# YEARLY STATUS REPORT - 2023-2024

## Part A

## Data of the Institution

**1.Name of the Institution**

Vasantrao Naik Government Institute of Arts And Social Science, Nagpur

- Name of the Head of the institution

  Dr. Prof. Manohar T. Kumbhare

- Designation

  Professor of Pali-Prakrit, The Director (additional)

- Does the institution function from its own campus?

  Yes

- Phone no./Alternate phone no.

  8329507712

- Mobile no

  9422158582

- Registered e-mail

  directorvngiass@rediffmail.com

- Alternate e-mail

  vngiass.nagpur@gmail.com

- Address

  Sanvidhan Chowk (RBI Sqaure) , Pt. Nehru Marg, Civil Lines, Nagpur

- City/Town

  NAGPUR

- State/UT

  MAHARASHTRA

- Pin Code

  440001

**2.Institutional status**

- Affiliated /Constituent

  Affiliated

- Type of Institution

  Co-education

- Location                              **Urban**

- Financial Status                      **UGC 2f and 12(B)**

- Name of the Affiliating University    **Rashtrasant Tukdoji Maharj Nagpur University, Nagpur**

- Name of the IQAC Coordinator          **Dr. Sujata W. Damke**

- Phone No.                             **9960280350**

- Alternate phone No.                   **9960280350**

- Mobile                                **9960280350**

- IQAC e-mail address                   **vngiassiqac@gmail.com**

- Alternate Email address               **sujatadamke@gmail.com**

**3.Website address (Web link of the AQAR (Previous Academic Year)**       [http://www.vngiassnagpur.ac.in/pdf/AQAR](http://www.vngiassnagpur.ac.in/pdf/AQAR)

**4.Whether Academic Calendar prepared during the year?**    **Yes**

- if yes, whether it is uploaded in the Institutional website Web link:    [http://www.vngiassnagpur.ac.in/pdf/Academic_Calender](http://www.vngiassnagpur.ac.in/pdf/Academic_Calender)

**5.Accreditation Details**

| Cycle | Grade | CGPA | Year of Accreditation | Validity from | Validity to |
|-------|-------|------|-----------------------|---------------|-------------|
| Cycle 3 | B+ | 2.52 | 2019 | 05/08/2019 | 08/08/2024 |
| Cycle 2 | A | 3.01 | 2013 | 06/01/2013 | 05/01/2018 |
| Cycle 1 | B+ | - | 2004 | 29/01/2004 | 28/01/2009 |

**6.Date of Establishment of IQAC**    **01/06/1985**

**7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

| Institutional/Department /Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|---|---|---|---|---|
| Institutional | 22020772-01 | State Government | 2023-24 | 132107791 |
| Institutional | 22020772-06 | State Government | 2023-24 | 1972836 |
| Institutional | 22020772-10 | State Government | 2023-24 | 8704965 |
| Institutional | 22020772-11 | State Government | 2023-24 | 79209 |
| Institutional | 22020772-13 | State Government | 2023-24 | 145715 |
| Institutional | 22020772-14 | State Government | 2023-24 | 29921 |
| Institutional | 22020772-17 | State Government | 2023-24 | 9000 |
| Institutional | 22020772-21 | State Government | 2023-24 | 5930 |
| Institutional | 22020772-28 | State Government | 2023-24 | 24108024 |
| Institutional | 22020772-52 | State Government | 2023-24 | 38880 |

**8.Whether composition of IQAC as per latest NAAC guidelines**          **Yes**

- Upload latest notification of formation of IQAC          No File Uploaded

**9.No. of IQAC meetings held during the year**          **04**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?          **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report          No File Uploaded

**10.Whether IQAC received funding from any of the funding agency to support its activities during the year?**   No

- If yes, mention the amount

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

• The new academic session began with Yoga Day on June 21, emphasizing physical fitness. • IQAC's focus for the session included environmental awareness, promoting research, and introducing the Indian Knowledge System to students. • An Induction Meeting for B.A. Part 1 students provided information about NCC, NSS, the library, and available certificate courses. • A guest lecture by Metro authorities encouraged students to use the Metro for eco-friendly, convenient transport, aligning with the Institute's proximity to two Metro stations. • IQAC collaborated with NSS in initiatives like 'Mazi Mati Maza Desh' to foster patriotism and an election awareness drive to motivate young voters.

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

| Plan of Action | Achievements/Outcomes |
|---|---|
| Organize activities emphasizing the importance of physical health, beginning with the observance of Yoga Day on June 21 | Successful observance of Yoga Day marked a positive beginning for health awareness among students. |
| Introduce students to the Indian Knowledge System (IKS) through guest lectures and related sessions | greater participation in research, and engagement with the IKS through lectures, including a session on the Indian Calendar System. |
| Hold an orientation for B.A. Part 1 students to inform them about NCC, NSS, the library, and certificate courses | The Induction Meeting effectively informed new students about institute resources and activities, fostering early engagement |
| Promote Eco-friendly Transportation Options o Host a guest lecture by Metro authorities to encourage | Eco-friendly Practices and Traffic Reduction Initiated o Students actively opted for Metro transportation, supporting |

| | |
|---|---|
| students to use the Metro, benefiting both the environment and students' convenience. | environmental sustainability and reducing campus congestion. |
| . Inculcating Civic Responsibility and Patriotism o Organize activities promoting patriotism, such as 'Mazi Mati Maza Desh' in collaboration with NSS. o Conduct an election awareness drive to encourage young voters. | Strengthened Patriotism and Democratic Awareness o IQAC and NSS initiatives like 'Mazi Mati Maza Desh' and the election drive increased students' civic responsibility and patriotic sentiments. |
| . Expand Extension Activities in Collaboration with External Organizations o Continue association with the Blind Federation of Maharashtra and increase student participation in events like White Cane Day. o Assist in conducting Blind Federation elections in collaboration with faculty and alumni. | Successful Execution of Social Responsibility Programs o Over 50 students participated in White Cane Day, and faculty, in collaboration with the Alumni Association, successfully conducted Blind Federation elections. |
| . Guiding Students for state and national Competitive Exams o Organize a lecture on competitive exam preparation in association with the Competitive Examination Committee. | . Competitive Exam Preparedness Increased o The competitive examination lecture provided students with valuable strategies and motivation for exam preparation. |

## 13.Whether the AQAR was placed before statutory body?

**Yes**

- Name of the statutory body

| Name | Date of meeting(s) |
|---|---|
| Staff Council | 22/10/2024 |

## 14.Whether institutional data submitted to AISHE

## Part A

## Data of the Institution

| 1.Name of the Institution | Vasantrao Naik Government Institute of Arts And Social Science, Nagpur |
|---|---|
| • Name of the Head of the institution | Dr. Prof. Manohar T. Kumbhare |
| • Designation | Professor of Pali-Prakrit, The Director (additional) |
| • Does the institution function from its own campus? | Yes |
| • Phone no./Alternate phone no. | 8329507712 |
| • Mobile no | 9422158582 |
| • Registered e-mail | directorvngiass@rediffmail.com |
| • Alternate e-mail | vngiass.nagpur@gmail.com |
| • Address | Sanvidhan Chowk (RBI Sqaure) , Pt. Nehru Marg, Civil Lines, Nagpur |
| • City/Town | NAGPUR |
| • State/UT | MAHARASHTRA |
| • Pin Code | 440001 |
| **2.Institutional status** | |
| • Affiliated /Constituent | Affiliated |
| • Type of Institution | Co-education |
| • Location | Urban |
| • Financial Status | UGC 2f and 12(B) |

| | |
|---|---|
| • Name of the Affiliating University | **Rashtrasant Tukdoji Maharj Nagpur University, Nagpur** |
| • Name of the IQAC Coordinator | **Dr. Sujata W. Damke** |
| • Phone No. | **9960280350** |
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| • Mobile | **9960280350** |
| • IQAC e-mail address | **vngiassiqac@gmail.com** |
| • Alternate Email address | **sujatadamke@gmail.com** |
| **3.Website address (Web link of the AQAR (Previous Academic Year)** | http://www.vngiassnagpur.ac.in/pdf/AQAR |
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| • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? | Yes | |
| • If No, please upload the minutes of the | No File Uploaded | |

| | |
|---|---|
| meeting(s) and Action Taken Report | |
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| **Hold an orientation for B.A. Part 1 students to inform them about NCC, NSS, the library, and certificate courses** | **The Induction Meeting effectively informed new students about institute resources and activities, fostering early engagement** |
| **Promote Eco-friendly** | **Eco-friendly Practices and** |

| | |
|---|---|
| Transportation Options o Host a guest lecture by Metro authorities to encourage students to use the Metro, benefiting both the environment and students' convenience. | Traffic Reduction Initiated o Students actively opted for Metro transportation, supporting environmental sustainability and reducing campus congestion. |
| . Inculcating Civic Responsibility and Patriotism o Organize activities promoting patriotism, such as 'Mazi Mati Maza Desh' in collaboration with NSS. o Conduct an election awareness drive to encourage young voters. | Strengthened Patriotism and Democratic Awareness o IQAC and NSS initiatives like 'Mazi Mati Maza Desh' and the election drive increased students' civic responsibility and patriotic sentiments. |
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|---|---|

