



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1. Name of the Institution

Vasantrao Naik Government
Institute of Arts & Social
Sciences, Nagpur

- Name of the Head of the institution **Dr. Sunetra Maharaj -Patil**
- Designation **Director**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **07122565658**
- Mobile no **9922981007**
- Registered e-mail **directorvngiass@rediffmail.com**
- Alternate e-mail **director-vngiass@gov.in**
- Address **Pandit Jawaharlal Nehru Marg,
Opposite to Vidhan Bhavan, Civil
Lives, Nagpur**
- City/Town **Nagpur**
- State/UT **Maharashtra**
- Pin Code **440001**

2. Institutional status

- Affiliated /Constituent **Affiliated**
- Type of Institution **Co-education**
- Location **Urban**

- Financial Status UGC 2f and 12(B)

- Name of the Affiliating University Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur
- Name of the IQAC Coordinator Dr. Renu Bali
- Phone No. 071225565658
- Alternate phone No. 07122523288
- Mobile 7387418718
- IQAC e-mail address iqac.vngiass@gmail.com
- Alternate Email address renubaliindia@rediffmail.com

3. Website address (Web link of the AQAR (Previous Academic Year))

https://www.vngiassnagpur.org/IQAC/2019_20.html

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

http://www.vngiassnagpur.org/Academic Calendar/Academic Calender 2020_21.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	76.00	2004	27/01/2004	26/01/2009
Cycle 2	A	3.01	2013	05/01/2013	04/01/2018
Cycle 3	B+	2.52	2019	09/08/2019	08/08/2024

6. Date of Establishment of IQAC

01/06/1985

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
State	220220772-01	Government of Maharashtra	2020-21	130535647
State	220220772-06	Government of Maharashtra	2020-21	1572944
State	220220772-10	Government of Maharashtra	2020-21	627360
State	220220772-11	Government of Maharashtra	2020-21	11424
State	220220772-13	Government of Maharashtra	2020-21	128640
State	220220772-14	Government of Maharashtra	2020-21	31300
State	220220772-28	Government of Maharashtra	2020-21	688500
State	220220781-13	Government of Maharashtra	2020-21	53227
DPC Nagpur Govt Maharashtra	2202B536-27	Government of Maharashtra	2020-21	7000000

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9.No. of IQAC meetings held during the year **9**

- Were the minutes of IQAC meeting(s) and **Yes**

compliance to the decisions have been uploaded on the institutional website?

- If No, please upload the minutes of the meeting(s) and Action Taken Report
- No File Uploaded

10. Whether IQAC received funding from any of the funding agency to support its activities during the year? No

- If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

IQAC of the institute helped the students to carry out extension activity of Distribution of free ration to the needy from 7th April to 20th April which was extended further till 3rd May

IQAC along with BA I admission committee organised an Online Orientation Program for BA Part I and MA part I students on 18th December 2020

IQAC in Association with Rajiv Gandhi National Institute of Intellectual Property Management , Nagpur Organised online workshop for teaching faculty "Intellectual property rights (IPR) and Patent process". Mrs. Pooja Maulikar - Examiner of Patents and design, Nagpur was the guest speaker, on 23rd Feb 2021.

IQAC organised an online lecture for students on "Job Opportunities for Social Sciences" on 15th March 2021, Professor Dr. Ramesh Makhwana, Sardar Patel University Vallabh Vidhya Nagar, Gujrat was the guest speaker.

IQAC in collaboration with the Department of Psychology Organized a camp in which the mental health of 679 students was tested

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To organise FDP/MOOC/Seminar/Conference for teaching staff	Not achieved due to Lock down
To organise programme towards improvement in work culture in non-teaching staff	Not achieved due to Lock down
Renewal of research center	Achieved
To conduct online classes and submission of attendance via Google form	Achieved
To conduct online examinations of regular and backlog students at institute and university level	Achieved
During the Covid 19 Crisis IQAC realised a need to conduct conselling program toward better well being of students, teachers and staff	Achieved

13. Whether the AQAR was placed before statutory body? **No**

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	Vasantrao Naik Government Institute of Arts & Social Sciences, Nagpur
• Name of the Head of the institution	Dr. Sunetra Maharaj -Patil
• Designation	Director
• Does the institution function from its own campus?	Yes
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	Nagpur University, Nagpur
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Name	Date of meeting(s)
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Year	Date of Submission
2020-21	21/01/2022
15.Multidisciplinary / interdisciplinary	
<p>In accordance with the National Educational Policy-2020, announced by Government, the Institute has taken the initiative to start Short Term courses, form a cluster of colleges, and</p>	

organize events in which the students from different will be able to actively participate and absorb something novel either in their academics or personally. However, as our institution is affiliated with Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur, we follow the program designed by the committee of the University. As mentioned, the higher authorities have decided to act by the 'Institutional Development Policy' in which a cluster of colleges is being formed from institutions having programs in Law, Fine Arts, Traditional Science, and Engineering.

Disciplines. While the corona was at its peak and the Government had taken strict lockdown measures, The Department of English had organized a webinar on 'Effects of Crisis on Language, Literature and Culture' in which faculty from Geography, History, Social Work colleges participated to make the one-day online event Multidisciplinary. A total of 160 participants from different parts of the country participated in it.

16.Academic bank of credits (ABC):

The college is affiliated with Rashtrasant Tukadoji Maharaj Nagpur University and so, at present does not have the authority to decide on the Academic Bank of Credits. The college does not have any facility and as such is not empowered to digitally store the Academic Credits earned by the students from various recognized HEIs. However, by the current government policy, the Institution plans to register its students for creating an account under the ABC. The Institute will offer the benefits of multiple entries and exits when the university allows and includes the same in its program.

17.Skill development:

The main focus of the New Education Policy is on skill development. Though the theoretical part dominates the programs prescribed by the pre-NEP 20 times, the presence of skill development cannot be outrightly rejected. In the paper on languages, we have twenty marks for internal assessment that consists of classroom seminars in which students have to present a research paper that not only develops their critical thinking but also adds to their communication skills. Other than this, the theoretical program includes other communicative aspects like applications for jobs, invitation letters, and complaint letters which add to the personality of the learners. The departments of social sciences take field visits where the students come in contact with all types of societies and living around them and

prepare for their role that has social considerations for the welfare of the society. The institute also has practical departments which contribute to the experiential learning in the students, Thus the combination of five subjects that students offer, though indirectly, contributes to their skill development.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The institute is an affiliated college, and the programs taught here are framed by Rashtrasant Tukadoji Maharaj Nagpur University. The faculty of the institute plays a significant role in designing the syllabi. These include the topics which have a concern with Indian society. In languages modern Indian languages, Hindi, Marathi, and Urdu along with Indian classical languages, Sanskrit, Pali and Prakrit. The collection of chapters has a prominent contribution of Indian writers writing in English. At the masters level, we have two separate papers on Indian English writers and Indian diaspora writers. The courses of social sciences, like Sociology, and Philosophy have theories established by Indians in their program. The subject Ancient Indiana History, Archaeology, and Culture as the name suggests has given a major space for the teaching-learning of Indian culture. Thus Indian languages and Indian culture are having a prominent presence in the programs which the Institute imparts. However, at the institutional level no online course has been designed so far.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Focus Outcome-based education (OBE): Focus on Outcome-based education (OBE): The college works on different fronts to achieve the different parameters of Outcome-Based Education. In addition to the committed teaching to develop deep knowledge of respective disciplines, various activities were conducted to develop critical thinking and problem-Solving Abilities among the students. Project Works were assigned to the students which contributed to developing Teamwork as well as interpersonal skills among the students. Unit Tests, Semester- end examinations, tutorials, and assignments helped in identifying the Course Outcomes of the students. The employer and the alumnae feed Back (Formal & Informal) also helped in measuring the Course Outcomes. To develop professional and ethical sensitivity among the staff and students, a program on IPR was organized. The code of conduct for students and staff inculcates professional and workplace ethics.

20.Distance education/online education:

Since it was the Covid-19 pandemic time, most of the classes were conducted online. The teachers conducted their classes using different online platforms such as Google Meet/Classroom, Zoom, etc. Many of the teachers recorded their lectures and uploaded them on YouTube and shared them with the students who could watch according to their convenience and connectivity. The different undergraduate courses and postgraduate programs prescribed by Rashtrasant Tukadoji Maharaj Nagpur University were conducted Online. The Department of English conducted Online Classes for Undergraduate and Post-Graduate students in collaboration with different institutions in the university area which was attended by a large number of students. Many staff members upgraded their skills by attending different online Faculty Development Programmes conducted by different Teaching-Learning Centres/ Academic Staff Colleges.

