed as 'Vachan Prerna Diwas'.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

01 Online Classes for Post-Graduate Students of M.A. English

Covid 19 pandemic was the hardest time. The major aim of the activity was to facilitate teaching so as keep their morale.

The institute's Department of English organized online lecture series on the prescribed syllabus of RTMNU, MA English in collaboration with various colleges.

The duration of one lecture was 2 hours in which each faculty tried to cover one unit.

More than 500 students attended online lectures and a significant number of the students accessed this on You Tube.

Students who were staying in villages had to travel to the city or nearby network place just to attend the lectures.

Technical glitches and inconvenience for students.

02 Scientific Temper Activity

The purpose of the Scientific Temper declarations (1981-2011) is to identify the crucial role of social sciences in building scientific thinking.

Impressed and inspired by the concept, the Department of Psychology organized the Psychofest that was held on 18-02-2022.

In total as many as 100 students participated from the institution and about 250 students and faculty members paid a visit to the

fest, though it was COVID period.

1. The turnout and quantity of guests exceeded expectations.
2. A bigger area is required with soundproof activity.

File Description	Documents
Best practices in the Institutional website	http://www.vngiassnagpur.ac.in/pdf/Best_Practice_1.pdf
Any other relevant information	http://www.vngiassnagpur.ac.in/pdf/Best_Practice_2.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Buniyad: Facebook Page

Department of Music, VNGIASS, Nagpur

The Institute's the Department of Music runs the Facebook Page 'Buniyad' wherein the alumni of the department are invited to showcase their talent on the online platform about Bhakti Geet, Gazals, Movie songs, classical songs, etc. During the academic year 2021-22

Vaikhari Wazalwar, Dept. of Music, LAD, College Nagpur was invited to give a talk on 'Murchhana' on 7th March 2021. Murchhana refers to the shifting of the tonic from one note to another.

On 14th March, renowned Marathi Gazalkar Sanket Nagpurkar was invited to deal with various contours and shades of gazal.

In addition to the above-mentioned alumni, Dr. Narayan Mangrulkar was invited to give a talk on the 'Importance of Riyaaz' on 4th April 2021.

Sugandha Laturkar-Ayyar, the very popular classical singer in the region, blessed the occasion on 25 April 2021 by singing a variety of classical songs. Mrs. Jayshree Chanekar on 9th May 2021 sang two bandishes of Indian classical music namely Raag Recital and Bhajan Recital in Raag Kalyan raag which she attributed to her

guru Pandit Rajan Mishra. Prof. Mangal Deshmukh was invited to give a talk on 'Merukhand.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Vasantrao Naik Government Institute of Art's & Social Sciences, Nagpur

Future Plan 2022-2023

- To minimize the dropout rate of students' improvement in results.
- To make strong mentor mentee scheme
- To start special remedial coaching classes for the students in need.
- Obtaining regular feedback from parents, students, alumni and other stakeholders and acting accordingly.
- Improvement in language lab.
- To make recording studio in the department of music more functional with external linkages.
- To improve the student attendance in the classrooms.
- Organizing more guest lectures, seminars and conferences for the students.
- To sign more MOUs and organize collaborative programs with reputed government and non-government organizations.
- To make available the students with a playground.
- Beautification of the campus.