- Name of the statutory body

| Name | Date of meeting(s) |
|---|---|
| Staff Council | 22/10/2024 |

## 14.Whether institutional data submitted to AISHE

| Year | Date of Submission |
|---|---|
| 2022-23 | 26/02/2024 |

## 15.Multidisciplinary / interdisciplinary

Our Institution, run by the department of Higher Education, Government of Maharashtra, Nagpur imparts quality education to the urban/rural masses in Bachelor of Arts, Master of Arts in English, Marathi, Urdu, Arabic, Persian, Sanskrit, Economics, History, Political Science, Philosophy, Home Economics, Geography and Music. The Credit courses which have been recently introduced by the affiliating University Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur have been implemented by the Institution. As per the direction issued by the university, the students at Undergraduate classes, offer 5 subjects from Arts and Social Science disciplines. The first is compulsory English. In the second paper, the students have to select one language out of the seven offered in the institute. For the remaining three subjects the students have an option of choosing papers from the groups framed by the university vide its Direction No. 28 of 2021. As National Education Policy- 2020 is being implemented at the undergraduate level, there is scope for Interdisciplinary and Multidisciplinary courses, under the option Open Elective, Value added courses conducted. The Institution, through its infrastructural facilities like the multipurpose Auditorium, Conference Hall, Common rooms for Girls, Canteen, Gym, Playgrounds, purified water, washrooms, parking facility, and its NCC and NSS units warrants a holistic development of its students.

## 16.Academic bank of credits (ABC):

The Institution has formed a committee to guide its students to register in the Academic Bank of Credits as per the notification issued by the affiliating University through its Notices and Circulars from time to time. Upon further notification from the affiliating University, the Institution will brace itself for registration to benefit the students the benefits of multiple entry and exit in their chosen program. As of today, the Institution caters to educating its students as per the old education policy, by and on the implementation of New Education Policy-2020, the Institution with all its facilities would try to sensitize the professional ability of students through Multidisciplinary Courses including Sports.

## 17. Skill development:

The institution is affiliated with Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur. These courses along with the impartation of theoretical knowledge, also provide practical knowledge as per the program implemented by the affiliating university. Skill development helps build up strong foundation for learners. Our Institute has taken many steps to help students in becoming more skilled and job ready. The programme of languages like English, Marathi, Hindi, Sanskrit, Pali, Urdu, Persian and Arabic consists of certain drafting skills which are the most important aspect of language learning. The internal assessment of students is carried out through assignments and classroom seminars. The students make presentations helping them to gain fluency in the language. All the postgraduate departments engage in classroom seminars thus developing classroom pedagogy which contributes to the students' grasping of skill-related elements through the subjects they offer. The same pedagogy applies to the programs prescribed for the other practical subjects, namely Geography, Home Economics, Music, and Psychology etc introduce students to the applied aspects in subjects through realistic approaches. The NSS Unit regularly organizes activities to promote community responsibility: cleanliness campaigns, health screenings, blood donation camps, skill-building seminars, literacy campaigns and social awareness programs, etc. The Women's Development Cell has made consistent efforts in creating awareness about gender issues. To inculcate citizenship values among students department of political science arrange workshops, survey and conference in collaboration with Pune University and the Centre for study of developing societies, New Delhi, here the student focus Psephology (election studies). To inculcate humanitarian values department of Home Economics arrange Rakhi making workshop and sending to the Indian soldiers.

## 18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The Institution caters to students with Bachelor of Arts, and Master of Arts, and the mode of dissemination is bi- lingual i.e. Marathi and Hindi. The bilingual mode helps students decipher and assimilate concepts. The Syllabus designed and forwarded by the affiliating University has components of the Indian Knowledge System, especially in Ancient Indian History, History, Sociology, Political Science, and Languages. The Cultural Committee of the Institution takes utmost care to foster folk dances and culture through its Annual Cultural Programmes. Besides the above-mentioned, the Institutions preserve Indian culture by

celebrating Birth anniversaries of Epoch -Epoch-making thinkers, Philosophers, and Philanthropists of National stature. Death anniversaries are observed by paying homage to the departed. Festivals are celebrated with fervour and thus Human Values are inculcated in the students. Every year various events and competitions are organized by the departments where students are encouraged to participate so that they learn more about the Indian languages, History, Indian culture and their importance in Indian Education System.

## 19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The institution through its goal "One heart, One Mind" the Mission, Vision, Quality Policy, and Core Values instills in Students the Humanitarian approach as responsible citizens of society and to achieve this, the Institution organizes various extension activities beneficial for the society and the Nation at large. The Institutional Distinctiveness lies in the fact of our commitment to Women's Empowerment through education and financial independence. Apart from the above, the Institution exposes students to research-oriented curriculum delivery. We cater to students with basic research tools required to understand the methodology by organizing Guest Lectures on Research Methodologies, Students' Seminars, and assignments in the form of surveys and observations. We empower students to become a good citizen, teachers, entrepreneurs, soldiers, and administrator with motivation. The study of administration through Constitution Methods and Human Rights finds a rightful place in Political Science. Sociology deliberates on the various components of society and its structure. Economics deals with the Budget and its implications on the common. History brings to the fore the understanding of the past and its relation to the present. Thus, the syllabi are complete with all the components and the Institution warrants their rightful dissemination and implications. Discussions held during regular classes about the text and references to handle real-time problems and challenges assist students in identifying more problem areas and also helps in analyzing and developing solutions using basic principles of their subjects. For example, discussion on several psychological models to tackle real life problems conducted by Department of Psychology. Further, Institution also conducted several events through blended mode using the online platforms including orientation programme for first year students, college fest, annual day, departmental meetings, meetings with alumni, departmental fests, invited lectures, Workshops, and laboratory visits. It was blended learning mode by which our faculty is able

to organize talks by several eminent scholars for the benefit of students. Director and administrative staffs were able to hold their meetings with students and staff members through online mode and resolved their problems regarding teaching and learning.

**20.Distance education/online education:**

The Institution has well-maintained classrooms, and a well-decked-up Virtual Classroom that can cater to the students who can join conferences and seminars online. Leveraging modern technology, our comprehensive online learning platform provides students with video lectures, interactive quizzes, and discussion forums. Study materials, including textbooks, workbooks, and practice exams, are complemented by regular counseling and support services to assist students in overcoming any challenges they may face. Even the viva voce for the doctoral research students is as per the norms of the university, ten classrooms hold an OHP supported through WIFI facility. The Computer Lab holds upgraded Computer systems along with Computers in the Library for access to online resources. With these available facilities and adequate Physical Infrastructure, the faculty use these to turn teaching-learning pedagogy into a more futuristic perspective through a blended and flipped mode of dissemination. The institution has conducted several online events along with the institutions it has entered into MoU with, in online mode.