Extended Profile

1.Programme

1.1

2

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1

1750

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2

1581

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3

568

Number of outgoing/ final year students during the year						
<table border="1"> <thead> <tr> <th>File Description</th> <th>Documents</th> </tr> </thead> <tbody> <tr> <td>Data Template</td> <td>View File</td> </tr> </tbody> </table>			File Description	Documents	Data Template	View File
File Description	Documents					
Data Template	View File					
3.Academic						
3.1 Number of full time teachers during the year		55				
<table border="1"> <thead> <tr> <th>File Description</th> <th>Documents</th> </tr> </thead> <tbody> <tr> <td>Data Template</td> <td>View File</td> </tr> </tbody> </table>			File Description	Documents	Data Template	View File
File Description	Documents					
Data Template	View File					
3.2 Number of sanctioned posts during the year		80				
<table border="1"> <thead> <tr> <th>File Description</th> <th>Documents</th> </tr> </thead> <tbody> <tr> <td>Data Template</td> <td>View File</td> </tr> </tbody> </table>			File Description	Documents	Data Template	View File
File Description	Documents					
Data Template	View File					
4.Institution						
4.1 Total number of Classrooms and Seminar halls		50				
4.2 Total expenditure excluding salary during the year (INR in lakhs)		25848248				
4.3 Total number of computers on campus for academic purposes		151				

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Institute chalks out academic calendar based on the one announced by RTMNU, Nagpur for effective planning and smooth functioning of curricular and co-curricular activities. On the concluding and opening day of every academic session the staff

council meeting is held. In the meeting complete planning of the new academic year along with the distribution of committees is carried out. In accordance with the decisions taken, Heads of Departments prepare and submit their academic planning after conducting the departmental meeting. The Institute, keeping pace with the changing scenario has taken necessary steps to have smart classrooms, Internet facilities and Wi-Fi enabled campus that facilitates teaching learning process. The information pertaining to the syllabus and other important updates are conveyed to students through social network sites, Whatsapp groups, Google classrooms and Bulk Message groups. Along with the lectures of Regular/Clock Hour Basis faculty, guests lectures are arranged which add to the knowledge and make teaching learning process more effective, interesting and innovative. Class tests, surprise tests, classroom seminars, assignments and viva voce are conducted by various departments to monitor students' progress throughout the session.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Vasantrao Naik Govt. Institute of Arts and Social Sciences follows the calendar prescribed by the departments strictly and plans all its activities including the conduct of Continuous Internal Evaluation (CIE). The institute prepares an institute-level calendar and subsequently every department prepares its calendar. The department calendar comprises guest lectures, workshops, other co-curricular and extra-curricular activities. The academic activities, CIE, and all activities are conducted in adherence to the calendar of events except unforeseen circumstances. The academic calendars help faculty members to plan their respective course delivery research work academic and co-curricular activities. Department heads closely supervise and monitor the completion of the syllabus as per the lesson plan prepared by faculty members. Internal Assessment tests (IA), assignments, quizzes, and seminars are part of the Continuous Internal Evaluation (CIE) of students. There is a well-defined process for

the conduct of CIE as per the calendar of events. The internal assessment test timetable prepared by the examination committee is published to stakeholders, and conducted as per the schedule. Continuous evaluation and assessments are also done for laboratory course, project work, seminars, and internships. Conduction of laboratory experiments and viva, Submission of records are the major components of laboratory course evaluation.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University **A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

00

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institute has been working for the overall development of the students. Students are moulded as responsible sociocrats by creating awareness and addressing the societal and generic needs. Along with a standardized learning plan, the curriculum is enriched by including the courses like Environmental Studies, Social Sciences, languages, artetc. This enriches the knowledge

base of the student and improves the self-actualization and belongingness to the society. The college has an active Student Mentor Program. Under this program students are guided by their mentors regarding professional ethics and social responsibility. Students are encouraged to plant one tree every semester under one student one tree programme. To instill Moral, Social and Ethical values, the institute has introduced a programmes on Human Values and Professional Ethics. These programmes help students gain a worldview of the self, society and profession. It emphasizes on holistic understanding of ethical human conduct, trustful and mutually satisfying human acquire knowledge of their principles and utilization. The college also has a vibrant NSS wing which encourages student participation in programmes like Swacch Bharat Abhiyan and bringing awareness on renewable energy sources, conservation of water and electricity. Environmental Studies is an interdisciplinary course. The course includes the study of natural resources with emphasis on renewable energy resources, the importance of conserving the present ecosystem, promoting biodiversity, perils of environmental pollution and raising awareness on environmental and social issues.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

D. Feedback collected

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1750

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1403

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

During 2020-21 session, traditional teaching and learning was replaced by online education due to the Covid-19 pandemic. Learners are encouraged to take up leadership roles in various cultural and extra-curricular activities. These activities are

generally outside the syllabus, for example - performance in theatre, environmental issues etc. The students with special aptitude are also identified and encouraged by the teachers through financial aids, providing books and study materials, to participate in workshops, seminars organized outside the Institute. This contributes to develop and enhance their special skills. The teachers inform, encourage and help them to take different competitive examinations. The students identified as slow learners are provided teaching through more regular usage of teaching aids like black board and chalk. The concepts difficult to understand are repeated in consequent classes through verbal or audio-visual aids as might be necessary. Teacher-Mentor scheme is beneficial for the slow learners. Under the guidance of their mentors it was found that the students who were not participating in co-curricular and extra-curricular activities earlier began to participate on a large scale. Their attendance in the classes increased and performance in examinations also improved. There was a decrease in their drop-out rate as well.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1750	55

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The use of teaching methods in 2020-21 session was influenced by the Covid-19 pandemic greatly as online education was practiced throughout the year. The teachers resorted to the use of digital tools on a large scale. . The language departments, use the devices of drama and role play as well as group discussion to make the teaching-learning process participative and interactive.

Similarly the laboratories of the departments of Music, Home Economics, Geography and Psychology prepare students for the real world scenario by making them accustomed in the simulated environment. A number of community and outreach programmes are conducted in order to incorporate life skills and value-based orientations. Entrepreneurial Skills are also addressed by a few departments by way of conducting workshops that teach skills leading towards financial self-sufficiency. Life skills of students are sharpened through lectures and talks on important current issues and workshops on topics like stress management, gender and legal awareness, environmental issues, health and hygiene etc. Thus problem solving methodologies like revision of topics, distribution of books and study material, special guidance and extra classes are employed by the teachers in teaching-learning process.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The year 2020-21 was the year of severe pandemic, COVID-19. All the students accessed higher education through online mode. Students were provided recorded videos, ebooks, notes on google classroom to develop easy content to students by efforts of teachers of our institute. By online method, various curricular activities like webinars, debate competitions, interactive sessions, quiz competitions etc were held. Exams were online ..Teachers of Institute used ICT tools for teaching and learning, how hard work was done by them a google survey form was prepared by the committee and data received thus was analysed as follows:About 100% staffhad used Whatsapp Group for teaching and Goto meeting and Google classroom was used by 50-56% of the teachers.80-93% percentage of teachers have used Google forms, ppt, sharing of videos of You tube, provide subject related website, ebooks references.56% of teachers have uploaded their own videos on YouTube, conducted webinars and 40-44% of the teachers have used LMS and conducted online interactive courses for teaching and MOOC modules and online modules were prepared by 7-12% of the teachers.Other teachers will be encouraged to use MOOC and prepare online module for their concerning subject

quadrants through swayam.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

55

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

55

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

42

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

798

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Mechanism of internal assessment varies from subject to subject as per the syllabus framed by the Board of Studies of the University. The general guidelines for Internal Assessment of under graduate and post graduate programmes under semester pattern have been formulated by Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur vide M.A. Direction 50 of 2016 and B.A. Direction 12 of Arts and Social Sciences with effect from the academic session 2016-2017. The Departments apply different mechanisms such as interaction in the online classroom, unit test and surprise test conducted in Google Forms to understand the knowledge and skills acquired by the students at various levels of the programmes. The marks are awarded on the basis of activities like online seminar, class test using Google Forms, attendance in online classes, and

home assignments. The records of these activities are maintained until six months after the declaration of the results of that semester. Teaching plans are prepared and discussed along with the mode of Continuous Internal Evaluation. Thus transparency and robustness in internal assessment is maintained. The maximum and minimum marks in internal assessments are further reviewed and discussed among faculty.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The 2020-21 academic session was totally online due to Corona Pandemic. After taking admission to the institute, all other activities from filling up of exam forms, exams, various activities were held online. In rural areas the internet access was poor. So to fill up the online exam form for those students, paying fees was very difficult. But a way was found out, every teaching and non teaching staff helped students by calling them personally. Students could appear in the exams or their link was disconnected in between the exam in such a case the concerning teachers of the institute, such student's names were collected and physically these teachers submitted to the office. The institute office contacted the students by whatsapp, email etc to get the applications from students and such applications were submitted to the RTM Nagpur university. In this way the RTM Nagpur University reconducted exams for the aggrieved students later on. Similarly the practical subjects too had online exam and viva and dissertation presentation was done online. Those students who were absent or technical problems were given few days time to appear the viva voce exam or practical exam.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Yes, the programmes and course outcomes for all programmes offered by the Institution are stated and displayed on the Institution website and are communicated to teachers and students. for your kind reference file is attached.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Yes, the programmes and course outcomes for all programmes are evaluated by the Institution by the following methods :

1. By CIE
2. Feedback from Parents and Stakeholders.
3. Placement

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

536

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.vngiassnagpur.org/IOAC_SSR/Criteria_II/2.7.1/271.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

23

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The Institute runs a practice of "Adhyayan Mandal" in which every department organizes various programs related to the subject. Every department organizes lectures of renowned speakers and experts from various educational, social and cultural institutions in that field. The Adhyayan Mandal is a body in which students work in the Committees formed by the departments. This helps in developing leadership qualities in the students and they get a platform.

The faculty members of the institute are invited by various institutes for their expertise in their fields they are invited as guest speakers, resource persons in various seminars, conferences and workshops. This is an initiative by the Institute for creation and transfer of knowledge.

The expertise and contribution of the faculty members is recognized by various educational and social institutions. They

are invited as chair persons, keynote speakers, judges and as artists in various concerts.

The institute takes pride to mention that faculty members are conferred by various National awards for their contribution in the field of education, research, social work, etc. Some of the faculty members also actively participate in the Newspapers as Columnist which helps in the transfer of knowledge about their subjects to the common people.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

4

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

1

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

11

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

23

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Various extension activities carried out by the institute helped students is sensitising the students to social issues. Year 2020-21 was marked by Pandemic of Covid -19. Students of N.C.C.

performed their duties at the ration distribution shops by guiding the citizens to maintain social distance and wear masks. Besides this the NCC cadets actively participated in cleaning the monument of Zero Mile and Aadivasi Govari Smarak. They also participated in spreading awareness regarding environment and its conservation. It is remarkable that teachers of the institute supplied food to various social institutions working for Covid warriors without any expectations.

The NSS unit of the institute also carried out various activities during Covid Lockdown. They helped citizens by providing them with grains, Fresh vegetables etc. They also helped people in preparing their Government Ration Card which was very necessary during the crisis.

During Lockdown many students could no travel to their respective homes. NSS students helped them by providing and distributing food, clothes and sometimes financial help. For these activities, students and teachers of the institution donated funds and took initiative to collect donations from he society.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS

awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

9

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

235

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

26

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

4

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Founded in 1885 A.D. the Vasantrao Naik Government Institute of Arts and Social Sciences, popularly known as Morris College is having adequate physical facilities. This is substantiated from the fact that, the above institute consists upon two campuses i.e. the old campus and new campus (Annex Building). Originally, the old campus was built on 29684.01 sq. mts. towards southern side of Zero Mile. However, at present, out of mentioned area 13268.618 sq. mts. has been handed over to Sub Divisional Officer, Nagpur (city) for Nagpur Metro Rail Project and the remaining 16415.613 sq. mts. is under possession of the institute. The new campus (Annex Building) which stands towards northern side of Zero Mile, at a walk able distance from old campus, is built on 24907.02 Sq.

mts. Thus, including both the campuses presently the institute is built on 41322.615 sq. mts. land which suggests that the Institution has adequate facilities for teaching - learning viz. classroom, laboratories and computing equipments.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The head of the PGTD, Physical Education Department, Rashtrasant Tukdoji Maharaj Nagpur University, Nagpur, has been requested through a letter dated 02.08.2017 to provide P.G.T.D sports ground for the outdoor sports activities of the students of the institute and the request has been accepted and permission has been granted for utilization of the ground for the outdoor sports activities of the students through a letter dated 03.09.2017. Thus, though Vasantrao Naik Government Institute of Arts and Social Sciences, Nagpur, has no sports ground even then the adequate sports facilities are available to the students. For indoor sports activities of the Students, institute is having a gymnasium hall which is located in the old campus of the institute. Darbar hall is the most suitable place where day scholars and hostel residents can assemble and participate in the yoga classes. Institute is also having a gymnasium which stands behind institute's library building in the new campus. The gymnasium has been provided almost, all the latest equipments required. Departmental and occasional cultural activities are organized in the Independence Hall whereas, the annual cultural program is organized in the courtyard of annex building of the new campus.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

25848248

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library provides access to all the students, faculty members and researchers. OPAC (Online Public Access Catalogue) helps students and staff to view the availability of books and other library resources. The software has been under process during the academic year 2020-2021 and in the same year E-Gate entry facility is introduced for monitoring library user attendance. Details of issue of books to students, staff, and research scholars are recorded. A weekly, a monthly and an annual report can be generated, based on the information requested by the user, for book purchase, stock verification, usage report of students/staff and scholars shall be generated from the ILMS. Iib Man software installed in library, which partially in automation with version latest 1.0 and year of automation 6/10/2010

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	https://www.vngiassnagpur.org/IQAC_SSR/Criteria_IV/4.2.1/Untitled.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources B. Any 3 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

27

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institute has formed a committee at institute level which, consists of teaching faculties who are fully acquainted with ICT and look after IT facilities of the institute and upgrades it as and when required. As per government norms quotation are called and contract of annual maintenance is given to maintain computer, networking and printers, available in the institute. All the IT facilities available in the institute are upgraded as and when required. The institute has provided Wi-Fi facilities in campus. The institute has two type of internet connections. the one is LAN and the other is Wi-Fi. All the IT facilities i.e. computers are connected through LAN and Wi-Fi. Thus, all the computers in office and departments of the institute are connected with internet facilities. all the teaching, non teaching staffs students of the institute make maximum use of internet facilities available in the institute to do day to day works and increase the knowledge in various fields to keep themselves updated.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.vngiassnagpur.org/IOAC_SSR/Criteria_IV/4.3.1/Documents.pdf

4.3.2 - Number of Computers

151

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution D. 10 - 5MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

As the institution belongs to the government hence, there is also a well established system and procedure to maintain physical, academic and support facilities e.g. laboratory, library, sports complex, computers and class rooms etc. and its utilization. Being government institution responsibility of maintenance of the building lies with the Public Works Department (PWD) who takes care of the entire premises. If there is any problem related to civil and electrical work the respective branch of PWD is informed and the work is done. P.W.D. not only does the repairing works of civil and electric but also colouring of building is done by PWD.

For maintaining cleanliness of the entire physical and support facilities personnel has been hired through outsourcing and through these personnel entire premises, laboratories, library, gym, computers and class rooms are cleaned. Likewise, Security guards have been also hired on outsourcing to maintain discipline

in the campus and secure the premises from any untoward incident.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.vngiassnagpur.org/IOAC_SSR/Criteria_IV.html

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1061

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to Institutional website	http://www.vngiassnagpur.org
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

D. Any 1 of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

42

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

1

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Yes, Institution facilitated student's representation and engagement in various administrative, co-curricular and extra-curricular activities (Student council/ student representation on various bodies as per established processes and norms) but due to COVID-19 pandemic our institution under complete lock-down as per the directions received by Director of Higher Education Pune and Government of Maharashtra. In between few departments and IQAC organised online Programmes such as in collaboration with department of Psychology conducted a complete survey of our students by a questionnaire which comprised question anxiety, mentally stress and health issues. Analysis too was done which shows that there was an immediate need of a Psychologist and Physician to consult with. Webinar was organised with the expertise and many student opened up their minds with the queries

Apart from these many departments arrange webinars and e conferences. Students played a vital role in arranging webinars / E-conferences and e-workshops.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the

Institution participated during the year

01

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Vasantrao Naik Government Institute of Arts and Social Sciences, Nagpur being a Government Institute though does not seek any financial support from its Alumni. The Institute has a registered alumni association. The Alumni was always in constant touch and aware of different activities being carried out in the Institute.

Alumni of institute played a vital role in the pandemic by rendering their services in the form delivering lectures online The skills and experience of the Alumni have undoubtedly benefitted the Institution by giving lectures and donating books in the departments too.

The Alumni was turned out to be a great role models for the students. Various departments organised guest lectures / workshops and seminars in which they were invited as Guest Speakers. They also offered practical guidance to the students whenever needed. In this Pandemic When our students were total stressed out the Alumni had built a positive relationship with the students by boosting their courage.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Institute aims to produce humans who would respect and appreciate traditions and values of all cultures. This would bring results at work places where people are supposed to work in team spirit. For this the Institute has adopted a moto of 'One Heart One Mind'.

To make students inculcate this countenance in their personality, they are introduced to the lives of the great people through observance of anniversaries of the people who today are considered to be harbingers of change in this modern India.

The underprivileged first-generation learners are provided every opportunity to take the path of growth and excellence. The students from all the sections and class are provided affordable education and developed into socially responsible individuals.

Leadership of the Institute is decentralized and multifunctional which involves managing through various committees. The Institute Director forms various committees through suggestions and involvement of others as well, which is initiated to each member via email.

The Staff Council Committee conducts regular meetings with the director for planning and mandated tasks of their committee. It aims to discuss what has been achieved and for further

implementation of holistic and co-curricular activity in accomplish vision and mission of the Institute.

File Description	Documents
Paste link for additional information	https://drive.google.com/drive/folders/1NVkq14vb1ZjGQtID5Op5NO1mB6Ek7GC1?usp=share_link
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

With sudden implementations of COVID-19 forced restrictions, the university vide letter dated 08.09.2022 asked the colleges to conduct examination at college level through online mode. Different committees, under the chairmanship of Director, VNGIASS, were formed to conduct the process smoothly.

The committees were formed to plan procedure for examinations of B.A. Part 1, Part 2 and Part 3. Similarly, committees was announced to take care of M.A. Part 1 and Part 2 examination. There were two committees formed to fill in the marks of U.G. and P.G. classes respectively. There were 19 faculty in these committees.

The main examination committee consisted of University Coordinator, College Coordinator, Co-coordinator and the technical committee of the institute that was formed at the beginning of the session. Two more sub committees were formed to take care of U.G. and P.G. Exams independently. These committees consisted of around 20 faculty.

Every department was assigned the responsibility to set the question papers consisting of MCQ pattern. Thus, all departments and every faculty were involved and the first-time experience of conducting online examinations was successfully carried out not only for Summer 2021 examination but also for Winter 2021 examination of Nagpur University.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Most of the students, faculty and non-teaching who have their personal bicycles and vehicles. For this proper parking space needs to be provided in the campus. The parking space in the college did not have concrete floor which would make parking difficult during the rainy season. So, the concretization of parking space was done for which Rs 22 lakhs and 23 thousand were approved and utilized in the financial year 2020-21.