## Extended Profile

### 1.Programme

| 1.1 Number of courses offered by the institution across all programs during the year | **29** |
|---|---|

| File Description | Documents |
|---|---|
| Data Template | [View File](#) |

### 2.Student

| 2.1 Number of students during the year | **1550** |
|---|---|

| File Description | Documents |
|---|---|
| Institutional Data in Prescribed Format | [View File](#) |

| 2.2 | **1580** |
|---|---|
| Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year | |

| File Description | Documents |
|---|---|
| Data Template | View File |

| 2.3 | **443** |
|---|---|
| Number of outgoing/ final year students during the year | |

| File Description | Documents |
|---|---|
| Data Template | View File |

## 3.Academic

| 3.1 | **40** |
|---|---|
| Number of full time teachers during the year | |

| File Description | Documents |
|---|---|
| Data Template | View File |

| 3.2 | **80** |
|---|---|
| Number of sanctioned posts during the year | |

| File Description | Documents |
|---|---|
| Data Template | No File Uploaded |

## 4.Institution

| 4.1 | **52** |
|---|---|
| Total number of Classrooms and Seminar halls | |

| 4.2 | **35164912** |
|---|---|
| Total expenditure excluding salary during the year (INR in lakhs) | |

| 4.3 | **47** |
|---|---|
| Total number of computers on campus for academic purposes | |

# Part B

## CURRICULAR ASPECTS

## 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

**The institute is affiliated with Rashtrasant Tukadoji Maharaj Nagpur University; the students who have sought admission to the first year are told about the institute's vision and mission through an Induction Program. To effectively transfer the university-prescribed syllabus, each department prepares its annual academic calendar by adhering to the centralized academic calendar prepared by the IQAC. The chief concerns of this academic calendar are the seminars, activities of departmental associations, project works, student presentations, cultural gatherings, and examinations for continuous internal evaluation. A master institutional timetable is issued at the beginning of the session, and within its framework, each department prepares its timetable. Every faculty is assigned particular through individual timetables prepared based on the mentioned two forms of timetables. Each teacher in the department prepares their annual teaching plan, which helps the successful attainment of university-prescribed programs. The associations formed with students at the helm, under the observation of faculty, organize guest lectures and intra-collegiate and inter-collegiate competitions. Along with this, educational programs are conducted in collaboration with other institutes of higher learning in the district. After conducting classes on the prescribed topic, study material is prepared, and contributions from faculty from different institutes of higher education are also sought.**

| File Description | Documents |
|---|---|
| Upload relevant supporting document | [View File](#) |
| Link for Additional information | **Nil** |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

**The university notifies an academic calendar for all the programs, which contains the date of commencement, last working day of the semester, and dates for semester-end examinations. VNGIASS follows the calendar prescribed by the departmental activities. The**

institute prepares an institute-level calendar, and subsequently every department prepares its calendar. Institute calendar of events includes details like the total number of working days and holidays. The department calendar comprises guest lectures, workshops, other co-curricular and extra-curricular activities. The academic activities and all activities are conducted in adherence to the calendar of events. The academic calendars help faculty members plan their respective course delivery research work academic and co-curricular activities. Syllabus coverage for each CIE is decided well in advance and faculty members adhere to it. The internal test timetable prepared by the examination committee is published to stakeholders, and conducted as per the schedule. Continuous evaluation are also done for laboratory courses, project work, seminars, and internships. Conduction of laboratory experiments and viva, and submission of records are the major components of laboratory/departmental course evaluation. As per the laboratory/departmental titles. The Director, through the academic committee meetings, frequently reviews the semester's progress and provides suitable suggestions.

| File Description | Documents |
|---|---|
| Upload relevant supporting document | View File |
| Link for Additional information | Nil |

| 1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University  Setting of question papers for UG/PG programs  Design and Development of Curriculum for Add on/ certificate/ Diploma Courses  Assessment /evaluation process of the affiliating University | A. All of the above |
|---|---|

| File Description | Documents |
|---|---|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | View File |
| Any additional information | View File |

**1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**13**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Minutes of relevant Academic Council/ BOS meetings | View File |
| Institutional data in prescribed format (Data Template) | View File |

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

**1**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Brochure or any other document relating to Add on /Certificate programs | View File |
| List of Add on /Certificate programs (Data Template ) | View File |

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

**54**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | View File |

**1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institute has been working for the overall development of the students, creating awareness and addressing societal and generic needs. The curriculum is enriched by including courses like Environmental Studies, Social Sciences, languages, arts, etc. This enriches the student's knowledge base and improves self-actualization and belongingness to society. The college has an active Student Mentor Program. Under this program, students are guided by their mentors regarding professional ethics and social responsibility. The institute conducts activities on human values and professional ethics to instil moral, social, and ethical values. These programs help students gain a holistic understanding of ethical human conduct and trustful and mutually satisfying human acquisition knowledge of their principles and utilization. The NSS wing encourages student participation in programs like Swacch Bharat Abhiyan and brings awareness on renewable energy sources and water and electricity conservation. Environmental Studies include studying renewable energy resources, the importance of conserving the present ecosystem, promoting biodiversity, perils of environmental pollution, and raising awareness on environmental and social issues. The internal Complaint Cell (ICC)creates confidence and better awareness about gender equity and makes female students aware of their rights in the institute.

| File Description | Documents |
| --- | --- |
| Any additional information | No File Uploaded |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. | View File |

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

2

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Programme / Curriculum/ Syllabus of the courses | **No File Uploaded** |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | **No File Uploaded** |
| MoU's with relevant organizations for these courses, if any | **No File Uploaded** |
| Institutional Data in Prescribed Format | View File |

**1.3.3 - Number of students undertaking project work/field work/ internships**

**110**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | View File |

**1.4 - Feedback System**

| | |
|---|---|
| **1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni** | **B. Any 3 of the above** |

| File Description | Documents |
|---|---|
| URL for stakeholder feedback report | https://vngiassnagpur.ac.in/pdf/Criterion-I/1.4.1.pdf |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management | View File |
| Any additional information | View File |

| 1.4.2 - Feedback process of the Institution may be classified as follows | C. Feedback collected and analyzed |
|---|---|

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| URL for feedback report | https://vngiassnagpur.ac.in/pages/ssr_document2.php |

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

**1550**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Institutional data in prescribed format | View File |

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

**1325**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Number of seats filled against seats reserved (Data Template) | View File |

**2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

**Blended learning is employed as an effective tool to motivate the students. The exposition method is used for slow learners with emphasis on providing explanation with plenty of examples.**

Instruction method and collaborative learning is used for average students. Guided discovery method is used for advanced learners. The advanced learners are encouraged to take up leadership roles in various co-curricular and extra-curricular activities. These activities are generally outside the syllabus, for example - performance in theatre, environmental issues etc. Peer to peer coaching is used in case of advanced learners as they are encouraged to explain certain topics for the benefit of slow and average students. The students with special aptitude are also identified and encouraged by the teachers through providing books and study materials, to participate in workshops, seminars organized outside the Institute. This contributes to develop and enhance their special skills. The teachers inform, encourage and help them to take different competitive examinations. The students identified as slow learners are provided teaching through more regular usage of teaching aids like black board and chalk. The concepts difficult to understand are revised repeatedly through verbal and audio-visual aids. Teacher-Mentor scheme is beneficial for the slow learners. Under the guidance of their mentors it was found that the students who were not participating in co-curricular and extra-curricular activities earlier began to participate on a large scale. Their attendance in the classes increased and performance in examinations also improved.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

## 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students | Number of Teachers |
|---|---|
| 1550 | 40 |

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The main feature of teaching learning process is combination of

traditional teaching methods with use of digital tools. The teaching and learning process developed and followed in the Institute is predominantly student-centric. The problem solving methodology is used in getting the assignments done from students. The classroom teaching is essentially designed in accordance with the needs of the students, which generally include problem solving, identifying the various levels of aptitude and acumen and providing guidance to the students. The language departments use the devices of drama, role play and group discussion to make the teaching-learning process participative and interactive. Similarly the laboratories of the departments of Music, Home Economics, Geography and Psychology prepare students for the real world scenario by making them accustomed in the simulated environment. A number of community and outreach programmes are conducted in order to incorporate life skills and value-based orientations. Entrepreneurial Skills are developed by a few departments by way of conducting workshops that teach skills leading towards financial self-sufficiency. Life skills of students are sharpened through organisation of talks on important current issues. Thus problem solving methodologies like revision of topics, distribution of books and study material, special guidance and extra classes are employed by the teachers in teaching-learning process.

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Link for additional information | Nil |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

- Use of ICT tools like Zoom, WebEx and Whatsapp for syllabus and doubt clearing of the subjects for the students:Out of 37 teachers, about 70.27% teachers used Whatsapp-app and 32.43% teachers used Zoom for online teaching.
- Google Forms were used for quizzes, information collection and surprise tests in the form of MCQs. About 70.27 % faculties used Google Form for student centric approach.
- For different subjects, the faculties of those subjects prepared videos on syllabus and uploaded them on YouTube for students. Total 37.84 % faculties uploaded their videos on YouTube. Total 15 videos are uploaded on youtube.
- 89.19 percent faculty members referred external subject

expert's videos to the students. 89.19 % faculties imparted education by means of PPT.

- 72.97 % faculties conducted online guest lectures and conferences.
- 35.14% faculties did a course on MOOCs for enhancement of their knowledge.
- Our P.G. students used e-pathshala for study material and knowledge enhancement. Out of total faculties, 83.78% faculty members referred e-pathshala to students.

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | View File |

## 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

## 2.3.3.1 - Number of mentors

40

| File Description | Documents |
|---|---|
| Upload, number of students enrolled and full time teachers on roll | View File |
| Circulars pertaining to assigning mentors to mentees | **No File Uploaded** |
| Mentor/mentee ratio | View File |

## 2.4 - Teacher Profile and Quality

## 2.4.1 - Number of full time teachers against sanctioned posts during the year

40

| File Description | Documents |
|---|---|
| Full time teachers and sanctioned posts for year (Data Template) | *View File* |
| Any additional information | **No File Uploaded** |
| List of the faculty members authenticated by the Head of HEI | **No File Uploaded** |

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**

**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

**37**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template) | *View File* |

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**

**2.4.3.1 - Total experience of full-time teachers**

**639**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | *View File* |

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The Institute follows general guidelines for Internal Assessment of under graduate and post graduate programmes under semester pattern which have been formulated by Rashtrasant Tukadoji Maharaj Nagpur University as it is affiliated to this university The Institute follows the process of internal assessment which is transparent and robust. Both formative and summative modes of assessment are used. The tools such as unit test, surprise test, open book test, assignment, term-end examination, practical examination and viva voce are used. The internal assessment marks are awarded on the basis of activities like seminar, class test, attendance, home assignments, study tour, field work and group discussion.

The students are made aware of the evaluation process in the introductory lectures at the beginning of every semester. Before the session begins, teaching plans are prepared and discussed along with the mode of Continuous Internal Evaluation. Dates for the tests and submission of assignments are notified on the notice boards at least a week in advance. The students unavailable due to their participation in extracurricular activity or due to health issues are telephonically conveyed regarding the schedule of internal assessment.

The answer sheets of examinations are assessed and then discussed with students in class. Thus transparency and robustness in internal assessment is maintained. The maximum and minimum marks in internal assessments are further reviewed and discussed among faculty.

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| Link for additional information | Nil |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The examination related issues of students are dealt with in a transparent and time bound manner by following various methods. In assessing the performance of the students in examinations, the usual approach is to award marks based on examination conducted at various stages in a semester pattern. The assessment is carried out at the end of semester examination (ESE) through continuous assessment (CA). The CA is a continuous activity conducted by the Institute and ESE, by the University. Accordingly, mechanism for

redressal of grievances related to examination is developed at two stages i.e. for the internal examination and university examination. The students can challenge the assessment process by following the prescribed procedure. The mark lists are displayed on departmental notice boards. The redressal of grievances for internal evaluation is done at the institutional level. Students are free to approach teachers to resolve their queries related to the marks obtained in internal assessment, if any. If the students are not satisfied by this, they can approach the Director of the Institute. Students with any grievances regarding evaluation are given clarifications by the respective subject teachers. The Director and the Heads of the Departments supervise the overall procedure of awarding the internal marks by keeping in touch with the subject teachers.

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| Link for additional information | Nil |

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

In our institute there are two programmes UG and PG. Since the AQAR has word restrictions for a limit of only 200 words so here only names of programmes run in our Institute but the course outcomes are given in detail in the pdf file attached.

1. UG Programes (3 years)

In this programme there a total of 18 subjects that are taught in the institute. Out of 18 subjects, there are 8 languages and remaining 10 humanities subjects. We do not have honours course in B.A. programme.

1. P.G. Programme (2 years)

In P.G. Programme there 13 subjects that are taught. (6 languages and 7 subjects of humanities are taught).

**The offered programmes for P.G. are listed below.**

1. **M. A. Programme in English**
2. **M. A. Programme in Marathi.**
3. **M. A. Programme in Sanskrit**
4. **M. A. Programme in Urdu**
5. **M. A. Programme in Arabic**
6. **M. A. Programme in Persian**
7. **M. A. Programme in Economics**
8. **M. A. Programme in Political Science**
9. **M. A. Programme in History**
10. **M. A. Programme in Philosophy**
11. **M. A. Programme in Geography**
12. **M. A. Programme in Music**
13. **M. A. Programme in Home Science**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Paste link for Additional information | **Nil** |
| Upload COs for all Programmes (exemplars from Glossary) | View File |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

**In our institute there are two programmes UG and PG. Since the AQAR has word restrictions for a limit of only 200 words so here only names of programmes run in our Institute but the PO and PSO are given in detail in the pdf file attached.**

1. **UG Programmes (3 years)**

**In this programme there are a total of 18 subjects that are taught in the institute. We do not have honours course in B.A. programme.**

1. **P.G. Programme (2 years)**

**In P.G. Programme there 13 subjects that are taught. (6 languages and 7 subjects of humanities are taught).**

```
 1.  M. A. Programme in English
 2.  M. A. Programme in Marathi.
 3.  M. A. Programme in Sanskrit
 4.  M. A. Programme in Urdu
 5.  M. A. Programme in Arabic
 6.  M. A. Programme in Persian
 7.  M. A. Programme in Economics
 8.  M. A. Programme in Political Science
 9.  M. A. Programme in History
10.  M. A. Programme in Philosophy
11.  M. A. Programme in Geography
12.  M. A. Programme in Music
13.  M. A. Programme in Home Science
```

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Paste link for Additional information | Nil |

## 2.6.3 - Pass percentage of Students during the year

## 2.6.3.1 - Total number of final year students who passed the university examination during the year

443

| File Description | Documents |
|---|---|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | [View File](#) |
| Upload any additional information | [View File](#) |
| Paste link for the annual report | Nil |

## 2.7 - Student Satisfaction Survey

## 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://vngiassnagpur.ac.in/pdf/Criterion-III/SSR_2023-24.pdf

**RESEARCH, INNOVATIONS AND EXTENSION**

**3.1 - Resource Mobilization for Research**

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

4

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| e-copies of the grant award letters for sponsored research projects /endowments | [View File](#) |
| List of endowments / projects with details of grants(Data Template) | [View File](#) |

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

9

| File Description | Documents |
|---|---|
| Any additional information | [View File](#) |
| Institutional data in prescribed format | [View File](#) |

**3.1.3 - Number  of departments having Research projects funded by government and non government agencies during the year**

**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

1

| File Description | Documents |
|---|---|
| List of research projects and funding details (Data Template) | View File |
| Any additional information | View File |
| Supporting document from Funding Agency | No File Uploaded |
| Paste link to funding agency website | https://icssr.org/ |

## 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The Vasantrao Naik Government Institute of Arts and Social Sciences has developed a comprehensive innovation ecosystem to encourage creativity, research, and technological advancements. Central to this effort is the Institutional Research Promotion and Ethics Committee (IRPEC), which ensures ethical standards in all research activities and fosters a culture of academic excellence.

The institute focuses on several fronts to cultivate innovation, including the Indian Knowledge System (IKS), research methodology, and industry-academia interactions. Regular workshops and seminars are conducted on research methodologies, IPR, and commercialization, empowering students and faculty to explore innovative practices. A Research Committee guides the academic community, offering mentorship, technical resources, and networking opportunities to scale creative ideas.

The institution has also established incubation centers and research clubs like the "Adhyayan Mandal", where students engage in innovative projects and real-world problem-solving. These efforts are supported by collaborative activities with other institutions, broadening the exposure to advanced developments. A notable workshop included faculty participation in creating online teaching materials in Marathi, showcasing the integration of traditional and modern knowledge.