The furniture which could provide relaxation and rest to the hoteliers is one of the basic requirements in every student hostel. It needs to be upgraded after span of some years. With this aim, it was decided to replace the furniture at Girl's hostel. For this budgetary provision of Rs 41 lakhs and 50 thousand was approved by District Planning Committee.

The fence around provides security and protection. It also adds to the aesthetic value of the campus. So, it is necessary to have a proper fencing around a teaching campus. There was need to increase the height of the fence which is towards the north side of the college property. For this purpose, amount of Rs 6 lakhs and 27 thousand was approved.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institute have eighteen teaching departments. Out of these

thirteen departments provide postgraduate as well as undergraduate teaching. The appointments of teaching faculty are recommended by Maharashtra Public Service Commission, Mumbai.

The institute has 81 sanctioned posts of academic nature consisting of one librarian, two physical Education Directors and seventy-seven assistant professors in various departments. The faculty working on the post of assistant professor are promoted to associated professors and later professor, after fulfilling the required experience and Academic Performance Index laid conditions of UGC and Government of Maharashtra.

There is a post of Registrar who heads the non-teaching staff. These categories of employees are designated as Steno, Head Clerk, Assistant Librarian, Senior Clerk, Music Assistant, Instrument Player, Library Attendant, Peon and Hostel Servant. As per the policy adopted by State Government, the posts of watchmen and cleaning staff are outsourced.

Decision making is decentralized at different levels as departmental Heads, the chairpersons of different committees, office registrar, the Chief Supervisor of Examination, to have smooth functioning of Finance, Academics, Administrative and Admission matters. There are committees namely, Equal Opportunity Cell, ICC, Anti-ragging Cell, Grievance Redressal Cell and committees to take care of hostel, canteen, parking and discipline matters.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

For well-being function of any institute it is necessary that the staff members are provided effective and proper working conditions. The following welfare measures for teaching and non-teaching staff helps the employees in providing the significantly required degree of encouragement.

Increments act as motivational source to improve the efficiency of the faculty and staff as they get prepared to accept more responsibility with increased pay and seniority.

Placements under Career advancement scheme for the teaching staff after four, six, eight and twelve years of service on emoluments.

Non-teaching staff is eligible to draw placement on completion of 12 and 24 years of service.

Opportunity to seek promotion by seniority, qualification and performance.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

Nil

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

02

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

34

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

At the end of every academic session, Teacher's performance is evaluated on the basis of their contribution to the institutional development and research and extension activities. At the end of the academic session Academic Performance Indicator and Performance based Appraisal forms are sought from the teaching staff by the Director, Higher Education Pune. Non-teaching staff submits self-appraisal form to the registrar. The confidential report of the teaching and the nonteaching staff are also prepared by the head of the institution. The same are sent to the Director of Higher Education for final approval. Judging on the basis of the details provided in these self-appraisal indicators, the teaching and non-teaching are recommended further placements and promotions. Along with Performance Appraisal system the Institute follows Academic Performance Index (API) system table following UGC regulations of 30th June 2010 and amendments thereafter.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

In the College there is a purchase Committee constituted which

examines budget proposals, receipts, bill, vouchers, quotations and supporting documents. The State Government run Institutes of Higher Education receive their funds in accordance with the rules prescribed through different Government resolutions issued from time to time. To get it approved four, eight and eleven monthly estimation is submitted with the concerned authorities. It is necessary to make provision of the expenses estimated to be made throughout the year in the four-monthly estimation. Mostly purchases are generally made on Government website GEM through e-tendering process. However, in few instances' purchases are to be carried out by inviting three quotations of suppliers from open market. The quotations received are compared and the one who has quoted the lowest cost is given order of supply of concerned goods/services. The bills for these transactions have to be approved from the government treasury and payment is initiated to the supplier through RTGS of NEFT. In an Internal Audit Senior account officer at Hon'ble Joint Director's office verifies accounts at least once in two years. Under External Audit, once in two or three years, audit is performed by Attorney General's (AG) office.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

As during the COVID 19 period no one was permitted to organize events offline, strategy to conduct programs in on line mode was adopted. The participants in the said events were registered through online method and the membership amount collected from them was utilized for the online assembly .Plans were proposed to the higher authorities toDPC and state plan butno fund was made available by the Government due to emergent COVID 19 Pandemic.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC of the institute helped the students to carry out extension activity of Distribution of free ration to the needy from 7th April to 20th April which was extended further till 3rd May

IQAC along with Department of Psychology took survey of Mental Health of students . The results of survey led to organisation of online webinar "Coping techniques during Covid-19 Pandemic" on 30th May 2020, with guest speakers as One Psychologist (Dr. Deepti Christian Former Principal, Hislop College, Nagpur) and One special duty in-charge of Covid 19 of Government Medical College (Dr. Dilesh Meshram, MAYO Hospital, Nagpur)

IQAC along with BA I admission committee organised an Online Orientation Program for BA Part I and MA part I students on 18th December 2020

IQAC in Association with Rajiv Gandhi National Institute of Intellectual Property Management , Nagpur Organised online workshop for teaching faculty "Intellectual property rights (IPR)and Patent process". Mrs. Pooja Maulikar - Examiner of Patents and design, Nagpur was the guest speaker, on 23rd Feb 2021.

IQAC organised an online lecture for students on "Job Opportunities for Social Sciences" on 15th March 2021, Professor

Dr. Ramesh Makhwana, Sardar Patel University Vallabh Vidhya Nagar, Gujrat was the guest speaker.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Changed circumstances had left the teaching learning process with no choice but to undergo an operative change which brought a revolution for the learners and introduction to new technologies to the teachers.

Teaching in major span of the academic session remained in online mode and IQAC was quick to have a meeting with the technical committee to discuss the implementation of new teaching methods.

IQAC proposed to subscribe up gradated BSNL plan of internet services so that the classes could be conducted without any hurdle.

The results of the performance of students in examinations were analyzed and perspective plan for future was discussed in a meeting with Heads of the Departments.

However due to uncertainty of the time and different codes of conduct applied by authorities from time to time made it difficult to have direct contact with the students as much was needed to propose further action, if any, required.

An online workshop on Intellectual Property Rights was organized for the faculty and non-teaching staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The number of girl students in the Institute has always been much higher than that of the boy students, the Institute takes all possible measures towards the safety and security aiming to provide amiable ambience in its campus to them.

A) **Safety and Security:** The Institution takes all necessary measures to ensure female students' security like Uniformed Guard 24/7, complete surveillance of campus through CCTV and other means, Women Cell, Anti-Ragging Committee and ICC.

Gender sensitizing programmes such as workshops, seminar, awareness drive, poster competitions and other similar events are organized by the staff from time to time. Institute has Zero tolerance for sexual harassment of students and women in campus.

B) Counselling is pivotal part of Institution's management from the entry to exit (e.g. Teacher Mentor Scheme). The Institute has an established 'Teacher Mentor Scheme'. The Department of

Psychology takes care of such matters as and when needed.

C) The Institute has a common room facility for girl students .

D) The Institute has a hostel exclusively for girls with intake capacity of 100 students with all the necessary facilities like 24/7 guard, Warden, Reading Room, Recreation Hall, Mess, Sit-out area etc.

Mahila Din event

<https://drive.google.com/file/d/1xyCtRDXPlFKMejlSai5hOfkLfvXC10D1/view?usp=sharing>

ICC

<https://docs.google.com/document/d/1qI0wuGy5uvxIlVRxr9ZmCkc4UwVQ3HFo/edit?usp=sharing&oid=101406219765624295712&rtpof=true&sd=true>

File Description	Documents
Annual gender sensitization action plan	The annual gender sensitization plan link is as follows. https://drive.google.com/file/d/1mTXfV5rmVSzp37qFhC0b3kjSMtKeakTT/view?usp=sharing
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	File of specific facilities provided for women link is as follows:https://drive.google.com/file/d/1bgBGaps4YtyrCbzueIRCvdse57OA0Wcb/view?usp=sharing

7.1.2 - The Institution has facilities for

C. Any 2 of the above

alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management:

By reducing and eliminating adverse impacts of waste materials on human health and environment to support economic development and superior quality of life. Dust bins are stalled throughout the campus to make the campus litter free. Throwing the waste anywhere is strictly prohibited. Non-biodegradable wastes are dumped into dumping yards. Usage of plastic bags is a punishable offence exercised so by faculties and students.

Liquid Waste Management:

Well constructed and planned along with proactive drainage system leading to the closed collection tanks, the tanks are regularly cleaned to avoid stagnation of water and the cleaning part is given for outsourcing.

E-Waste Management:

The redundant e waste material is disposed off in an appropriate manner. Refilling of toner cartridges of printers and maintaining of IT infrastructure is made by appointed technician who makes reuse of toners and reduce the rate of e-waste generation. Students and staff store their data in soft format in their web drives.

Initiatives-

- Guest lecture on waste management.
- Dustbins in each department .

- Periodic cleanliness(Swacchata Abhiyaan) by students, teachers, and staff.
- Students are involved in dust-bin making/decoration competition and other such waste management initiative to instill a sense of civic responsibility .