The institute's emphasis on industry connections has led to seminars with experts on IPR, patenting, and research commercialization, preparing the academic community to manage and protect intellectual assets. These initiatives align with the broader vision of fostering a dynamic research environment that

**contributes to both economic and social development, nurturing the next generation of innovators.**

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Paste link for additional information | [https://vngiassnagpur.ac.in/pdf/Criterion-III/3.2.1_Ecosystem_Innovation.pdf](#) |

**3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**

**3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

**5**

| File Description | Documents |
|---|---|
| Report of the event | [View File](#) |
| Any additional information | **No File Uploaded** |
| List of workshops/seminars during last 5 years (Data Template) | [View File](#) |

**3.3 - Research Publications and Awards**

**3.3.1 - Number of Ph.Ds registered per eligible teacher during the year**

**3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

**12**

| File Description | Documents |
|---|---|
| URL to the research page on HEI website | [https://vngiassnagpur.ac.in/pdf/PHD_scholar_2021-22.pdf](#) |
| List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template) | [View File](#) |
| Any additional information | [View File](#) |

**3.3.2 - Number of research papers per teachers in the Journals notified on UGC website**

**during the year**

**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

33

| File Description | Documents |
|---|---|
| Any additional information | View File |
| List of research papers by title, author, department, name and year of publication (Data Template) | View File |

**3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**

**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

59

| File Description | Documents |
|---|---|
| Any additional information | View File |
| List books and chapters edited volumes/ books published (Data Template) | View File |

**3.4 - Extension Activities**

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

In the academic year 2023-2024, the Vasantrao Naik Government Institute of Arts and Social Sciences actively engaged in a variety of extension activities targeting social responsibility and community engagement. The institution focused on sensitizing students to social issues and promoting holistic development through its NSS, NCC, Scout & Guide, and department-led initiatives. Activities included cleanliness drives, environmental awareness programs, and gender sensitization workshops.

Notable initiatives included the Political Science department's "Dasoh", providing clothing, footwear, and food to homeless children and their families. The Department of English, in collaboration with the National Federation of the Blind, supported visually impaired students by offering volunteer writers for their exams. Additionally, students participated in tree plantations,

the "Swachh Bharat" initiative, and the "Break the Bias Rally" on International Women's Day, promoting gender equality.

Students also donated baby clothes and sweaters to orphanages and sent Rakhis to Indian Army personnel during Rakshabandhan, fostering a sense of national pride. These activities not only heightened social awareness but also encouraged leadership, responsibility, and a spirit of coexistence, positively impacting both the students and the local community.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://vngiassnagpur.ac.in/pdf/Criterion-III/3.4.1_Extention_Activities.pdf |
| Upload any additional information | View File |

**3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

**6**

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| Number of awards for extension activities in last 5 year (Data Template) | View File |
| e-copy of the award letters | View File |

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

**36**

| File Description | Documents |
|---|---|
| Reports of the event organized | View File |
| Any additional information | **No File Uploaded** |
| Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template) | View File |

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

**577**

| File Description | Documents |
|---|---|
| Report of the event | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | View File |

**3.5 - Collaboration**

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

**10**

| File Description | Documents |
|---|---|
| e-copies of related Document | View File |
| Any additional information | **No File Uploaded** |
| Details of Collaborative activities with institutions/industries for research, Faculty | View File |

**3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**

**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

**8**

| File Description | Documents |
|---|---|
| e-Copies of the MoUs with institution./ industry/corporate houses | View File |
| Any additional information | **No File Uploaded** |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | View File |

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

**The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc. Founded in 1885 A.D. Vasantrao Naik Government Institute of Arts and Social Sciences, popularly known as Morris College is having adequate physical facilities. This is substantiated by the fact that the above institute consists of two campuses i.e. the old campus and the new campus (Annex Building). Originally, the old campus was built on 29684.01 sq. mts. towards the southern side of Zero Mile. Hoverer, at present, out of mentioned area 13268.618 sq. Mtr. has been handed over to Sub Divisional Officer, Nagpur (city) for Nagpur Metro Rail Project and the remaining 16415.613 sq. mts. is under possession of the institute. The new campus (Annex Building) which stands towards the northern side of Zero Mile, at a walkable distance from the old campus, is built on 24907.02 Sq. mts. Thus, including both campuses presently the institute is built on 41322.615 sq. mts. land which suggests that the Institution has adequate facilities for teaching – learning viz. classrooms, laboratories, and computing types of equipment. File Description Documents Upload any additional information View File Paste link for additional information Nil**

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc. Vasantrao Naik Government Institute of Arts and Social Sciences, Nagpur, has no sports ground even then adequate sports facilities are available to the students. For indoor sports activities of the Students, the institute is having a gymnasium hall which is located on the old campus of the institute. Darbar Hall is the most suitable place where day scholars and hostel residents can assemble and participate in yoga classes. Institute is also having a gymnasium which stands behind the institute's library building on the new campus. The gymnasium has been provided with almost, all the latest equipment required. Departmental and occasional cultural activities are organized in Independence Hall whereas, the annual cultural program is organized in the courtyard of the annex building of the new campus. Recently newly constructed dome structure is being used for cultural activities, indoor sports activities, seminars/conferences of the institute, etc. File Description Documents Upload any additional information View File Paste link for additional information Nil

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

10

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Paste link for additional information | **Nil** |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | [View File](#) |

## 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

## 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

**87.34**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Upload audited utilization statements | **No File Uploaded** |
| Upload Details of budget allocation, excluding salary during the year (Data Template | [View File](#) |

## 4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

**Library is automated using Integrated Library Management System (ILMS) The Library provides access to all students, faculty members, and researchers. OPAC (Online Public Access Catalogue) helps students and staff to view the availability of books and other library resources. The software has been under process during the academic year 2021-2022 and in the same year E-Gate entry facility is introduced for monitoring library user attendance. Details of the issue of books to students, staff, and research scholars are recorded. A weekly, monthly, and annual report can be generated, based on the information requested by the user, for book purchases, stock verification, and usage report of students/staff and scholars shall be generated from the ILMS. Lib Man software installed in the library, which is partially in automation with version latest 1.0 and year of automation**

`6/10/2010. File Description Documents Upload any additional`
`information View File Paste link for Additional Information`
`https://www.vngiassnagpur.ac.in/#`

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Paste link for Additional Information | **Nil** |

| **4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources** | `C. Any 2 of the above` |
|---|---|

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | [View File](#) |

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

`3.49`

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Audited statements of accounts | **No File Uploaded** |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | [View File](#) |

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

**69**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Details of library usage by teachers and students | [View File](#) |

## 4.3 - IT Infrastructure

### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

**Institution frequently updates its IT facilities including Wi-Fi The institute has formed a committee at the institute level which, consists of teaching faculties who are fully acquainted with ICT and look after the IT facilities of the institute and upgrade it as and when required. As per government norms, quotations are called and a contract of annual maintenance is given to maintain computers, networking, and printers, available in the institute. All the IT facilities available in the institute are upgraded as and when required. The institute has provided Wi-Fi facilities on campus. The institute has two types of internet connections. One is LAN and the other is Wi-Fi. All the IT facilities i.e. computers are connected through LAN and Wi-Fi. Thus, all the computers in the office and departments of the institute are connected to Internet facilities. All the teaching and nonteaching staff students of the institute make maximum use of the internet facilities available n the institute to do day-to-day work and increase their knowledge in various fields to keep themselves updated. File Description Documents Upload any additional information View File Paste link for additional information https://www.vngiassnagpur.ac.in/#**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Paste link for additional information | **Nil** |

### 4.3.2 - Number of Computers

**90**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| List of Computers | **No File Uploaded** |

| **4.3.3 - Bandwidth of internet connection in the Institution** | **A. ? 50MBPS** |
|---|---|

| File Description | Documents |
|---|---|
| Upload any additional Information | **No File Uploaded** |
| Details of available bandwidth of internet connection in the Institution | <u>View File</u> |

**4.4 - Maintenance of Campus Infrastructure**

**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)**

**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

**87.34**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Audited statements of accounts | **No File Uploaded** |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | <u>View File</u> |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. As the institution belongs to the government hence, there is also a well-established system and procedure to maintain physical, academic, and support facilities e.g. laboratory, library, sports complex, computers and classrooms, etc., and its utilization. Being a**