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

B. Any 3 of the above

- 1.Restricted entry of automobiles
- 2.Use of bicycles/ Battery-powered vehicles
- 3.Pedestrian-friendly pathways
- 4.Ban on use of plastic
- 5.Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Initiatives made to maintain tolerance and harmony towards cultural, regional, linguistic and socioeconomic minorities and ensure the atmosphere of comradeship, brotherhood. This in a way leads to institute's credo of One Heart, One Mind wherein everybody is on an equal footing socially, emotionally and linguistically. Various cells like Minority Cell and Equal Opportunity Center work for the cause of those who are less privileged socio-economically and culturally. These cells provide a conducive atmosphere for collective equal development. Moreover, during the widespread COVID pandemic various activities were taken by the institute's NSS and NCC wings. NSS volunteers helped the poor by providing food to the needy during the pestilence. In addition, the volunteers voluntarily extended their helping hand in the rehabilitation of flood-affected Kolhapur district.

Marriage institutions were severely affected during the COVID pandemic. Especially marriages of the poor were almost impossible due to economic conditions. The institute collectively took responsibility for the marriage of one of the alumnae of the institute. The institute's faculty members not only provided financial help but were also physically present to bless the bride and groom on their auspicious day. NCC and NSS volunteers looked after the management and ensured the smooth functioning of the marriage.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Sensitization

Institute every now and then shows exemplary spirit towards sensitization by contributing to the national cause when needed and asked for. During the Covid 19 outbreak, responding to the appeal of Hon. Chief Minister of Maharashtra, each employee of the institute donated salary of two days to Hon. Chief Minister Covid Relief Fund.

Staff Club of the institute collects money for catering to the needs like felicitating, welcoming and organizing various employee centred activities of the employees. During the pandemic, as per Covid guidelines, the institute functioned in online mode. Therefore, the Staff Club unanimously decided to donate money to Hon. Chief Minister Covid Relief Fund. Rupees - donated to the above said fund.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	File containing details of activities inculcating values: https://docs.google.com/document/d/1Y-GcTiroLYCia5bYxBo6xfsM2tFO8tVz/edit?usp=sharing&oid=101406219765624295712&rtpof=true&sd=true
Any other relevant information	GR of C.M. Relief Fund: https://drive.google.com/file/d/10lFulqKryJ_bq56FAXUVDco84aq2aGZl/view?usp=sharing

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts B. Any 3 of the above

periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

All important days were celebrated to commemorate and mark the significance of the days which has historical, cultural and socio-political significance. Department of Marathi organized Reading Inspiration Day on 15th October to commemorate the birth anniversary of 'the Missile Man of India' Dr.A.P.J.Abdul Kalam. The aim was to motivate students to develop, cultivate and nurture reading habit among the students. UG and PG students of Marathi department read excerpts from various gems of literature which has pearls of wisdom scattered in bounty. Dr. Abdul Kalam's autobiography The Wings of Fire, Kosla by B Nemade, Yayati by V S Khandekar to mention few.

As per the directive dated 3rd June of the Government of Maharashtra, 'Swarajyabhishek Day was celebrated . Prof. Dr. Sadhashiv Dande, Head, PG Department of History, Mahatma Basweshwar College Latur was invited on this occasion. The guest lecture was conducted on Zoom online platform. The speaker highlighted the constructive work of Chhatrapati Shivaji Maharaj.

The Republic Day and the Independence Day were celebrated . The national flag was unfurled on this occasion at the hands of Hon.

Director of the Institute Dr. Sunetra Maharaj Patil. The events concluded on with the reciting of the national anthem.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE - 1

Community Kitchen During Covid

BEST PRACTICE - 2

Online Lecture Series for UG Students

For details link is provided below

File Description	Documents
Best practices in the Institutional website	https://www.vngiassnagpur.org/Student_Coner/BS.pdf
Any other relevant information	https://drive.google.com/file/d/1J2IA4Pe1ZUAUH_r4JTStREK-dNufk_tF/view?usp=share_link

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

One of important emblem of the institute that maintains the decorum is an activity carried out by Department of Music with the title 'Buniyad'. The Buniyad means the 'roots. This Facebook page named after the Institute, with the aim of connecting alumni of the department has started this student centric activity. This activity helps the alumni to stay connected . Buniyad is aired live on Facebook on every second and fourth Sundays of the week at 7 PM. Once aired live on Facebook .Students uses this platform to tap and unfurl their expertise in forms like classical, semi-classical, vocal etc. music. It helps the concerned subject teachers to track and record the development of the alumni and filters down lacunae is any. It helps in connecting with alumni of the department. 33 episodes have been recorded live and posted online.

Another activity carried out by the Department is 'Vicharnmanthan' designed for availing the platform for the alumni with theoretical expertise. The philosophy behinds introducing this activity is that music is just a 'concert' but it also has a soul of ' thought. 'Various lectures of alumni pertaining their expertise and lucrative for students are organized under this banner.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Institute chalks out academic calendar based on the one announced by RTMNU, Nagpur for effective planning and smooth functioning of curricular and co-curricular activities. On the concluding and opening day of every academic session the staff council meeting is held. In the meeting complete planning of the new academic year along with the distribution of committees is carried out. In accordance with the decisions taken, Heads of Departments prepare and submit their academic planning after conducting the departmental meeting. The Institute, keeping pace with the changing scenario has taken necessary steps to have smart classrooms, Internet facilities and Wi-Fi enabled campus that facilitates teaching learning process. The information pertaining to the syllabus and other important updates are conveyed to students through social network sites, Whatsapp groups, Google classrooms and Bulk Message groups. Along with the lectures of Regular/Clock Hour Basis faculty, guests lectures are arranged which add to the knowledge and make teaching learning process more effective, interesting and innovative. Class tests, surprise tests, classroom seminars, assignments and viva voce are conducted by various departments to monitor students' progress throughout the session.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Vasantrao Naik Govt. Institute of Arts and Social Sciences follows the calendar prescribed by the departments strictly and plans all its activities including the conduct of Continuous Internal Evaluation (CIE). The institute prepares an institute-

level calendar and subsequently every department prepares its calendar. The department calendar comprises guest lectures, workshops, other co-curricular and extra-curricular activities. The academic activities, CIE, and all activities are conducted in adherence to the calendar of events except unforeseen circumstances. The academic calendars help faculty members to plan their respective course delivery research work academic and co-curricular activities. Department heads closely supervise and monitor the completion of the syllabus as per the lesson plan prepared by faculty members. Internal Assessment tests (IA), assignments, quizzes, and seminars are part of the Continuous Internal Evaluation (CIE) of students. There is a well-defined process for the conduct of CIE as per the calendar of events. The internal assessment test timetable prepared by the examination committee is published to stakeholders, and conducted as per the schedule. Continuous evaluation and assessments are also done for laboratory course, project work, seminars, and internships. Conduction of laboratory experiments and viva, Submission of records are the major components of laboratory course evaluation.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

13

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

00

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institute has been working for the overall development of the students. Students are moulded as responsible sociocrats by creating awareness and addressing the societal and generic needs. Along with a standardized learning plan, the curriculum is enriched by including the courses like Environmental Studies, Social Sciences, languages, artetc. This enriches the knowledge base of the student and improves the self-actualization and belongingness to the society. The college has an active Student Mentor Program. Under this program students are guided by their mentors regarding professional ethics and social responsibility. Students are encouraged to plant one tree every semester under one student one tree programme. To instill Moral, Social and Ethical values, the institute has introduced a programmes on Human Values and Professional Ethics. These programmeshelp students gain a worldview of the self, society and profession. It emphasizes on holistic understanding of ethical human conduct, trustful and mutually satisfying human acquire knowledge of their principles and utilization. The college also has a vibrant NSS wing which encourages student participation in programmes like Swacch Bharat Abhiyan and bringing awareness on renewable energy sources, conservation of water and electricity. Environmental Studies is an interdisciplinary course. The course includes the study of natural resources with emphasis on renewable energy resources, the importance of conserving the present ecosystem, promoting biodiversity, perils of environmental pollution and raising awareness on environmental and social issues.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the

C. Any 2 of the above

institution from the following stakeholders
Students Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows **D. Feedback collected**

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1750

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1403

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

During 2020-21 session, traditional teaching and learning was replaced by online education due to the Covid-19 pandemic. Learners are encouraged to take up leadership roles in various cultural and extra-curricular activities. These activities are generally outside the syllabus, for example - performance in theatre, environmental issues etc. The students with special aptitude are also identified and encouraged by the teachers through financial aids, providing books and study materials, to participate in workshops, seminars organized outside the Institute. This contributes to develop and enhance their special skills. The teachers inform, encourage and help them to take different competitive examinations. The students identified as slow learners are provided teaching through more regular usage of teaching aids like black board and chalk. The concepts difficult to understand are repeated in consequent classes through verbal or audio-visual aids as might be necessary. Teacher-Mentor scheme is beneficial for the slow learners. Under the guidance of their mentors it was found that the students who were not participating in co-curricular and extra-curricular activities earlier began to participate on a large scale. Their attendance in the classes increased and performance in examinations also improved. There was a decrease in their drop-out rate as well.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1750	55

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The use of teaching methods in 2020-21 session was influenced by the Covid-19 pandemic greatly as online education was practiced throughout the year. The teachers resorted to the use of digital tools on a large scale. . The language departments, use the devices of drama and role play as well as group discussion to make the teaching-learning process participative and interactive. Similarly the laboratories of the departments of Music, Home Economics, Geography and Psychology prepare students for the real world scenario by making them accustomed in the simulated environment. A number of community and outreach programmes are conducted in order to incorporate life skills and value-based orientations. Entrepreneurial Skills are also addressed by a few departments by way of conducting workshops that teach skills leading towards financial self-sufficiency. Life skills of students are sharpened through lectures and talks on important current issues and workshops on topics like stress management, gender and legal awareness, environmental issues, health and hygiene etc. Thus problem solving methodologies like revision of topics, distribution of books and study material, special guidance and extra classes are employed by the teachers in teaching-learning process.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The year 2020-21 was the year of severe pandemic, COVID-19. All the students accessed higher education through online mode. Students were provided recorded videos, ebooks, notes on google classroom to develop easy content to students by efforts of teachers of our institute. By online method, various curricular activities like webinars, debate competitions, interactive

sessions, quiz competitions etc were held. Exams were online ..Teachers of Institute used ICT tools for teaching and learning, how hard work was done by them a google survey form was prepared by the committee and data received thus was analysed as follows:About 100% staffhad used Whatsapp Group for teaching and Goto meeting and Google classroom was used by 50-56% of the teachers.80-93% percentage of teachers have used Google forms, ppt, sharing of videos of You tube, provide subject related website, ebooks references.56% of teachers have uploaded their own videos on YouTube, conducted webinars and 40-44% of the teachers have used LMS and conducted online interactive courses for teaching and MOOC modules and online modules were prepared by 7-12% of the teachers.Other teachers will be encouraged to use MOOC and prepare online module for their concerning subject quadrants through swayam.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

55

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

55

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

42

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

798

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and

mode. Write description within 200 words.

Mechanism of internal assessment varies from subject to subject as per the syllabus framed by the Board of Studies of the University. The general guidelines for Internal Assessment of under graduate and post graduate programmes under semester pattern have been formulated by Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur vide M.A. Direction 50 of 2016 and B.A. Direction 12 of Arts and Social Sciences with effect from the academic session 2016-2017. The Departments apply different mechanisms such as interaction in the online classroom, unit test and surprise test conducted in Google Forms to understand the knowledge and skills acquired by the students at various levels of the programmes. The marks are awarded on the basis of activities like online seminar, class test using Google Forms, attendance in online classes, and home assignments. The records of these activities are maintained until six months after the declaration of the results of that semester. Teaching plans are prepared and discussed along with the mode of Continuous Internal Evaluation. Thus transparency and robustness in internal assessment is maintained. The maximum and minimum marks in internal assessments are further reviewed and discussed among faculty.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The 2020-21 academic session was totally online due to Corona Pandemic. After taking admission to the institute, all other activities from filling up of exam forms, exams, various activities were held online. In rural areas the internet access was poor. So to fill up the online exam form for those students, paying fees was very difficult. But a way was found out, every teaching and non teaching staff helped students by calling them personally. Students could appear in the exams or their link was disconnected in between the exam in such a case the concerning teachers of the institute, such student's names were collected and physically these teachers submitted to the office. The institute office contacted the students by whatsapp, email etc to get the applications from students and

such applications were submitted to the RTM Nagpur university. In this way the RTM Nagpur University reconducted exams for the aggrieved students later on. Similarly the practical subjects too had online exam and viva and dissertation presentation was done online. Those students who were absent or technical problems were given few days time to appear the viva voce exam or practical exam.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Yes, the programmes and course outcomes for all programmes offered by the Institution are statede and displayed on the Institution website and are communicated to teachers and students.for your kind reference file is attached.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Yes, the programmes and course outcomes for all programmes are evaluated by the Institution by the following methods :

1. By CIE
2. Feedback from Parents and Stakeholders.
3. Placement

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

536

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.vngiassnagpur.org/IOAC_SSR/Criteria_II/2.7.1/271.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

23

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The Institute runs a practice of "Adhyayan Mandal" in which every department organizes various programs related to the subject. Every department organizes lectures of renowned speakers and experts from various educational, social and cultural institutions in that field. The Adhyayan Mandal is a body in which students work in the Committees formed by the departments. This helps in developing leadership qualities in the students and they get a platform.

The faculty members of the institute are invited by various institutes for their expertise in their fields they are invited as guest speakers, resource persons in various seminars, conferences and workshops. This is an initiative by the Institute for creation and transfer of knowledge.

The expertise and contribution of the faculty members is recognized by various educational and social institutions. They are invited as chair persons, keynote speakers, judges and as artists in various concerts.

The institute takes pride to mention that faculty members are conferred by various National awards for their contribution in the field of education, research, social work, etc. Some of the faculty members also actively participate in the Newspapers as Columnist which helps in the transfer of knowledge about their subjects to the common people.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

4

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

1

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

11

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

23

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Various extension activities carried out by the institute helped students is sensitising the students to social issues. Year 2020-21 was marked by Pandemic of Covid -19. Students of N.C.C. performed their duties at the ration distribution shops by guiding the citizens to maintain social distance and wear masks. Besides this the NCC cadets actively participated in cleaning the monument of Zero Mile and Adivasi Govari Smarak. They also participated in spreading awareness regarding environment and its conservation. It is remarkable that teachers of the institute supplied food to various social institutions working for Covid warriors without any expectations.

The NSS unit of the institute also carried out various activities during Covid Lockdown. They helped citizens by providing them with grains, Fresh vegetables etc. They also helped people in preparing their Government Ration Card which was very necessary during the crisis.

During Lockdown many students could no travel to their respective homes. NSS students helped them by providing and distributing food, clothes and sometimes financial help. For these activities, students and teachers of the institution donated funds and took initiative to collect donations from he society.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year	
3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year	
0	
File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded
3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year	
3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year	
9	
File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File
3.4.4 - Number of students participating in extension activities at 3.4.3. above during year	
3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year	
235	

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

26

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

4

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Founded in 1885 A.D. the Vasantryao Naik Government Institute of Arts and Social Sciences, popularly known as Morris College is having adequate physical facilities. This is substantiated from the fact that, the above institute consists upon two campuses i.e. the old campus and new campus (Annex Building). Originally, the old campus was built on 29684.01 sq. mts. towards southern side of Zero Mile. However, at present, out of mentioned area 13268.618 sq. mts. has been handed over to Sub Divisional Officer, Nagpur (city) for Nagpur Metro Rail Project and the remaining 16415.613 sq. mts. is under possession of the institute. The new campus (Annex Building) which stands towards northern side of Zero Mile, at a walk able distance from old campus, is built on 24907.02 Sq. mts. Thus, including both the campuses presently the institute is built on 41322.615 sq. mts. land which suggests that the Institution has adequate facilities for teaching - learning viz. classroom, laboratories and computing equipments.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The head of the PGTD, Physical Education Department, Rashtrasant Tukdoji Maharaj Nagpur University, Nagpur, has been requested through a letter dated 02.08.2017 to provide P.G.T.D sports ground for the outdoor sports activities of the students of the institute and the request has been accepted and permission has been granted for utilization of the ground for the outdoor sports activities of the students through a letter dated 03.09.2017. Thus, though Vasantryao Naik Government Institute of Arts and Social Sciences, Nagpur, has no sports ground even then the adequate sports facilities are available to the students. For indoor sports activities of the Students, institute is having a gymnasium hall which is located in the

old campus of the institute. Darbar hall is the most suitable place where day scholars and hostel residents can assemble and participate in the yoga classes. Institute is also having a gymnasium which stands behind institute's library building in the new campus. The gymnasium has been provided almost, all the latest equipments required. Departmental and occasional cultural activities are organized in the Independence Hall whereas, the annual cultural program is organized in the courtyard of annex building of the new campus.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

08

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

25848248

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library provides access to all the students, faculty members and researchers. OPAC (Online Public Access Catalogue) helps students and staff to view the availability of books and other library resources. The software has been under process during the academic year 2020-2021 and in the same year E-Gate entry facility is introduced for monitoring library user attendance. Details of issue of books to students, staff, and research scholars are recorded. A weekly, a monthly and an annual report can be generated, based on the information requested by the user, for book purchase, stock verification, usage report of students/staff and scholars shall be generated from the ILMS. Iib Man software installed in library, which partially in automation with version latest 1.0 and year of automation 6/10/2010

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	https://www.vngiassnagpur.org/IOAC_SSR/Criteria_IV/4.2.1/Untitled.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

27

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institute has formed a committee at institute level which, consists of teaching faculties who are fully acquainted with ICT and look after IT facilities of the institute and upgrades it as and when required. As per government norms quotation are called and contract of annual maintenance is given to maintain

computer, networking and printers, available in the institute. All the IT facilities available in the institute are upgraded as and when required. The institute has provided Wi-Fi facilities in campus. The institute has two types of internet connections. The one is LAN and the other is Wi-Fi. All the IT facilities i.e. computers are connected through LAN and Wi-Fi. Thus, all the computers in office and departments of the institute are connected with internet facilities. All the teaching, non-teaching staffs and students of the institute make maximum use of internet facilities available in the institute to do day-to-day works and increase the knowledge in various fields to keep themselves updated.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.vngiassnagpur.org/IOAC_SSR/Criteria_IV/4.3.1/Documents.pdf

4.3.2 - Number of Computers

151

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution D. 10 - 5MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and

academic support facilities) excluding salary component during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

As the institution belongs to the government hence, there is also a well established system and procedure to maintain physical, academic and support facilities e.g. laboratory, library, sports complex, computers and class rooms etc. and its utilization. Being government institution responsibility of maintenance of the building lies with the Public Works Department (PWD) who takes care of the entire premises. If there is any problem related to civil and electrical work the respective branch of PWD is informed and the work is done. P.W.D. not only does the repairing works of civil and electric but also colouring of building is done by PWD.