**government institution responsibility for maintenance of the building lies with the Public Works Department (PWD) which takes care of the entire premises. If there is any problem related to civil and electrical work the respective branch of PWD is informed and the work is done. P.W.D. not only does the repairing work of civil and electric but also the colouring of buildings is done by PWD. To maintain the cleanliness of the entire physical and support facilities personnel has been hired through outsourcing and through these personnel, premises, laboratories, a library, gym, computers, and classrooms are cleaned. Likewise, Security guards have been also hired on outsourcing to maintain discipline on the campus and secure the premises from any untoward incident. For maintenance of certain other facilities, Annual Maintenance Service is engaged through institutional purchase committee. File Description Documents Upload any additional information View File Paste link for additional information Nil**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Paste link for additional information | **Nil** |

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

| File Description | Documents |
|---|---|
| Upload self attested letter with the list of students sanctioned scholarship | **No File Uploaded** |
| Upload any additional information | **No File Uploaded** |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | [View File](#) |

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | **No File Uploaded** |

| **5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills** | **A. All of the above** |
|---|---|

| File Description | Documents |
|---|---|
| Link to Institutional website | https://vngiassnagpur.ac.in/pages/criteria_V.php |
| Any additional information | **No File Uploaded** |
| Details of capability building and skills enhancement initiatives (Data Template) | View File |

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**320**

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**320**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template) | View File |

| **5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees** | A. All of the above |
|---|---|

| File Description | Documents |
|---|---|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | View File |
| Upload any additional information | No File Uploaded |
| Details of student grievances including sexual harassment and ragging cases | No File Uploaded |

**5.2 - Student Progression**

**5.2.1 - Number of placement of outgoing students during the year**

**5.2.1.1 - Number of outgoing students placed during the year**

59

| File Description | Documents |
|---|---|
| Self-attested list of students placed | **No File Uploaded** |
| Upload any additional information | **No File Uploaded** |
| Details of student placement during the year (Data Template) | View File |

## 5.2.2 - Number of students progressing to higher education during the year

## 5.2.2.1 - Number of outgoing student progression to higher education

**95**

| File Description | Documents |
|---|---|
| Upload supporting data for student/alumni | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| Details of student progression to higher education | View File |

## 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

## 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

**11**

| File Description | Documents |
|---|---|
| Upload supporting data for the same | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| Number of students qualifying in state/ national/ international level examinations during the year (Data Template) | View File |

## 5.3 - Student Participation and Activities

## 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as

one) during the year

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

**39**

| File Description | Documents |
|---|---|
| e-copies of award letters and certificates | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template) | [View File](#) |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

At Vasantrao Naik Government Institute of Arts and Social Sciences, Nagpur, actively promoted student involvement in campus administration, co-curricular, and a representative Student Council, department associations, etc. allowed students to voice concerns and ideas, while feedback mechanisms ensured their input on policies and campus services. Students also get represented in key committees, such as the Anti-Ragging and Discipline Committees, contributing to decision-making and campus welfare. The institute organized workshops, seminars, study tours, and academic competitions to enrich classroom learning. Under various initiatives, students have participated in numerous activities in collaboration with institutional bodies like NCC, NSS, Electorate Literacy Club, Red Ribbon Club, etc. resulting in impactful contributions to society. Training programs on soft skills, digital literacy, and career counseling sessions further supported their personal and professional growth. Students' achievements in inter-collegiate competitions and community service activities reflected their well-rounded development and the institute's commitment to fostering talent. Through these initiatives, Vasantrao Naik Institute provided a platform for holistic growth, equipping students with skills to excel academically and contribute to society meaningfully.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

8

| File Description | Documents |
|---|---|
| Report of the event | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | [View File](#) |

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Institution's Alumni Association is a registered body under Societies Registration Act, 1860. The Alumni contribute towards felicitation of meritorious students during the Cultural Gathering. They Alumni make significant contributions in the overall development of the Institution by their active participation in extension actitivies organized by one department or the other. They provided financial support to 13 poor students for pursuing their studies. The alumni, particularly who have completed their postgraduate from this institute, play a significant role in enriching the departmental libraries. We have rich departmental libraries thanks to the donations by our alumni. Many of them are placed in coveted positions. They are working in various Public and Private Sectors like education, business, professional sectors, entertainment and media, Industry and social

work. They assisted our Institution in organizing various curricular, cocurricular and extracurricular activities. Our students were

given trainings in One Act Plays, Skits on various social

issues, Dance and other Sports Items. We invite an alumnus to inaugurate the induction meet of first year students where they shared their experiences with students. The Alumni Association actively participated in organizing in classes for the children of slums and their contribution to the Alms donation in the form of groceries, clothes, and other essential items for distribution among the poor people is really commendable.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

| 5.4.2 - Alumni contribution during the year (INR in Lakhs) | E. <1Lakhs |
|---|---|

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

## 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vasantrao Naik Government Institute of Arts and Social Science, Nagur promises and implements the goals of equity, accessibility and inexpensive based higher education as per National higher education. Its mission is to form and implement policy to inculcate pride in being Indian, to develop skill, values and knowledge. Rural and tribal from nearby region approach the institute to study Arts and Humanities to uplift their life. To make them more competent by providing guidance and support in domain of arts and social sciences. To cater the interest of student to give back the society in the role of teacher, administrator, Artist, political leader and scientist.

To transfer the vision and mission in action, the director, faculties, students, library and allied services work hard with creative approach to contribute towards the effective functioning of the institute. The Staff Council, various committees with exploratory powers work under kind guidance and support of the Director represent democratic and maintain transparent work culture. Administrative and financial decisions are major aspects of Institutes decentralise governing. Top to bottom and bottom to top, both ways of feedback help in formulating plans and implementing policies in the institute.

| File Description | Documents |
|---|---|
| Paste link for additional information | http://www.vngiassnagpur.ac.in/ |
| Upload any additional information | No File Uploaded |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Institutional Practices: The director and staff engage in open communication through the staff council, with a democratically elected secretary. Meetings are organized around set agendas, issued by the director. The council discusses objectives and challenges, noting suggestions to help formulate plans. Methodologies such as appraisals, task allocation, and achievement reviews are conducted through fair discussions. The secretary records every detail, acknowledged by all staff. Mandatory meetings are held at the start and end of the academic year. In the 2023-24 session, four meetings addressed key topics, including condolences, tax instructions, NAAC, faculty appointments, and timetable structuring per NEP 2020, with a focus on infrastructure and time for NCC and Scouts.

During the 2023-24 academic year, various committees were established under ten heads: admissions, exams, finance, technical aspects, campus, student welfare, institute development, research, and non-faculty development. Committees emphasized research, campus cleanliness, and NSS.

Participative Management: For admissions in 2023-24, a coordinator was appointed to ensure a smooth process. Staff distributed prospectuses, and separate committees were formed for undergraduate and postgraduate admissions to manage candidate lists, issue notices, verify documents, and prepare fee forms. The

**student data was meticulously managed by a designated committee, providing detailed class and subject-wise lists.**

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | View File |

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

**. Institute aims towards inclusive education system catering the need of education beyond class, creed. Following are the domains collectively justifying multi-dimensional approach of the Institute towards education.**

**Implementing NEP 2020**

**Increase in classroom as per requirement of NEP**

**Re framing the time table**

**Counselling of Students regarding major and minor subjects' & skill-based curriculum**

**Cluster of colleges proposing establishment of state university of five Government Institutes**

**Research and development**

**MoUs for organising National and International Conferences**

| File Description | Documents |
|---|---|
| Strategic Plan and deployment documents on the website | View File |
| Paste link for additional information | https://nagpuruniversity.ac.in/index.php/Contentpage/index/RWZJMW91dGFWdjVRWXc9PQ%3D%3D/en |
| Upload any additional information | View File |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The director of the institute prioritizes student welfare, infrastructure upgrades, and democratic functioning through ongoing communication with committees to ensure adherence to established plans. The academic calendar for the 2023-24 session was set, with the finance committee managing purchases, the legal committee overseeing legal affairs, and the admission committee ensuring a fair admission process according to government regulations.

Clock-hour faculty members begin classes upon appointment. Their engaged lecture details are verified by the accounts department with the HOD's signature before being submitted to the director for permission. The Budget Distribution System (BDS) then approves payments, which are sent to the treasury for final allocation to the clock-hour faculty accounts.