For maintaining cleanliness of the entire physical and support facilities personnel has been hired through outsourcing and through these personnel entire premises, laboratories, library, gym, computers and class rooms are cleaned. Likewise, Security guards have been also hired on outsourcing to maintain discipline in the campus and secure the premises from any untoward incident.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.vngiassnagpur.org/IQAC_SSR/Criteria_IV.html

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support	
5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
1061	
File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File
5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year	
5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year	
0	
File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	C. 2 of the above

File Description	Documents
Link to Institutional website	http://www.vngiassnagpur.org
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

D. Any 1 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

42

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State

government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

1

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Yes, Institution facilitated student's representation and engagement in various administrative, co-curricular and extra-

Curricular activities (Student council/ student representation on various bodies as per established processes and norms) but due to COVID-19 pandemic our institution under complete lock-down as per the directions received by Director of Higher Education Pune and Government of Maharashtra. In between few departments and IQAC organised online Programmes such as in collaboration with department of Psychology conducted a complete survey of our students by a questionnaire which comprised question anxiety, mentally stress and health issues. Analysis too was done which shows that there was an immediate need of a Psychologist and Physician to consult with. Webinar was organised with the expertise and many student opened up their minds with the queries

Apart from these many departments arrange webinars and e conferences. Students played a vital role in arranging webinars / E-conferences and e-workshops.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

01

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Vasantrao Naik Government Institute of Arts and Social Sciences, Nagpur being a Government Institute though does not seek any financial support from its Alumni. The Institute has a registered alumni association. The Alumni was always in constant touch and aware of different activities being carried out in the Institute.

Alumni of institute played a vital role in the pandemic by rendering their services in the form delivering lectures online. The skills and experience of the Alumni have undoubtedly benefitted the Institution by giving lectures and donating books in the departments too.

The Alumni was turned out to be a great role models for the students. Various departments organised guest lectures / workshops and seminars in which they were invited as Guest Speakers. They also offered practical guidance to the students whenever needed. In this Pandemic When our students were total stressed out the Alumni had built a positive relationship with the students by boosting their courage.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Institute aims to produce humans who would respect and appreciate traditions and values of all cultures. This would bring results at work places where people are supposed to work in team spirit. For this the Institute has adopted a moto of 'One Heart One Mind'.

To make students inculcate this countenance in their personality, they are introduced to the lives of the great people through observance of anniversaries of the people who today are considered to be harbingers of change in this modern India.

The underprivileged first-generation learners are provided every opportunity to take the path of growth and excellence. The students from all the sections and class are provided affordable education and developed into socially responsible individuals.

Leadership of the Institute is decentralized and multifunctional which involves managing through various committees. The Institute Director forms various committees through suggestions and involvement of others as well, which is initiated to each member via email.

The Staff Council Committee conducts regular meetings with the director for planning and mandated tasks of their committee. It aims to discuss what has been achieved and for further implementation of holistic and co-curricular activity in accomplish vision and mission of the Institute.

File Description	Documents
Paste link for additional information	https://drive.google.com/drive/folders/1N Vkql4vb1ZjGQtID5Op5N0lmB6Ek7GC1?usp=share_link
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

With sudden implementations of COVID-19 forced restrictions, the university vide letter dated 08.09.2022 asked the colleges to conduct examination at college level through online mode. Different committees, under the chairmanship of Director,

VNGIASS, were formed to conduct the process smoothly.

The committees were formed to plan procedure for examinations of B.A. Part 1, Part 2 and Part 3. Similarly, committees was announced to take care of M.A. Part 1 and Part 2 examination. There were two committees formed to fill in the marks of U.G. and P.G. classes respectively. There were 19 faculty in these committees.

The main examination committee consisted of University Coordinator, College Coordinator, Co-coordinator and the technical committee of the institute that was formed at the beginning of the session. Two more sub committees were formed to take care of U.G. and P.G. Exams independently. These committees consisted of around 20 faculty.

Every department was assigned the responsibility to set the question papers consisting of MCQ pattern. Thus, all departments and every faculty were involved and the first-time experience of conducting online examinations was successfully carried out not only for Summer 2021 examination but also for Winter 2021 examination of Nagpur University.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Most of the students, faculty and non-teaching who have their personal bicycles and vehicles. For this proper parking space needs to be provided in the campus. The parking space in the college did not have concrete floor which would make parking difficult during the rainy season. So, the concretization of parking space was done for which Rs 22 lakhs and 23 thousand were approved and utilized in the financial year 2020-21.

The furniture which could provide relaxation and rest to the hoteliers is one of the basic requirements in every student hostel. It needs to be upgraded after span of some years. With this aim, it was decided to replace the furniture at Girl's hostel. For this budgetary provision of Rs 41 lakhs and 50

thousand was approved by District Planning Committee.

The fence around provides security and protection. It also adds to the aesthetic value of the campus. So, it is necessary to have a proper fencing around a teaching campus. There was need to increase the height of the fence which is towards the north side of the college property. For this purpose, amount of Rs 6 lakhs and 27 thousand was approved.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institute have eighteen teaching departments. Out of these thirteen departments provide postgraduate as well as undergraduate teaching. The appointments of teaching faculty are recommended by Maharashtra Public Service Commission, Mumbai.

The institute has 81 sanctioned posts of academic nature consisting of one librarian, two physical Education Directors and seventy-seven assistant professors in various departments. The faculty working on the post of assistant professor are promoted to associated professors and later professor, after fulfilling the required experience and Academic Performance Index laid conditions of UGC and Government of Maharashtra.

There is a post of Registrar who heads the non-teaching staff. These categories of employees are designated as Steno, Head Clerk, Assistant Librarian, Senior Clerk, Music Assistant, Instrument Player, Library Attendant, Peon and Hostel Servant. As per the policy adopted by State Government, the posts of watchmen and cleaning staff are outsourced.

Decision making is decentralized at different levels as departmental Heads, the chairpersons of different committees, office registrar, the Chief Supervisor of Examination, to have smooth functioning of Finance, Academics, Administrative and

Admission matters. There are committees namely, Equal Opportunity Cell, ICC, Anti-ragging Cell, Grievance Redressal Cell and committees to take care of hostel, canteen, parking and discipline matters.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

For well-being function of any institute it is necessary that the staff members are provided effective and proper working conditions. The following welfare measures for teaching and non-teaching staff helps the employees in providing the significantly required degree of encouragement.

Increments act as motivational source to improve the efficiency of the faculty and staff as they get prepared to accept more responsibility with increased pay and seniority.

Placements under Career advancement scheme for the teaching

staff after four, six, eight and twelve years of service on emoluments.

Non-teaching staff is eligible to draw placement on completion of 12 and 24 years of service.

Opportunity to seek promotion by seniority, qualification and performance.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

Nil

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

02

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

34

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

At the end of every academic session, Teacher's performance is evaluated on the basis of their contribution to the institutional development and research and extension

activities. At the end of the academic session Academic Performance Indicator and Performance based Appraisal forms are sought from the teaching staff by the Director, Higher Education Pune. Non-teaching staff submits self-appraisal form to the registrar. The confidential report of the teaching and the nonteaching staff are also prepared by the head of the institution. The same are sent to the Director of Higher Education for final approval. Judging on the basis of the details provided in these self-appraisal indicators, the teaching and non-teaching are recommended further placements and promotions. Along with Performance Appraisal system the Institute follows Academic Performance Index (API) system table following UGC regulations of 30th June 2010 and amendments thereafter.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

In the College there is a purchase Committee constituted which examines budget proposals, receipts, bill, vouchers, quotations and supporting documents. The State Government run Institutes of Higher Education receive their funds in accordance with the rules prescribed through different Government resolutions issued from time to time. To get it approved four, eight and eleven monthly estimation is submitted with the concerned authorities. It is necessary to make provision of the expenses estimated to be made throughout the year in the four-monthly estimation. Mostly purchases are generally made on Government website GEM through e-tendering process. However, in few instances' purchases are to be carried out by inviting three quotations of suppliers from open market. The quotations received are compared and the one who has quoted the lowest cost is given order of supply of concerned goods/services. The bills for these transactions have to be approved from the government treasury and payment is initiated to the supplier through RTGS of NEFT. In an Internal Audit Senior account officer at Hon'ble Joint Director's office verifies accounts at

least once in two years. Under External Audit, once in two or three years, audit is performed by Attorney General's (AG) office.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

As during the COVID 19 period no one was permitted to organize events offline, strategy to conduct programs in on line mode was adopted. The participants in the said events were registered through online method and the membership amount collected from them was utilized for the online assembly .Plans were proposed to the higher authorities toDPC and state plan butno fund was made available by the Government due to emergent COVID 19 Pendamic.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC of the institute helped the students to carry out extension activity of Distribution of free ration to the needy from 7th April to 20th April which was extended further till 3rd May

IQAC along with Department of Psychology took survey of Mental Health of students . The results of survey led to organisation of online webinar "Coping techniques during Covid-19 Pandemic" on 30th May 2020, with guest speakers as One Psychologist (Dr. Deepti Christian Former Principal, Hislop College, Nagpur) and One special duty in-charge of Covid 19 of Government Medical College (Dr. Dilesh Meshram, MAYO Hospital, Nagpur)

IQAC along with BA I admission committee organised an Online Orientation Program for BA Part I and MA part I students on 18th December 2020

IQAC in Association with Rajiv Gandhi National Institute of Intellectual Property Management , Nagpur Organised online workshop for teaching faculty "Intellectual property rights (IPR)and Patent process". Mrs. Pooja Maulikar - Examiner of Patents and design, Nagpur was the guest speaker, on 23rd Feb 2021.

IQAC organised an online lecture for students on "Job Opportunities for Social Sciences" on 15th March 2021, Professor Dr. Ramesh Makhwana, Sardar Patel University Vallabh Vidhya Nagar, Gujrat was the guest speaker.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Changed circumstances had left the teaching learning process with no choice but to undergo an operative change which brought

a revolution for the learners and introduction to new technologies to the teachers.

Teaching in major span of the academic session remained in online mode and IQAC was quick to have a meeting with the technical committee to discuss the implementation of new teaching methods.

IQAC proposed to subscribe up gradated BSNL plan of internet services so that the classes could be conducted without any hurdle.

The results of the performance of students in examinations were analyzed were analyzed and perspective plan for future was discussed in a meeting with Heads of the Departments.

However due to uncertainty of the time and different codes of conduct applied by authorities from time to time made it difficult to have direct contact with the students as much was needed to propose further action, if any, required.

An online workshop on Intellectual Property Rights was organized for the faculty and non-teaching staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The number of girl students in the Institute has always been much higher than that of the boy students, the Institute takes all possible measures towards the safety and security aiming to provide amiable ambience in its campus to them.

A) **Safety and Security:** The Institution takes all necessary measures to ensure female students' security like Uniformed Guard 24/7, complete surveillance of campus through CCTV and other means, Women Cell, Anti-Ragging Committee and ICC.

Gender sensitizing programmes such as workshops, seminar, awareness drive, poster competitions and other similar events are organized by the staff from time to time. Institute has Zero tolerance for sexual harassment of students and women in campus.

B) Counselling is pivotal part of Institution's management from the entry to exit (e.g. Teacher Mentor Scheme). The Institute has an established 'Teacher Mentor Scheme'. The Department of Psychology takes care of such matters as and when needed.

C) The Institute has a common room facility for girl students .

D) The Institute has a hostel exclusively for girls with intake capacity of 100 students with all the necessary facilities like 24/7 guard, Warden, Reading Room, Recreation Hall, Mess, Sit-out area etc.

Mahila Din event

<https://drive.google.com/file/d/1xyCtrDXPlFKMejlSai5hOfkLfvXC10D1/view?usp=sharing>

ICC

<https://docs.google.com/document/d/1qI0wuGy5uvxIlVRxr9ZmCkc4UwVQ3HFo/edit?usp=sharing&oid=101406219765624295712&rtpof=true&sd=true>

File Description	Documents
Annual gender sensitization action plan	The annual gender sensitization plan link is as follows. https://drive.google.com/file/d/1mTXfV5rmVSzp37qFhC0b3kjSMtKeakTT/view?usp=sharing
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	File of specific facilities provided for women link is as follows:https://drive.google.com/file/d/1bgBGaps4YtyrCbzueIRCVdse570A0Wcb/view?usp=sharing

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management:

By reducing and eliminating adverse impacts of waste materials on human health and environment to support economic development and superior quality of life. Dust bins are stalled throughout the campus to make the campus litter free. Throwing the waste anywhere is strictly prohibited. Non-biodegradable wastes are dumped into dumping yards. Usage of plastic bags is a punishable offence exercised so by faculties and students.

Liquid Waste Management:

Well constructed and planned along with proactive drainage system leading to the closed collection tanks, the tanks are regularly cleaned to avoid stagnation of water and the cleaning part is given for outsourcing.

E-Waste Management:

The redundant e waste material is disposed off in an appropriate manner. Refilling of toner cartridges of printers and maintaining of IT infrastructure is made by appointed technician who makes reuse of toners and reduce the rate of e-waste generation. Students and staff store their data in soft format in their web drives.

Initiatives-

- Guest lecture on waste management.
- Dustbins in each department .
- Periodic cleanliness (Swacchata Abhiyaan) by students, teachers, and staff.
- Students are involved in dust-bin making/decoration competition and other such waste management initiative to instill a sense of civic responsibility .

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	D. Any 1 of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping 	B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	E. None of the above
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File
7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Initiatives made to maintain tolerance and harmony towards cultural, regional, linguistic and socioeconomic minorities and ensure the atmosphere of comraderies, brotherhood . This in a way leads to institute's credo of One Heart, One Mind wherein everybody is one equal footing socially, emotionally and linguistically. Various cells like Minority Cell and Equal Opportunity Center work for the cause of those who are less privileged socio-economically and culturally. These cells provide conducive atmosphere for collective equal development. Moreover, during widespread covid pandemic various activities were taken by the institute's NSS and NCC wings .NSS volunteers helped the poor by providing food to the needy during the pestilence. In addition the volunteers voluntarily extended their helping hand in rehabilitation of flood affected Kolhapur district.

Marriage institution was severely affected during the covid pandemic. Especially marriages of poor were almost impossible due to economic condition. The institute collectively took responsibility of the marriage of one of the alumnae of the institute. The institute's faculty members not only provided financial help but also were also physical present to bless the bride groom on their auspicious day. NCC and NSS volunteers looked after the managed and ensured smooth functioning of the marriage.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Sensitization

Institute every now and then shows exemplary spirit towards sensitization by contributing to the national cause when needed and asked for. During the Covid 19 outbreak, responding to the appeal of Hon. Chief Minister of Maharashtra, each employee of the institute donated salary of two days to Hon. Chief Minister Covid Relief Fund.

Staff Club of the institute collects money for catering to the needs like felicitating, welcoming and organizing various employee centred activities of the employees. During the pandemic, as per Covid guidelines, the institute functioned in online mode. Therefore, the Staff Club unanimously decided to donate money to Hon. Chief Minister Covid Relief Fund. Rupees - donated to the above said fund.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	File containing details of activities inculcating values: https://docs.google.com/document/d/1Y-GcTiroLYCia5bYxBo6xfSM2tFO8tVz/edit?usp=sharing&oid=101406219765624295712&rtpof=true&sd=true
Any other relevant information	GR of C.M. Relief Fund: https://drive.google.com/file/d/10lFulqKryJ_bq56FAXUVDco84aq2aGZl/view?usp=sharing

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and

B. Any 3 of the above

conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

All important days were celebrated to commemorate and mark the significance of the days which has historical, cultural and socio-political significance. Department of Marathi organized Reading Inspiration Day on 15th October to commemorate the birth anniversary of 'the Missile Man of India' Dr.A.P.J.Abdul Kalam. The aim was to motivate students to develop, cultivate and nurture reading habit among the students. UG and PG students of Marathi department read excerpts from various gems of literature which has pearls of wisdom scattered in bounty. Dr. Abdul Kalam's autobiography The Wings of Fire, Kosla by B Nemade, Yayati by V S Khandekar to mention few.

As per the directive dated 3rd June of the Government of Maharashtra, 'Swarajyabhishek Day was celebrated . Prof. Dr. Sadhashiv Dande, Head, PG Department of History, Mahatma Basweshwar College Latur was invited on this occasion. The guest lecture was conducted on Zoom online platform. The speaker highlighted the constructive work of Chhatrapati Shivaji Maharaj.

The Republic Day and the Independence Day were celebrated . The national flag was unfurled on this occasion at the hands of Hon. Director of the Institute Dr. Sunetra Maharaj Patil. The events concluded on with the reciting of the national anthem.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE - 1

Community Kitchen During Covid

BEST PRACTICE - 2

Online Lecture Series for UG Students

For details link is provided below

File Description	Documents
Best practices in the Institutional website	https://www.vngiassnagpur.org/Student_Coner/BS.pdf
Any other relevant information	https://drive.google.com/file/d/1J2IA4Pe1ZUAUH_r4JTStREK-dNufk_tF/view?usp=share_link

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

One of important emblem of the institute that maintains the decorum is an activity carried out by Department of Music with the title 'Buniyad'. The Buniyad means the 'roots. This Facebook page named after the Institute, with the aim of connecting alumni of the department has started this student centric activity. This activity helps the alumni to stay connected . Buniyad is aired live on Facebook on every second and fourth Sundays of the week at 7 PM. Once aired live on Facebook .Students uses this platform to tap and unfurl their expertise in forms like classical, semi-classical, vocal etc. music. It helps the concerned subject teachers to track and record the development of the alumni and filters down lacunae is any. It helps in connecting with alumni of the department. 33 episodes have been recorded live and posted online.

Another activity carried out by the Department is 'Vicharnmanthan' designed for availing the platform for the alumni with theoretical expertise. The philosophy behinds introducing this activity is that music is just a 'concert' but it also has a soul of ' thought. 'Various lectures of alumni pertaining their expertise and lucrative for students are organized under this banner.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. To organize Interdisciplinary/Multidisciplinary programs.
2. To establish Language Lab.
3. To promotee- Connectivity and to develop e-Content
4. Upgradation of Library with recent Research Journals/Books.
5. Encourage Faculty for Research Projects.

6. Encourage Department to sign MoU's with Social Organisations and Industry.

7. To organise more Collaborative Programmes.