Under the Career Advancement Scheme (CAS), the placement process for regular faculty involves several steps: the Director of Higher Education issues a letter requesting CAS proposals, which are reviewed by the Internal Assessment Committee. The proposals are then sent to the DHE office, where committees conduct interviews for various grade pays. Following interviews, government resolutions (GR) are issued. According to the GR dated July 16, 2024, two faculties advanced from AL-13 to AL-14, two from AL-12 to AL-13A, and one librarian was placed under CAS

| File Description | Documents |
| --- | --- |
| Paste link for additional information | http://www.vngiassnagpur.ac.in/LinkFiles/CHB_Advertisement_2024-25.pdf |
| Link to Organogram of the institution webpage | https://gr.maharashtra.gov.in/Site/Upload/Government%20Resolutions/Marathi/202407161529580808.pdf |
| Upload any additional information | View File |

| | |
| --- | --- |
| **6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination** | A. All of the above |

| File Description | Documents |
|---|---|
| ERP (Enterprise Resource Planning)Document | View File |
| Screen shots of user inter faces | View File |
| Any additional information | View File |
| Details of implementation of e-governance in areas of operation, Administration etc(Data Template) | View File |

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

In 2023-2024, various welfare measures have been implemented to enhance employee well-being. The Government Insurance Scheme (GIS) plays a crucial role, with a monthly deduction from each employee's salary, ensuring financial security in times of need. Additionally, employees are entitled to medical leave, which allows them to manage health-related issues without financial stress. Medical bills incurred during such leaves are also reimbursed, further supporting employees' health and well-being.

The housing loan initiative has seen a positive impact, with 17 employees benefiting from the scheme, facilitating home ownership and stability. Moreover, a car loan facility has been introduced, which has been utilized by 2 employees, promoting ease of transportation and improving work-life balance.

These measures collectively contribute to a supportive work environment, prioritizing the health, financial security, and overall satisfaction of employees. By investing in their welfare, the organization fosters loyalty and enhances productivity, creating a thriving workplace.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

## 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

14

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | View File |

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

01

| File Description | Documents |
|---|---|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | **No File Uploaded** |
| Reports of Academic Staff College or similar centers | **No File Uploaded** |
| Upload any additional information | View File |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | View File |

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

26

| File Description | Documents |
| --- | --- |
| IQAC report summary | **No File Uploaded** |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | **No File Uploaded** |
| Upload any additional information | View File |
| Details of teachers attending professional development programmes during the year (Data Template) | View File |

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

**Director of the Institute to define clear and measurable performance goals. These objectives are aligned with the broader mission and aims of the institute.**

**· Performance Monitoring: During the performance cycle, ongoing monitoring and feedback sessions are held to assess progress toward the set goals. This involves regular meetings between the Director and employees to review performance, address any challenges, and offer guidance and support.**

**· Performance Evaluation: At the conclusion of the performance cycle, a formal evaluation is conducted following the prescribed appraisal format by the Directorate of Higher Education (DHE). This process includes both a self-assessment from the employee and an evaluation by the Director. Various performance aspects are taken into account, such as teaching effectiveness, research output, administrative capabilities, professional growth, use of ICT, and compliance with institutional policies.**

| File Description | Documents |
| --- | --- |
| Paste link for additional information | https://parichay.nic.in/pnv1/assets/login?sid=1234567899 |
| Upload any additional information | View File |

**6.4 - Financial Management and Resource Mobilization**

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

**Institution conducts internal and external financial audits regularly. Enumerate the various internal and external financial audits carried out during the year with the mechanism of settling audit objections.**

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | **No File Uploaded** |

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

**0**

| File Description | Documents |
|---|---|
| Annual statements of accounts | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | **No File Uploaded** |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

**Institute has 20 departments including sports and the library, which have separately developed infrastructure accessible for students, researchers and faculties. To make teaching learning process technically more advanced, funds from RUSA and DPC are demanded and used efficiently.**

**The department of Geography has undergraduate and post-graduation courses. To make the teaching and learning more effectively, the class rooms are equipped with the projector, digital podium and interactive board. Conducting practical classes for Remote Sensing**

**and GIS has become more faceable. This tech room was established in 2020 based on the funds provided by RUSA in 2018.**

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | View File |

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

**The 2023-24 academic session at Vasantrao Naik Government Institute of Arts and Social Sciences, Nagpur, began with the observance of International Yoga Day on June 21, emphasizing physical fitness. In its first session meeting, the IQAC outlined three key initiatives: promoting environmental awareness, encouraging research, and introducing students to the Indian Knowledge System (IKS). Continuing its tradition, an Induction Meeting welcomed B.A. Part 1 students, providing insights into NCC, NSS, library resources, and certificate courses.**

**A guest lecture by Metro authorities highlighted accessible, eco-friendly transportation, aligning with the institute's mission to reduce pollution and traffic congestion. In fostering responsible citizenship, the IQAC collaborated with NSS in the 'Mazi Mati Maza Desh' initiative, promoting patriotism, and led an election awareness drive to engage young voters in democratic processes.**

**The IQAC's extension activities included participation in the Blind Federation of Maharashtra's White Cane Day, with 50 students joining. Faculty and alumni further supported the federation's election events. A guest lecture on IKS and an informative session on the Indian Calendar System were also organized. Finally, a session on competitive exam preparation, hosted with the Competitive Examination Committee, concluded the year's initiatives.**

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | View File |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

In 2023-24, Vasantrao Naik Government Institute of Arts and Social Sciences, Nagpur, consistently evaluated its teaching-learning processes, operational structures, and methodologies through the Internal Quality Assurance Cell (IQAC). The IQAC conducted regular reviews to ensure that academic practices aligned with institutional goals and national standards. Key improvements included curriculum updates to meet current educational trends, enhanced faculty training sessions for innovative teaching methodologies, and strengthened feedback mechanisms involving students and stakeholders. The institution also prioritized holistic learning outcomes, leading to the incorporation of more experiential and interdisciplinary approaches. The collective efforts resulted in an incremental rise in academic performance, engagement in co-curricular activities, and overall student satisfaction, demonstrating a positive trajectory in quality enhancement.

| File Description | Documents |
|---|---|
| Paste link for additional information | http://www.vngiassnagpur.ac.in/# |
| Upload any additional information | No File Uploaded |

| 6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA) | A. All of the above |
|---|---|

| File Description | Documents |
|---|---|
| Paste web link of Annual reports of Institution | http://www.vngiassnagpur.ac.in/# |
| Upload e-copies of the accreditations and certifications | **No File Uploaded** |
| Upload any additional information | View File |
| Upload details of Quality assurance initiatives of the institution (Data Template) | View File |

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

**A) Safety and Security: The Institution takes all necessary measures to ensure female students' security like Uniformed Guard 24/7, complete surveillance of campus through CCTV and other means, Women Cell, Anti-Ragging Committee and Internal Complaints Committee (ICC). The ICC was constituted in the year 2017.**

**These committees organize programmes from time to time in order to sensitized the staff and students towards Gender related issues.**

**B) Counselling: Counselling is pivotal part of Institution's management from the entry to exit (e.g. Teacher Mentor Scheme). The Institute has an established 'Teacher Mentor Scheme'. The scheme meant for all the students takes special care of the girl students who struggle with bullying, favoritism and gender-based pressures.**

**C) Common Room: The Institute has a common room facility for girl students where they can relax during the off lectures.**

**D) Girls' Hostel: The Institute has a hostel exclusively for girls with intake capacity of 100 students with all the necessary facilities like 24/7 guard, Warden, Reading Room, Recreation Hall, Mess, Sit-out area etc.**

**Thus the girls students are provided facilities for secured and comfortable stay in the Institute's Campus.**

| File Description | Documents |
|---|---|
| Annual gender sensitization action plan | https://vngiassnagpur.ac.in/pdf/Criterion-VII/7.1.1%20ANNUAL%20GENDER%20SENSITIZATION%20ACTION%20PLAN%202023-24.pdf |
| Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | https://vngiassnagpur.ac.in/pdf/Criterion-VII/7.1.1%20SPECIFIC%20FACILITIES%20PROVIDED%20FOR%20WOMEN.pdf |

| | |
|---|---|
| **7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment** | **B. Any 3 of the above** |

| File Description | Documents |
|---|---|
| Geo tagged Photographs | View File |
| Any other relevant information | View File |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management  Waste recycling system Hazardous chemicals and radioactive waste management

**Solid waste management:**

**The goal of solid waste management is reducing and eliminating adverse impacts of waste materials on human health and environment to support economic development and superior quality of life. Dust bins are stalled throughout the campus to make the campus litter free. Throwing the waste anywhere is strictly prohibited. Non-biodegradable wastes are dumped into dumping yards. Usage of plastic bags is a punishable offence exercised so by faculties and students.**

**Liquid Waste Management:**

**Well constructed and planned along with proactive drainage system leading to the closed collection tanks, the tanks are regularly cleaned to avoid stagnation of water and the cleaning part is**

**given for outsourcing.**

**E-Waste Management:**

**The redundant e waste material is disposed off in an appropriate manner. Refilling of toner and cartridges of printers and maintaining of IT infrastructure is made by an appointed technician who makes reuse of toners and reduce the rate of e-waste generation. Students and staff store their data in soft format in their web drives.**

**Initiatives taken by EVS department**

- **Awareness program for Ganesh Visarjan on 28/09/2023.**
- **Poster competition on 09/02/2024.**
- **Periodic cleanliness drive by students, teachers, and staff at Seven Sister Hill, Chimur, Dist – Chandrapur on 24/02/2024.**

| File Description | Documents |
|---|---|
| Relevant documents like agreements / MoUs with Government and other approved agencies | **No File Uploaded** |
| Geo tagged photographs of the facilities | <u>View File</u> |

| **7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus** | D. Any 1 of the above |
|---|---|

| File Description | Documents |
|---|---|
| Geo tagged photographs / videos of the facilities | <u>View File</u> |
| Any other relevant information | **No File Uploaded** |

**7.1.5 - Green campus initiatives include**

| **7.1.5.1 - The institutional initiatives for greening the campus are as follows:**<br><br>1. **Restricted entry of automobiles** | A. Any 4 or All of the above |
|---|---|

2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

| File Description | Documents |
|---|---|
| Geo tagged photos / videos of the facilities | View File |
| Various policy documents / decisions circulated for implementation | View File |
| Any other relevant documents | No File Uploaded |

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

| | |
|---|---|
| **7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities** | D. Any 1 of the above |

| File Description | Documents |
|---|---|
| Reports on environment and energy audits submitted by the auditing agency | No File Uploaded |
| Certification by the auditing agency | No File Uploaded |
| Certificates of the awards received | View File |
| Any other relevant information | View File |

| | |
|---|---|
| **7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information :** | B. Any 3 of the above |

**Human assistance, reader, scribe, soft copies of reading material, screen          reading**

| File Description | Documents |
|---|---|
| Geo tagged photographs / videos of the facilities | View File |
| Policy documents and information brochures on the support to be provided | View File |
| Details of the Software procured for providing the assistance | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**Institute carried out a number initiative to maintain tolerance and harmony towards cultural, regional, linguistic and socioeconomic minorities and ensure the atmosphere of comraderies, brotherhood paving the way towards social perfection. This in a way leads to institute's credo of One Heart, One Mind wherein everybody is one equal footing socially, emotionally and linguistically. Various cells like Minority Cell and Equal Opportunity Center work for the cause of those who are less privileged socio-economically and culturally. These cells provide conducive atmosphere for collective equal development.**

| File Description | Documents |
|---|---|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | View File |
| Any other relevant information | No File Uploaded |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

**The institute conducts various programs year-round to instill constitutional values, duties, rights, and responsibilities in both employees and students. the Marathi Department organized a 'Granth Dindi' to promote a reading culture, symbolically honoring books in a procession, where students and staff participated with**

enthusiasm. For Gandhi Jayanti, the Environment Science Department held 'Swachhta Pakhwada' raise awareness about cleanliness. On World Ozone Day (September 16), a program highlighted the risks of ozone depletion, including a 'Water Oath' and a poster-making competition. The Urdu and English Departments collaborated on 'Romancing Literature' on October 30, 2023, fostering an appreciation of both literary traditions and enhancing language skills in Urdu and English

| File Description | Documents |
|---|---|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | https://vngiassnagpur.ac.in/pdf/Criterion-VII/7.1.9_Sensitization_of_Students.pdf |
| Any other relevant information | Nil |

| **7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized** | A. All of the above |
|---|---|

| File Description | Documents |
|---|---|
| Code of ethics policy document | View File |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

As per the directions of the government, the institute celebrated various Jayanti and national days in the academic year 2023-24. These programs helped in shaping in cultural, social, emotional, and intellectual advancement of both the students and teachers. Under the able guidance hon'ble director Dr. Manohar Kumbhare of as many as 44 such programs were organized in the year.

| File Description | Documents |
|---|---|
| Annual report of the celebrations and commemorative events for the last (During the year) | [View File](#) |
| Geo tagged photographs of some of the events | [View File](#) |
| Any other relevant information | [View File](#) |

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 01: The Induction Programme

Title: The Induction Programme

Goal: This programme helps new students adjust to campus life, instilling institutional values and fostering connections with peers and faculty. It also introduces students from non-humanities backgrounds to the institute's heritage, ethics, discipline, and environmental awareness.

Context: New students require orientation on institutional values and policies, especially under the New Education Policy, which supports interdisciplinary study.

Practice: From Sept 21-27, 2023, the Director and faculty introduced the institute's mission, history, and services. Activities included lectures on values and team-building games. Challenges faced included low confidence among rural students, adjusting non-humanities students, and space limitations due to a large turnout.

Best Practice 02: Scientific Temper Activity

Title: Scientific Temper Activity

Goal: This activity fosters scientific thinking in social sciences through observation, data analysis, and critical inquiry.

Context: Scientific temper promotes questioning and justice. The Department of Psychology organized "Psychofest" on April 22, 2024, to encourage these values.

Practice: Psychology students presented displays and demonstrated concepts like IQ and social biases using specialized equipment, supported by IGNOU students. Challenges included managing high attendance, limited space, and time constraints for full engagement.

| File Description | Documents |
|---|---|
| Best practices in the Institutional website | https://vngiassnagpur.ac.in/pdf/Criterion-VII/7.2.1%20BEST%20PRACTICES.pdf |
| Any other relevant information | Nil |

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Distinctiveness

The institution is dedicated to its core values of accessibility, accountability, and affordability, aiming to foster responsible citizens for a peaceful, harmonious society. In alignment with this vision, the Political Science department organizes an annual study tour during the winter assembly session. In 2023-24, two students attended the Commonwealth Parliamentary Training Course (CPA), gaining a unique understanding of democratic processes.

Objectives: The CPA course provides participants with an immersive experience in parliamentary procedures, legislative processes, and governance. It emphasizes skill-building, exposure to legislative best practices, and strengthening democratic principles such as transparency and public engagement. Participants attend sessions led by experts on drafting legislation, interpreting parliamentary rules, and observing budget approvals. The course includes practical observations of live legislative sessions, where students witness parliamentary operations firsthand and explore diverse governance approaches across Commonwealth countries.

**Outcomes: Participants return with enhanced legislative competencies, policy-making skills, and actionable plans for implementing best practices within their local governance. The training also fosters valuable networking opportunities, allowing participants to form collaborative connections with peers from other Commonwealth institutions, encouraging future cooperation on legislative initiatives and cross-border projects.**

| File Description | Documents |
| --- | --- |
| Appropriate web in the Institutional website | [View File](#) |
| Any other relevant information | **No File Uploaded** |

7.3.2 - Plan of action for the next academic year

**Plan of Action for the Academic Year 2023-24**

1. **Introduce job-oriented skill-based short-term training programs to maximize employment opportunities for students.**
2. **Establish a Readers' Club to foster a reading culture among students and researchers.**
3. **Invite artists skilled in creative writing and cinema to provide firsthand professional exposure.**
4. **Bring in diverse, research-focused faculty for guest lectures, particularly for postgraduate students.**
5. **Organize self-defense workshops for female students.**
6. **Encourage faculty and stakeholders to donate clothes, food, and footwear to the needy during Diwali, promoting social responsibility and community harmony.**
7. **Implement tree plantation initiatives on campus to reduce carbon emissions and improve air quality.**
8. **Facilitate study tours and industrial visits to enhance experiential learning and familiarize students with workplace environments.**
9. **Strengthen alumni networks and ensure their active involvement in the institute's daily activities.**
10. **Host various conferences and seminars to promote academic discourse and collaboration.**